

**OFFICE OF THE CIVIL SERVICE COMMISSION**

**AGENDA**

**WEDNESDAY, DECEMBER 16, 2015**

**Approve the minutes from the meeting on OCTOBER 28, 2015**

**NEW BUSINESS:**

1. APPROVE NEW POSITION DUTIES STATEMENT FOR ADDITION OF 2 WASTEWATER TREATMENT PLANT OPERATOR GRADE 3'S.
2. APPROVE NEW POSITON DUTIES STATEMENT FOR CLERK PT IN THE ASSESSOR'S OFFICE
3. APPROVE NEW POSITION DUTIES STATEMENT FOR CLERK PT IN THE TREASURER'S OFFICE
4. APPROVE NEW POSITION DUTIES STATEMENT FOR CIVIL SERVICE EXAM MONITORS IN THE CIVIL SERVICE COMMISSION OFFICE
5. BINGHAMTON SCHOOL DISTRICT REQUESTING PERMISSION TO HIRE CANDIDATE FROM ELIGIBLE LIST WHO DID NOT RESPOND TO CANVASS LETTER.
6. REINSTATEMENT OF POLICE OFFICER BRACCO
7. EXECUTIVE SESSION TO DISCUSS PEL (Preferred Eligible List) FOR HOUSING COORDINATOR.

