

DATE: MARCH 6, 2013
MEETING: BOARD OF CONTRACT & SUPPLY
PRESENT: MR. DAY, MR. FRANK, MR. KREY, MR. PEARSALL
ABSENT: MAYOR RYAN

The meeting of the Board of Contract and Supply was called to order at 11:04 a.m.

FIRST ORDER OF BUSINESS: AWARD RECOMMENDATIONS:

An Award recommendation for the 2013 Emergency Repairs to City Owned Streets and Utilities was made to the low qualified bidder, Albert Torto Construction in the amount of \$68,000.00 on a motion by Mr. Day and seconded by Mr. Frank and unanimously favored. Funds are available in H8120.525106.11211 and H8340.525058.20510.

An Award recommendation for the 2013 Environmental Service Term Agreement was made to the low qualified bidder, Keystone Material Testing, LLC in the amount of various line by line items on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored. Funds will be determined when projects are assigned.

SECOND ORDER OF BUSINESS: CONTRACT RENEWAL:

A one year contract extension with Neenah Foundry for the 1st year extension of the contract with no change in terms or conditions for Manhole Frames and Covers was approved on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored. Funds are available in G8120.54130.

A one year contract extension with Thatcher Co. for the 4th and final year extension of the contract with no change in terms or conditions for Powdered Activated Carbon was approved on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored. Funds are available in FX8330.54150.

THIRD ORDER OF BUSINESS: MAINTENANCE CONTRACT RENEWAL:

A one year maintenance contract renewal with Physio Control the sole source provider of this service for Heart Monitors, Lifepacks and Defibrillators in the amount of \$7,494.00 was approved on a motion by Mr. Day and seconded by Mr. Frank and unanimously favored. Funds are available in A3410.54620.

FOURTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A Purchase Approval for Hanging Baskets for downtown in the amount of \$5,619.00 from Green's Nursery to match the ones purchased by Security Mutual was approved on a motion by Mr. Krey and seconded by Mr. Day and unanimously favored. Funds are available in A7110.54160.

A Purchase Approval for (2) 2013 F250 Trucks in the amount of \$54,412.96 from VanBortel Ford off NY State contract was approved on a motion by Mr. Day and seconded by Mr. Frank and unanimously favored. Funds are available in H8340.590021.

FIFTH ORDER OF BUSINESS: EMERGENCY DECLARATION:

An emergency declaration because of broken sanitary sewer lateral at intersection of Grand Blvd and Helen Street was approved on a motion Mr. Day and seconded by Mr. Frank and unanimously favored.

SIXTH ORDER OF BUSINESS: PURCHASE APPROVAL:

With the approval of the emergency declaration of the broken sanitary sewer lateral, Engineering is requesting purchasing approval with G. DeVincentis & Son Construction to do the repair work in the amount of \$5,775.00. This was approved on a motion by Mr. Day and seconded by Mr. Frank and unanimously favored. Funds are available in H8120.525106.11211.

SEVENTH ORDER OF BUSINESS: EMERGENCY DECLARATION:

An emergency declaration because of hole in the decking at the Collier Street Ramp was approved on a motion Mr. Day and seconded by Mr. Frank and unanimously favored.

EIGHTH ORDER OF BUSINESS: PURCHASE APPROVAL:

With the approval of the emergency declaration of the damaged decking at the Collier Street Ramp, Engineering is requesting purchasing approval with Albert Torto Construction to do the repair work in the amount of \$3,975.00. This was approved on a motion by Mr. Day and seconded by Mr. Krey and unanimously favored. Funds are available in H5650.525080.92208.

NINTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE :

Permission to advertise for an RFQ for Surveying Services for FEMA Hazard Mitigation Buyout was approved on a motion by Mr. Frank and seconded by Mr. Day and unanimously favored.

Permission to advertise for RFP for Emergency Shelter Grant Funding Availability was approved on a motion by Mr. Day and seconded by Mr. Frank and unanimously favored.

TENTH ORDER OF BUSINESS: ADD ON PERMISSION TO ADVERTISE:

Permission to advertise for Bids for BJCJSTP Plant Restoration & Rehabilitation – Advance Demolition was approved on a motion by Mr. Frank and seconded by Mr. Day and unanimously favored.

ELEVENTH ORDER OF BUSINESS: ADD ON RFP AWARD RECOMMENDATION:

An Award recommendation for the Tree Inventory and Management Project was made to the low qualified bidder, Davy Resource in the amount of \$12,500 on a motion by Mr. Krey and seconded by Mr. Day and unanimously favored. Funds are available in H8730.555555.C0026.

There being no further business for the Board, the meeting adjourned at 11:24 A.M. on a motion from Mr. Frank and seconded by Mr. Pearsall unanimously favored.

Respectfully Submitted,

*Michael J. Dervay
Secretary Board of Contract & Supply*