



LEGISLATIVE BRANCH ■ CITY OF BINGHAMTON

Chris Papastrat, City Council President
Leighton Rogers, City Clerk

CITY COUNCIL WORK SESSION AGENDA City Council Work Room, 38 Hawley St, Binghamton 6pm Monday, September 6, 2016

The Work Session begins at 6:00pm. Times for RL(s)/Topics are approximate only and items may be considered earlier or later.

Time	Committee	Chair	RL(s)/Topic	Pages	Presenter
6:00pm	-----	-----	Discussion: 50 Front St. Update	-----	Newman
6:30pm	-----	-----	Discussion: MEGA	-----	Danielle McMullen
7:00pm	Finance	Mihalko	RL16-177: Amend the 2016 DPW Budget	1-3	Terry Kellogg
7:10pm	Finance	Mihalko	RL16-178: Amend the 2016 Budget to plant additional trees	4-6	Bill Barber
7:20pm	Finance	Mihalko	RL16-179: Ordinance amending the 2016 budget for insurance recovery and to replace a damaged police vehicle	21-23	Joe Zikuski
7:30pm	Finance	Mihalko	RL16-174: Renew agreement with BC for reimbursement of expenses for the Summer Fun Youth Development Program	7-9	Jared Kraham
7:35pm	Employees	Matzo	RL16-175: Renew an agreement with BU to provide police services	10-16	Jared Kraham
7:40pm	MPA	Matzo	RL16-176: Amend an agreement with Fairview Recovery Services	17-20	Jared Kraham
7:45pm	-----	-----	Discussion: Pending Legislation	-----	Leighton Rogers

COMMITTEE REPORTS

**Please Expedite for Next Business Meeting*



Legislative Branch

RL Number:
16-177
Date Submitted:
8/31/16

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: TERRY KELLOGG
Title/Department: DPW
Contact Information: 607-772-7021

RL Information

Proposed Title: _____
AMEND THE 2016 BUDGET FOR TRIPARTITE AGREEMENT

Suggested Content: DUE TO ADDITIONAL COSTS ASSOCIATED WITH OUR TRIPARTITE
AGRREMENT WITH BROOME COUNTY AND NYS WE ARE ANTICIPATING AN ADDITIONAL
COST OF 60,000 IN 2016. SEE ATTACHEMENT FOR TRANSFER OF FUNDS IN DPW OTHER
ACCOUNTS

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY					
Mayor:					
Comptroller:	_____				
Corporation Counsel:					
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

Request for Transfer of Funds

Approved	From		Amount	To		Amount
	A1490.54701	DPW Admin - Travel & Training	3,000.00	A1620.54663	Shared Maintenance (Tri-Partite)	60,000.00
	A5110.54520	Streets - Equipment Lease/ Rental	10,000.00			
	A5142.54414	Snow Removal / Salting Services	2,000.00			
	A5142.51000	Snow Removal - Personal Services	37,000.00			
	A1640.54112	Gas / Diesel	8,000.00			
			60,000.00			60,000.00



CITY OF BINGHAMTON

City Hall, 38 Hawley Street, Binghamton, NY 13901 607-772-7005

REQUEST FOR TRANSFER OF FUNDS

Transfer requests of \$2500 or less must be approved by the Comptroller.
Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
Transfer requests in excess of \$10,000 must be approved by City Council.

City Comptroller
c/o Board of Estimate and Apportionment
38 Hawley Street
Binghamton, NY 13901

Date: 08/31/2016

I respectfully request the below described transfer of funds due to the following reasons:

Pay Tripartite Agreement costs

From Budget Line (No. and Title)	To Budget Line (No. and Title)	Total Transfer Amount
See Attached		\$160,000

I do hereby certify that the funds will not be needed in the budget line from which I am requesting this transfer to be made.

Signature: [Signature]

Date: 08/31/2016

OFFICE USE ONLY

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

Signature: [Signature]

Date: 8/31/16

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer.

Signature: _____

Date: _____

Transfer of funds APPROVED / DENIED on _____. Certified by the Secretary of the Board of Estimate and Apportionment.

Signature: _____

Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature: _____

Date: _____



Legislative Branch

RL Number:
110-178
Date Submitted:
8/31/10

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Bill Barber
Title/Department: Parks and Recreation
Contact Information: 772-7017

RL Information

Proposed Title: _____
Amend 2016 Budget to plant additional trees in 2016.

Suggested Content: _____
See attached transfer. The resolution is to increase the line to plant additional trees in 2016.

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

Request for Transfer of Funds

Approved	From		Amount	To		Amount
	A1980.51900	IT - Overtime	5,000.00	A7110.54160	Shrubs-Flowers & Trees	17,600.00
	A1920.54702	Munic Assoc Dues	8,000.00			
	A1990.55004	Contingency - Parks	2,500.00			
	A8684.51000	Personal Services - Planner	2,100.00			
			17,600.00			17,600.00



CITY OF BINGHAMTON

City Hall, 38 Hawley Street, Binghamton, NY 13901 607-772-7005

REQUEST FOR TRANSFER OF FUNDS

Transfer requests of \$2500 or less must be approved by the Comptroller.
Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
Transfer requests in excess of \$10,000 must be approved by City Council.

City Comptroller
c/o Board of Estimate and Apportionment
38 Hawley Street
Binghamton, NY 13901

Date: 08/31/2016

I respectfully request the below described transfer of funds due to the following reasons:

Purchase Trees

From Budget Line (No. and Title)	To Budget Line (No. and Title)	Total Transfer Amount
See Attached		# 17,600

I do hereby certify that the funds will not be needed in the budget line from which I am requesting this transfer to be made.

Signature: Carol Quinlan

Date: 08/31/2016

OFFICE USE ONLY

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

Signature: [Signature]

Date: 8/31/16

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer.

Signature: _____

Date: _____

Transfer of funds APPROVED / DENIED on _____. Certified by the Secretary of the Board of Estimate and Apportionment.

Signature: _____

Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature: _____

Date: _____



Legislative Branch

RL Number:
10-174
 Date Submitted:
8/30/10

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Jared M. Kraham
 Title/Department: Office of the Mayor
 Contact Information: x7001

RL Information

Proposed Title: A Resolution authorizing the Mayor to renew an agreement with Broome County for reimbursement of expenses for the Summer Fun Youth Development Program in an amount not to exceed \$13,000.00
 Suggested Content: To be drafted by Corporation Counsel.

Additional Information

Does this RL concern grant funding? Yes No
 If 'Yes', is the required RL Grant Worksheet attached? Yes No
 Is additional information related to the RL attached? Yes No
 Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): R15-085

OFFICE USE ONLY					
Mayor:	<u>[Signature]</u>				
Comptroller:	<u>[Signature]</u>				
Corporation Counsel:	<u>[Signature]</u>				
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

Office of the Broome County Executive

"The People's Office"

Debra A. Preston, County Executive

August 18, 2016

City of Binghamton
Corporation Counsel
38 Hawley St.
Binghamton, NY 13901

Re: Contract Renewal – Youth Bureau
Summer Fun - CA 65-172

Dear Contractor:

By Permanent Resolution No. 16-282, duly adopted on 8/18/16, the Broome County Legislature has authorized the undersigned to forward to you this letter agreement for the purpose of renewing the previous agreement between the parties dated 2/12/15, previously renewed/amended by agreement(s) dated 6/23/15, for an additional one year term from the date upon which the previous agreement would have terminated. All terms and conditions of the above agreement shall remain in full force and effect, with the following exceptions:

- A. Said agreement shall be modified to provide for a substitution of the sum \$13,000.00 for \$11,000.00.
- B. Said agreement shall be modified to provide for a substitution of the term 1/1/16-12/31/16, for the previous term.

If you are in agreement with the terms of this letter, please execute where indicated, in the lower left-hand corner of the letter, and return the original to the Broome County Law Department, Edwin L. Crawford County Office Building, P. O. Box 1766, Binghamton, New York, 13902. An extra copy is enclosed herewith for your records.

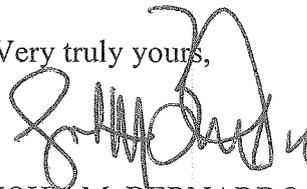
Enc.
ACCEPTED:
CITY OF BINGHAMTON

By _____

Title _____

Date _____

Very truly yours,



JOHN M. BERNARDO
Deputy County Executive

Intro No. 7
Date 8/18/16
Reviewed by CAS
Co. Attorney
Date 7/27/16

RESOLUTION
BROOME COUNTY LEGISLATURE
BINGHAMTON, NEW YORK

Permanent No. 2016-282
Date Adopted 8/18/16
Effective Date 8/19/16

Sponsored by: Health & Human Services and Finance Committees

Seconded by: Hon. Jason E. Shaw

RESOLUTION AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF STATE AID FOR THE YOUTH BUREAU'S YOUTH DEVELOPMENT PROGRAM AND AUTHORIZING AGREEMENTS WITH VARIOUS VENDORS TO ADMINISTER SAID PROGRAMS FOR 2016

WHEREAS, this County Legislature, by Resolution 229 of 2015, authorized and approved the Application for State Aid and accepted funding in the amount of \$184,133 for the Youth Bureau's Youth Development Program, and authorized agreements with various vendors to administer said programs for the period January 1, 2015 through December 31, 2015, and

WHEREAS, it is desired to renew said application and accept State Aid for the Youth Bureau's Youth Development Program in the amount of \$189,223 and renew the agreement with the various vendors as listed on Exhibit "A" to continue to administer said programs for the period January 1, 2016 through December 31, 2016, now, therefore, be it

RESOLVED, that this County Legislature hereby authorizes the application and approves acceptance of \$189,223 from the New York State Office of Children and Family Services, North Building, Room 330, 52 Washington Street, Rensselaer, New York 12144 for the Youth Bureau's Youth Development Programs for the period January 1, 2016 through December 31, 2016, and be it

FURTHER RESOLVED, that this County Legislature hereby authorizes agreements with various vendors for the programs as listed on Exhibit "A" for the Youth Bureau's Youth Development Program for the period January 1, 2016 through December 31, 2016, and be it

FURTHER RESOLVED, that in consideration of said services, the County shall pay the Contractors at the amounts as listed on Exhibit "A" for the term of the agreement, and be it

FURTHER RESOLVED, that the payments hereinabove authorized shall be made from budget line 43010008.6004141 (Youth Services Program), and be it

FURTHER RESOLVED, that the County Executive or her duly authorized representative is hereby empowered to execute any such agreements, documents, or papers, approved as to form by the Department of Law, as may be necessary to implement the intent and purpose of this Resolution, and be it

FURTHER RESOLVED, that the County Executive or her duly authorized representative is hereby empowered (with the approval of the grantor agency) to reduce the time period of the grant provided there is no change in the grant budget or extend the terms of the grant agreement for the purpose of expending any unexpended grant funds, and be it

FURTHER RESOLVED, that the County Executive or her duly authorized representative (including the Director of Management and Budget and/or Comptroller) is hereby authorized to make any transfers of funds required within this grant budget provided that employee head count is not increased, the County's contribution is not increased, and the salary rate or salary total for a position is not changed.

COUNTY OF BROOME) ss:
STATE OF NEW YORK)

I, the undersigned, Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature duly adopted on the 18th day of August, 2016, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of fifteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 19th day of August, 2016.

Date sent to County Executive August 19, 2016

Approved [Signature]
County Executive

Date 8/19, 2016

[Signature]
Clerk, County Legislature
County of Broome



Legislative Branch

RL Number:
16-175
Date Submitted:
8/30/16

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Jared M. Kraham
Title/Department: Office of the Mayor
Contact Information: x7001

RL Information

Proposed Title: A Resolution authorizing the Mayor to renew an agreement with Binghamton University to provide police services.

Suggested Content: To be drafted by Corporation Counsel.

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): R14-070

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input checked="" type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

Legal Counsel Approval 

RL14-142

Introductory No. R14-71

Permanent No. R14-70



THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK

Date: October 22, 2014

Sponsored by Council Members: Motsavage, Matzo, Webb, Berg, Rennia, Mihalko, Papastrat

Introduced by Committee: Municipal and Public Affairs

RESOLUTION

entitled

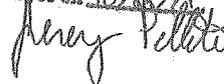
A RESOLUTION AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH
BINGHAMTON UNIVERSITY TO PROVIDE
POLICE SERVICES

WHEREAS, the City of Binghamton wishes to enter into an agreement with Binghamton University for a Police University Liaison Officer, whereby the City agrees to provide Binghamton University with one (1) police officer designated by the Chief of Police, and that Binghamton University will pay the City for providing such police officer in accordance with the attached agreement.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby:

RESOLVE that the Mayor, or his designee, is hereby authorized and directed to enter into an agreement, approved as to form and content by the Office of Corporation Counsel, with Binghamton University for a Police University Liaison Officer, as attached hereto.

I hereby certify the above to be a true copy
of the legislation adopted by the Council
of the City of Binghamton at a meeting
held on 10/22/14. Approved by the
Mayor on 10/22/14



Introductory No. R14-71

Permanent No. R14-70

Sponsored by City Council Members:

Motsavage, Matzo, Webb, Berg, Rennia, Mihalko,
Papastrat

A RESOLUTION AUTHORIZING THE MAYOR TO
ENTER INTO AN AGREEMENT WITH BINGHAMTON
UNIVERSITY TO PROVIDE POLICE SERVICES

The within Resolution was adopted by the Council of
the City of Binghamton.

Date

October 23, 2014

City Clerk

Johnny Pelletier

Date Presented to Mayor

October 23, 2014

Date Approved

Michael D. DeLo

Mayor

	Ayes	Nays	Abstain	Absent
Motsavage	✓			
Mihalko	✓			
Rennia				✓
Webb				✓
Papastrat	✓			
Matzo	✓			
Berg	✓			
Total	5	0	0	2

Code of the City of Binghamton

Adopted Defeated

5 Ayes 0 Nays 0 Abstain 2 Absent

**AGREEMENT BETWEEN
BINGHAMTON UNIVERSITY
AND
CITY OF BINGHAMTON, NEW YORK**

This Agreement is made between Binghamton University, P.O. Box 6000, Binghamton, New York 13902 ("University"), and the City of Binghamton, New York ("City"), City Hall, 38 Hawley Street, Binghamton, New York 13901. This Agreement, including all attachments, outlines the scope and schedule of work, compensation, termination, and other conditions for a Binghamton University Police initiative between Binghamton University and the City of Binghamton, New York.

Scope and Schedule of Work

The City will assign a University Liaison Officer ("ULO") to be a liaison between students and the police department in an effort to help resolve situations, provide early intervention and advice for emerging problems, act proactively to assist planning events with students and to assist City residents when problems arise involving college students.

The Scope and Schedule of Work is annexed hereto and made a part hereof as Attachment 1.

Compensation

In full and complete consideration of the City's performance under this Agreement, the University shall pay the City in accordance with the terms of this Agreement, the amount of Fifty-five thousand (\$55,000) dollars. Payment will be made to the City upon submission of invoices to the University in four (4) monthly installments of \$13,750, payable on or about January 1, February 1, March 1, and April 1, 2015. The University shall pay the City within 30 days of receipt of invoice.

Payments will be payable to the City of Binghamton, and mailed to the Comptroller, City Hall, 38 Hawley Street, Binghamton, NY 13901.

Termination

Either the University or the City may terminate this Agreement at any time by giving thirty (30) days written notice of termination to the other contracting party and such financial obligations or contractual commitments will end effective that date.

It is understood and agreed, however, in the event that either party is in default upon any of its obligations hereunder, the other party shall be entitled to either suspend this Agreement until an acceptable remedy is established, or to terminate this Agreement. Such termination shall be effective immediately upon receipt of official written notification.

If this Agreement is terminated, compensation will be prorated from the beginning of this Agreement to the date of termination.

Term

This Agreement shall take effect as of August 28, 2014, and continue through May 25, 2015.

The parties hereto have executed or approved this Agreement on the dates below their signatures.

BINGHAMTON UNIVERSITY

CITY OF BINGHAMTON

Michael F. McGoff
Senior Provost

Richard C. David
Mayor

Date

Date

ATTACHMENT 1

Scope and Schedule of Work City of Binghamton Police University Liaison Officer Job Description

The University Liaison Officer ("ULO") is a sworn member of the Binghamton Police Department having met all qualifying requirements as established by the City of Binghamton, State of New York and Division of Criminal Justice Services. The ULO follows the established chain of command of the Binghamton Police Department with the Chief of Police being the agency head.

The ULO will be selected by the Chief of Police of the City of Binghamton in consultation with Binghamton University and the Chief of Police of the New York State University Police at Binghamton University.

Specialized Duties

In addition to duties as a sworn member of the Binghamton Police Department, the ULO will perform the following duties.

1. Perform patrol duties on designated shifts in the areas of the City with the highest concentration of off campus students. Respond to calls involving students, student complaints or resident complaints about students.
2. Act as mediator to assist resolving issues between City residents and students.
3. Provide educational programming opportunities directed at both students and City residents on the topics of personal safety, alcohol and drug education and awareness, crime prevention, community and civic responsibility, current issues, town-gown relationships and other topics as appropriate.
4. Assist students in planning off-campus events and provide advice about state and local laws and City ordinances.
5. Attend scheduled meetings with University officials, City officials and public and private organizations. Serve on committees both on and off campus that deal with student issues.
6. Prepare statistical reports as necessary.
7. Work collaboratively with University Police and other University offices to develop policing strategies and initiatives specific to off campus student living.
8. Hold walk-in office hours (at the University Downtown Center) to provide availability to students and city residents.
9. Take official police reports, answer questions, resolve complaints and disputes and provide advice and assistance as needed.

The University will provide office space, including furniture, telephone service, and a computer for the ULO at the University Downtown Center.

The ULO selected to participate in the program will have a minimum of 5 years of service experience with the Binghamton Police Department. The ULO will demonstrate an in-depth knowledge of the issues involving off campus students, neighborhood relationships and town-gown relationships. He or she must have excellent communication skills and be committed to problem solving both proactively and after a situation arises.

The shift assignments and work hours will be jointly agreed upon by the City and the University and will likely include a combination of daytime and night time hours, working weekends, patrol responsibilities and office hours. The ULO will be allowed to flex his or her schedule (with permission of the Binghamton Police Chief) in order to increase availability to both the students and City residents.

The University agrees that if the ULO is absent for any reason; including but not necessarily limited to: in service training, sick leave, annual leave, disability, or workers compensation, then the position of ULO may be filled by the City with another police officer, selected in the same manner as the ULO. The City is not required to fill the ULO position for absences of five (5) working days or less.

BINGHAMTON UNIVERSITY

CITY OF BINGHAMTON

Michael F. McGoff
Senior Provost

Richard C. David
Mayor

Date

Date



Legislative Branch

RL Number:

16-176

Date Submitted:

8/30/16

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Jared M. Kraham

Title/Department: Office of the Mayor

Contact Information: x7001

RL Information

Proposed Title: A Resolution to amend and agreement with Fairview Recovery Services,
increasing the scope of services and expanding the duties of the Intensive Care Navigator at no
additional cost.

Suggested Content: To be drafted by Corporation Counsel.

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): R16-46

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input checked="" type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

FAIRVIEW RECOVERY SERVICES, INC.
ACC INTENSIVE CARE NAVIGATOR

MISSION STATEMENT: Fairview Recovery Services helps people with the disease of alcoholism, chemical dependency, and co-occurring conditions live independent, healthy, and productive lives by providing a continuum of individualized services and care.

As a member of the Fairview Team and an integral part of a culturally diverse work environment, candidates must be able to promote and support the attitudes, behaviors, knowledge and skills necessary to work respectfully and effectively with each other as well as demonstrate the ability to address the needs of the racial and ethnic individuals FRS serves.

DISTINGUISHING FEATURES OF THE POSITION: Work involves responsibility to provide a full range of case management services to people with alcohol and substance use disorder; specifically those individuals who are waiting to get into another level of care. This includes participants waiting in the community or other services for a bed in one of the Fairview Recovery Services' programs as well as participants leaving a Fairview Recovery Services' program waiting for a bed in a different level of care. The incumbent participates in formulating and implementing individualized service plans designed to support clients who are between services. This may include assisting clients in accessing outside support services as well as maintaining their relationship with mental, medical and other related field providers. The Care Navigator may also provide counseling and offer guidance in a clinical or residential setting. As part of the interdisciplinary team, the Care Navigator will perform routine case management duties for ACC clients as needed.

Duties are performed as a part of an interdisciplinary team. Work is performed under direct supervision by professional staff with leeway allowed for the exercise of independent judgment in individual cases. Work is reviewed through clinical supervision and review of records. The Care Navigator performs related work as required.

TYPICAL WORK ACTIVITIES: (Illustrative only)

- Participate as a member of the interdisciplinary team in program planning, evaluation of client needs, and treatment planning and implementation of direct services;
- Provides immediate supportive reinforcement to clients in crisis intervention situations;
- May support clients with other substance abuse agencies, probation, social services courts, medical personnel and treatment agencies, finding and creating a self-help meeting schedule
- Support client in necessary ancillary services such as; temporary housing, child care, financial issues, provide transportation to crucial appointments and providing support during those appointments, assist in finding health care providers and counseling
- Participate in the planning and implementation of educational, vocational and training programs: act as a consultant to client and makes referrals, as appropriate, to schools, social service agencies, health-related organizations, probation personnel, and other groups and agencies;
- Counsel clients on basic addiction and recovery issues, living skills, the use of social and recreational outlets, and educational and vocational opportunities;
- Prepare and maintain required reports, case records, progress reports and similar documentation.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES: 1) Working knowledge of the principles, practices and techniques used in group and individual counseling. 2) Working knowledge of human behavior, socio-economic problems and development. 3) Ability to recognize psychiatric symptomatology and to participate in formulating effective treatment plans. 4) Ability to establish, maintain and terminate a counseling relationship. 5) Ability to establish and maintain effective working relationships with others. 6) Ability to communicate

effectively, both orally and in writing. 7) Ability to maintain records and prepare reports. 8) Displays good judgment and tact.

MINIMUM QUALIFICATIONS: (Either)

- A. Graduation from a regionally accredited or New York State registered college with a Bachelor's degree; or
- B. Graduation from a regionally accredited or New York State registered college with an Associate's degree, preferably in a human service field, plus one (1) year of experience in direct human services provision, preferably with the alcoholic/addict, or
- C. Possession of a High School diploma or High School equivalency diploma and documentation of 6000 hours (approximately three (3) years) of supervised, full-time equivalent experience in an OASAS licensed approved work setting as a provider.

A supervised internship in a chemical dependency setting is equivalent to one year of employment experience.

SPECIAL REQUIREMENTS: Must possess a valid driver's license with less than three (3) points and a good driving record

Initial proposal requesting funding for a position at Fairview Recovery Services' Addictions Crisis Center Care Coordinator:

All clients discharged from the ACC are not able to go door to door to the next level of care due to waiting lists for treatment programs. They are discharged to their home, if possible, or to a hotel, or shelter. During that waiting time they often don't have the support needed to stay on track to make it to the next level of care and many of them experience relapse and are lost to contact.

The Care Coordinator position funded through CDBG funds will provide intensive case management to clients leaving the ACC while they are waiting for a treatment bed. The Care Coordinator will maintain close contact with the clients helping them to get to AA/NA meetings and assist with other health or funding related issues during the wait time as well as provide support that would lead to stable permanent housing once the person is discharged from the next level of treatment.

An additional benefit is the ACC would be able to move clients through the program in a timelier manner which, in turn, would open up the beds to more people on the front end who need detoxification services.

Revised narrative for Fairview Recovery Services' position redefining the scope of services in order to serve more participants in a more effective manner.

Fairview Recovery Services Intensive Care Navigator:

All clients discharged from the ACC are not able to go door to door to the next level of care due to waiting lists for treatment programs. They are discharged to their home, if possible, or to a hotel, or shelter. During that waiting time they often don't have the support needed to stay on track to make it to the next level of care and many of them experience relapse and are lost to contact.

The Intensive Care Navigator (ICN) position funded through CDBG funds will provide intensive case management to clients leaving the ACC while they are waiting for a treatment bed. The ICN will maintain close contact with the clients helping them to get to AA/NA meetings and assist with other health or funding related issues during the wait time as well as provide support that would lead to stable permanent housing once the person is discharged from the next level of treatment.

An additional benefit is the ACC would be able to move clients through the program in a timelier manner which, in turn, would open up the beds to more people on the front end who need detoxification services.

As the program has been operating the need for the ICN to provide support services to clients in the community or in other programs who are waiting for a bed at one of Fairview Recovery Services' programs has become evident. Redefining the scope of services provided by the ICN to include these additional clients aligns with the basic purpose of the ICN's goal: to keep participants connected to recovery by offering the support needed to make it to the next level of care. We are requesting the scope of services be expanded to include clients coming into Fairview Recovery Services' as well as those leaving the services.



Legislative Branch

RL Number:

10-179

Date Submitted:

8/9/11/10

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Chief Joseph Zikuski

Title/Department: Police

Contact Information: 772-7092

RL Information

Proposed Title: An ordinance amending the 2016 budget For an Insurance Recovery and to replace a damaged police vehicle.

Suggested Content: Increase Insurance Recovery (H.42680) and increase Police Vehicles (H3120.550026) in the amount of \$21,689 for police vehicle that was totaled and to pay for a replacement vehicle and attached transfer for remainder of vehicle cost. Additional transfer to fund purchase of 2 MDT computer systems for police vehicles.

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s):

OFFICE USE ONLY	
Mayor:	
Comptroller:	
Corporation Counsel:	
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



CITY OF BINGHAMTON

City Hall, 38 Hawley Street, Binghamton, NY 13901 607-772-7005

REQUEST FOR TRANSFER OF FUNDS

Transfer requests of \$2500 or less must be approved by the Comptroller.
Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
Transfer requests in excess of \$10,000 must be approved by City Council.

City Comptroller
c/o Board of Estimate and Apportionment
38 Hawley Street
Binghamton, NY 13901

Date: 08/31/2016

I respectfully request the below described transfer of funds due to the following reasons:
funds to replace totalled police vehicle and purchase 2 mdt systems for police vehicles

From Budget Line (No. and Title)	To Budget Line (No. and Title)	Total Transfer Amount
see attached		\$39,583.40

I do hereby certify that the funds will not be needed in the budget line from which I am requesting this transfer to be made.

Signature: _____ Date: _____

OFFICE USE ONLY

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

Signature: _____ Date: _____

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, Appropriations. Certified by the Treasurer.

Signature: _____ Date: _____

Transfer of funds APPROVED / DENIED on _____. Certified by the Secretary of the Board of Estimate and Apportionment.

Signature: _____ Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature: _____ Date: _____

Request for Transfer of Funds

Approved	From		Amount	To	Amount	
	H.42680	Insurance Recovery	21,689.00	H3120.550026	Police Vehicles	21,689.00
	A3120.51600	Police Holiday Pay	7,994.40	A3120.52100	Police Vehicles	7,994.40
	A3120.51600	Police Holiday Pay	2,005.60	A3120.52600	Police Equipment	9,900.00
	A3120.51678	Field Training Officer Pay	6,500.00			
	A3120.54102	General Operating Supplies	1,394.40			
			39,583.40			39,583.40