

**DATE: FEBRUARY 5, 2020**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MR. FRANK, MR. SHAGER, MR. PADDOCK, MR. STANDISH**

**ABSENT: NONE**

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The meeting of the Board of Contract and Supply was called to order at 11:00 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the January 29, 2020 meeting of the Board of Contract and Supply was approved on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

RFP's were opened for Environmental Testing Term Agreement. Six RFP's were received and were read into record and were forwarded for review to the Engineering Department on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

RFQ's were opened for Structural Engineering Term Agreement. Four RFQ's were received and were read into record and were forwarded for review to the Engineering Department on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

RFQ's were opened for Landscape Architecture Term Agreement. Twelve RFQ's were received and were read into record and were forwarded for review to the Engineering Department on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

THIRD ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 7 at a cost of \$13,597.15 with Barrett Paving Materials for the State Street Pedestrian project was approved on a motion from Mr. Standish and seconded by Mr. Frank and unanimously favored. Funds are available in H5110.525163.21815.

Contract History Original \$:	\$	2,024,404.18
Change Order no 1:	\$	cancelled
Change Order no 2:	\$	38,000.00
Change Order no 3:	\$	18,138.38
Change Order no 4:	\$	36,328.94
Change Order no 5:	\$	time only
Change Order no 6:	\$	time only
Change Order no 7:	\$	<u>13,597.15</u>
Contract Amount to date:	\$	2,130,461.09

Change order no. 8 at a cost of \$19,709.06 with Barrett Paving Materials for the State Street Pedestrian project was approved on a motion from Mr. Standish and seconded by Mr. Frank and unanimously favored. Funds are available in H5110.525163.21815.

Contract History Original \$:	\$	2,024,404.18
Change Order no 1:	\$	cancelled
Change Order no 2:	\$	38,000.00

Change Order no 3:	\$	18,138.38
Change Order no 4:	\$	36,328.94
Change Order no 5:	\$	time only
Change Order no 6:	\$	time only
Change Order no 7:	\$	13,597.15
Change Order no 8:	\$	<u>19,709.06</u>
Contract Amount to date:	\$	2,150,170.15

Change order no. 9 at a cost of \$10,111.50 with Barrett Paving Materials for the State Street Pedestrian project was approved on a motion from Mr. Standish and seconded by Mr. Frank and unanimously favored. Funds are available in H5110.525163.21815.

Contract History Original \$:	\$	2,024,404.18
Change Order no 1:	\$	cancelled
Change Order no 2:	\$	38,000.00
Change Order no 3:	\$	18,138.38
Change Order no 4:	\$	36,328.94
Change Order no 5:	\$	time only
Change Order no 6:	\$	time only
Change Order no 7:	\$	13,597.15
Change Order no 8:	\$	19,709.06
Change Order no 9:	\$	<u>10,111.50</u>
Contract Amount to date:	\$	2,160,281.65

FOURTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for bids for Fire Hydrants and Extensions was approved on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

Permission to advertise for RFP's for Code Enforcement Software was approved on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

Permission to advertise for bids for 2020 ADA Replacement project was approved on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

Permission to advertise for bids for 2020 Curb and Sidewalk Replacement project was approved on a motion by Mr. Standish and seconded by Mr. Frank and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:20 A.M. on a motion from Mr. Frank and seconded by Mr. Paddock and unanimously favored.

Respectfully Submitted,

Michael J. Dervay  
Secretary Board of Contract & Supply