

DATE: JANUARY 28, 2015

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. FRANK, MR. SHAGER, MR. HOLMES

ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:01 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the January 21, 2015 Board of Contract and Supply meeting were approved on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored.

SECOND ORDER OF BUSINESS: BID OPENINGS:

Bids were opened for the 2015 Emergency Repairs to City Owned Streets and Utilities Project. Five bids were received and were forwarded to the Engineering Department on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored.

Bids were opened for the Susquehanna North Bank Trail Construction Project. Seven bids were received and were forwarded to the Engineering Department on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored.

THIRD ORDER OF BUSINESS: CONTRACT RENEWAL:

A contract renewal for the final year with Otis Elevator in the amount of \$24,672.12 for monthly service to City elevators was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored. Funding is available in A1620.54440, CP5650.54440, A7620.54440 and FX8330.54440.

A contract renewal for the final year with M&T Materials, LLC in the amount of \$59,850.00 for the yearly charge for yard waste disposal was approved on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored. Funding is available in CL8160.54662.

A contract renewal in the amount of \$22,709.74 with Hach Co. for a yearly calibrating and testing of (32) instruments at the Water Plant was approved on a motion by Mr. Holmes and seconded by Mr. Shager and unanimously favored. Funding is available in FX8310.54410.

FOURTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount of \$23,646.70 for a Cardiac Monitor from Physio Control, Inc. a like and kind replacement was approved on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored. Funds are available in A3410.52600.

A purchase approval in the amount of \$2,500.00 for storm sewer cleaning at end of Amsbury Street with Arnold Construction Co. was approved pending funding approval on a motion by Mr. Shager and seconded by Mr. Holmes and unanimously favored. Funds are available in H8120.525106.11211.

FIFTH ORDER OF BUSINESS: PROFESSIONAL SERVICE CONTRACT:

A professional service contract with Tim Haahs Engineering for the Fire Department truck access at City Hall in the amount of \$4,500.00 was approved pending funding approval on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored. Funds may be available in A1620.54610.

SIXTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for RFQ's for a Consultant for Landscape Architecture was approved on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:30 A.M. on a motion from Mr. Shager and seconded by Mr. Holmes and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply