

DATE: April 2, 2014

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. KREY, MR.HOMES, MR. FRANK

ABSENT: MR. PEARSALL

The meeting of the Board of Contract and Supply was called to order at 11:03 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the March 26, 2014 Board of Contract and Supply meeting were approved on a motion by Mr. Holmes and seconded by Mr. Frank and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

Bids were opened for Parks Clothing and Youth Uniforms. Five Bids were received with one bid being rejected for no non-collusion statement with the remaining (4) bids being forwarded to the Parks Department on a motion by Mr. Holmes and seconded by Mr. Frank and unanimously favored.

THIRD ORDER OF BUSINESS: EMERGENCY PURCHASE APPROVAL:

A purchase approval in the amount of \$5,324.25 for a 25 ton oil filter crusher the lowest of two written quotes was approved on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored. Funds are available in A1640.52600.

A purchase approval in the amount of \$388,710.00 for (2) TYMCO Sweepers off the HGACBUY Procurement National Alliance Contract was approved on a motion by Mr. Holmes and seconded by Mr. Frank and unanimously favored. Funds are available in H8160.555566.F4031.

A purchase approval in the amount of \$8,986.44 for new POM Parking Meters and Parts off NY State Contract was approved on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored. Funds are available in A3320.54102.

FOURTH ORDER OF BUSINESS: CONTRACT AWARD AND RENEWAL:

An award contract with Albert Torto Construction for the Cleaning at the Ball Avenue Storm Sewer Pit the lowest of three written quotes was approved pending verification if there is any disposal costs associated with this work on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored. Funding is available in H8120.555566.F4031.

A contract with Paper Handling Plus in the amount of \$660.00 the same price as last year for the service contract for the (2) folder/sealers in the Finance Department was approved on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored. Funding is available in A1310.54610.

FIFTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for Bids for the 2014 CDBG Demolitions – Phase I was approved on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored.

SIXTH ORDER OF BUSINESS: ADD ON CHANGE ORDER APPROVAL:

Change order no. 1 in the amount of \$28,606.88 with Peranich & Shelp Construction for single family house rehab at 44 George Street Project was approved on a motion from Mr. Holmes and seconded by Mr. Frank and unanimously favored. Funds are available in CE8668.533800.CEY37.

Contract History Original \$:	\$38,975.00
Change Order no 1:	<u>\$1,540.00</u>
Contract Amount to date:	\$40,515.00

There being no further business for the Board, the meeting adjourned at 11:34 A.M. on a motion from Mr. Frank and seconded by Mr. Holmes and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply