

DATE: April 16, 2014

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. KREY, MR.HOMES, MR. FRANK, MR. KENNICUTT

ABSENT: MR. PEARSALL

The meeting of the Board of Contract and Supply was called to order at 11:02 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the April 9, 2014 Board of Contract and Supply meeting were approved on a motion by Mr. Frank and seconded by Mr. Kennicutt and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENING:

RFP's were opened for the sale of the lot at 70-72 Court Street. Three RFP's were received and were forwarded to the Mayor's Office on a motion by Mr. Holmes and seconded by Mr. Frank and unanimously favored.

Bids were opened for demolition of (8) Properties. Three bids were received with one bid being rejected for not submitting a bid bond on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored. The remaining two bids were forwarded to the Engineering Department on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored.

THIRD ORDER OF BUSINESS: AWARD RECOMMENDATION:

An Award recommendation for an Ambulance Billing Service was made to the low qualified bidder Intermedix at a fee of 5.9% for all collected money and \$15.00 for Medicaid calls on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored. This now needs final approval by City Council.

An Award recommendation for the Tennis and Basketball Court Improvements was made to the low qualified bidder Broome Bituminous Products, Inc. at a bid price of \$129,976.00 on a motion by Mr. Kennicutt and seconded by Mr. Holmes and unanimously favored. Funds are available in H7110.525054.92206 and H7110.525054.20208.

FOURTH ORDER OF BUSINESS: CHANGE ORDER APPROVAL:

Change order no. 1 in the amount of \$400.00 with Tokos Construction for single family house rehab at 109 Glenwood Avenue Project was approved on a motion from Mr. Holmes and seconded by Mr. Krey and unanimously favored. Funds are available in CE8668.533800.CEY37.

Contract History Original \$:	\$34,070.00
Change Order no 1:	<u>\$400.00</u>
Contract Amount to date:	\$38,070.00

FIFTH ORDER OF BUSINESS: EMERGENCY PURCHASE APPROVAL:

A purchase approval in the amount of \$29,821.00 for a Pay-In-Lane for State Street Ramp from Ber-National Controls the sole source provider of this system was approved on a motion by Mr. Frank and seconded by Mr. Krey and unanimously favored. Funds are available in H5650.525080.92208.

A purchase approval in the amount of \$29,995.00 for a new roof at Roberson Visitor Center from Weathermaster Roofing off Broome County contract was approved on a motion by Mr. Kennicutt and seconded by Mr. Krey and unanimously favored. Funds are available in A7450.54610.

A purchase approval in the amount of \$9,760.00 for (2) 35X Axis PTZ cameras and training and update hours from Integrated Systems a sole source vendor to match our current system was approved on a motion by Mr. Krey and seconded by Mr. Holmes and unanimously favored. Funds are available in H3120.555555.P0035.

SIXTH ORDER OF BUSINESS: ADD ON CONTRACT RENEWAL:

A one year contract renewal for the 2014 Time and Material contract for Plumbing and HVAC with Evans Mechanical with no change in terms or conditions was approved on a motion by Mr. Krey and seconded by Mr. Frank and unanimously favored.

SEVENTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for RFQ's for a Term Agreement for SWPPP Reviews was approved on a motion by Mr. Kennicutt and seconded by Mr. Krey and unanimously favored.

Permission to advertise for the completion of the tentative roll was approved on a motion by Mr. Frank and seconded by Mr. Kennicutt and unanimously favored.

Permission to advertise for the RFP's for the Collier Street Commons Study was approved on a motion by Mayor David and seconded by Mr. Holmes and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:42 A.M. on a motion from Mr. Frank and seconded by Mr. Holmes and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply