

**DATE: JULY 16, 2014**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MR. FRANCO, MR. HOLMES, MR. FRANK, MR. SHAGER**

**ABSENT: MR. KREY**

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The meeting of the Board of Contract and Supply was called to order at 11:02 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the July 9, 2014 Board of Contract and Supply meeting were approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

SECOND ORDER OF BUSINESS: RFQ OPENING:

RFQ's were opened for the Engineering Consultant for BJCJSTP. Three RFQ's were received and were forwarded to the Public Works Department on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

THIRD ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for Bids for the Collier Street Garage CMU Restoration project was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

Permission to advertise for Bids for Lawn Care of City Owned Properties was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

FOURTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount of \$10,853.00 for a SK3200 Seeker System replacement part for the Aries Unit in the Sewer Department was approved on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored. Funds are available in H8120.590009.

A purchase approval in the amount of not to exceed \$5,000.00 for the demolition of the rear porch at 8 Meadow Street a City owned property with Tokos Contracting for the demolition and Tower Roofing for the asbestos removal was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored. Funds are available in CD8666.533508.CDY38.

A purchase approval in the amount of \$13,000.00 for cinderblock repair of concession stand at Booth Field that was damaged due to a vehicle accident from DiRenzo Brothers Construction the lowest of three written quotes was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored. Funds are available in A7110.54610.

FIFTH ORDER OF BUSINESS: PERMISSION TO SELL:

An approval for the sale of (11) obsolete City owned pieces of equipment in a public auction was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:19 A.M. on a motion from Mr. Frank and seconded by Mr. Holmes and unanimously favored.

Respectfully Submitted,

Michael J. Dervay  
Secretary Board of Contract & Supply