

DATE: JANUARY 30, 2013  
MEETING: BOARD OF CONTRACT & SUPPLY  
PRESENT: MAYOR RYAN, MR. FRANK, MR. KREY, MR. DAY, MR. PEARSALL  
ABSENT: NONE

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The meeting of the Board of Contract and Supply was called to order at 11:09 a.m.

FIRST ORDER OF BUSINESS: RFP OPENINGS:

RFP's were opened for the 2013 Lease Financing for equipment. Six RFP's were received and were forwarded to the Finance Department on a motion by Mr. Pearsall and seconded by Mr. Day and unanimously favored.

RFP's were opened for the Digitizing and Indexing of Vital Records. Three RFP's were received and were forwarded to the Clerk's Office on a motion by Mr. Day and seconded by Mr. Krey and unanimously favored.

SECOND ORDER OF BUSINESS: CONTRACT RENEWAL:

A one year contract extension with M&T Materials, LLC, with no change in terms or conditions for yard waste disposal contract in the amount of \$63,000 was approved on a motion by Mr. Pearsall and seconded by Mr. Day and unanimously favored. Funds are available in CL8120.54662.

THIRD ORDER OF BUSINESS: PURCHASE APPROVAL:

A Purchase Approval for International Terrastar SFA 4x2 in the amount of \$49,955.00 from Navistar off NY State contract was approved on a motion by Mr. Pearsall and seconded by Mr. Krey and unanimously favored. Funds are available in H8120.590009.

A Purchase Approval for (2) Fairbanks Morse Model D5435D Pumps in the amount of \$65,310.00 from Koester Associates the sole source provider of these like and kind pumps in NY State was approved on a motion by Mr. Krey and seconded by Mr. Day and unanimously favored. Funds are available in H8120.590011.

FOURTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 3 in the amount of an increase of \$0.00 with Barrett Paving Materials for Court Street Gateway Project was approved on a motion from Mr. Pearsall and seconded by Mr. Krey and unanimously favored. No funding is needed.

Contract History Original \$:	\$2,693,014.00
Change Order no 1:	\$112,397.47
Change Order no 2:	\$43,232.47
Change Order no 3:	\$0.00
Change Order no 4:	<u>\$(-82,257.04)</u>
Contract Amount to date:	\$2,766,386.90

FIFTH ORDER OF BUSINESS: ADD ON PURCHASE APPROVAL:

*A Purchase Approval for Cell Phone Forensic Tool in the amount of \$5,584.00 from Cellebrite off NY State contract was approved on a motion by Mr. Pearsall and seconded by Mr. Krey and unanimously favored. Funds are available in H3120.555555.P0023.*

*A Purchase Approval for a Drill machine for Parking Meters in the amount of \$8,315.00 from Skildril Industries off NY State contract was approved on a motion by Mr. Pearsall and seconded by Mr. Krey and unanimously favored. Funds are available in A3320.52600.*

SIXTH ORDER OF BUSINESS: ADD ON PERMISSION TO ADVERTISE :

*Permission to advertise for an addendum to extend the RFP for Recycling materials to February 13<sup>th</sup> was approved on a motion by Mr. Pearsall and seconded by Mr. Frank and unanimously favored.*

*There being no further business for the Board, the meeting adjourned at 11:35 A.M. on a motion from Mr. Frank and seconded by Mr. Day unanimously favored.*

*Respectfully Submitted,*

*Michael J. Dervay  
Secretary Board of Contract & Supply*