



# Office of the Civil Service Commission

*Richard C. David, Mayor*

*Patricia Keppler, Personnel & Safety Director  
Leana Testani, Assistant Director of Personnel & Safety*

*Patrick O' Day, Commissioner  
Catherine Furner, Commissioner  
Eileen Fitzgerald, Commissioner*

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## **CIVIL SERVICE COMMISSION MEETING MINUTES Personnel/Civil Service Office, 38 Hawley Street, Binghamton 3pm Wednesday, May 27, 2020**

- I. Call to Order at 3:02pm
- II. Present: Catherine Furner, Patrick O'Day, and Eileen Fitzgerald  
Also Present: Leana Testani (Assistant Director of Personnel), Kelsey Mras (BCSD), Ed Crumb (JSTP Board Member)
- III. Approve the minutes from the February 26, 2020 meeting  
Motion: Furner  
Second: Fitzgerald  
All in favor
- IV. Public Hearing
  - a. Classification of Licensed Practical Nurse title as non-competitive  
Motion to open the Public Hearing: O'Day  
Second: Fitzgerald  
No public comment  
Motion to close the Public Hearing: O'Day  
Second: Furner  
All in favor
- V. Old Business:
  - a. Submission of NYS Annual Report
    - i. No questions
- VI. New Business:
  - a. New Position, Head Stores Clerk, Binghamton City School District, presented by Kelsey Mras  
  
Mras explained that due to a retirement at BOCES, the School District is creating this position to hire internally and take on the responsibilities from the retirement.  
  
Motion to approve: O'Day  
Second: Furner  
All in favor

- b. New Position, Wastewater Treatment Plant Safety Coordinator-Industrial Hygienist, presented by Ed Crumb

Crumb explained the purpose of this position and why it is important for the plant. The position will add new responsibilities for the safety of the plant, but also take over some responsibilities from the Lab Director.

Motion to approve: Fitzgerald

Second: O'Day

All in favor

- c. Resolution approving Licensed Practical Nurse title as non-competitive

Motion to approve: Furner

Second: Fitzgerald

Voice Vote: 3, 0 all in favor

VII. Established Lists: Program Assistant (CSD) and Senior Data Clerk (CSD)

VIII. Motion to adjourn: O'Day

IX. Second: Fitzgerald

X. Time: 3:pm

Next meeting will be held June 24, 2020 at 3pm. \*\*After recorded was turned off\*\*