

DATE: OCTOBER 21, 2015

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. FRANK, MR. SHAGER, MR. KELLOGG

ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:01 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the October 14, 2015 Board of Contract and Supply meetings were approved on a motion by Mr. Shager and seconded by Mr. Frank and unanimously favored.

SECOND ORDER OF BUSINESS: BID AND RFQ OPENING:

Bids were opened for the 2015 Demolition of Various City Owned Properties Project. Five bids were received with two bids being rejected for improper bid bonds. The remaining three bids were forwarded to the Engineering Department on a motion by Mr. Shager and seconded by Mr. Kellogg and unanimously favored.

RFQ's were opened for the Carousel Repairs Project. Two RFQ's were received and were forwarded to the Parks Department on a motion by Mr. Kellogg and seconded by Mr. Shager and unanimously favored.

THIRD ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount of \$155,540.00 for a Range Simulator and associated equipment from Vitra a sole source provider of this type simulator was approved on a motion by Mr. Frank and seconded by Mr. Kellogg and unanimously favored. Funds are available in H3120.555555.P0045, H3120.525116.40914 and H3120.525116.21815.

A purchase approval in the amount of \$5,026.99 for prisoner detention stools from G2 Automated Technologies, LLC was approved on a motion by Mr. Frank and seconded by Mr. Kellogg and unanimously favored. Funds are available in A3120.54610.

A purchase approval for concrete work at First Ward WWII memorial was tabled on a motion by Mr. Kellogg and seconded by Mr. Shager and unanimously favored.

FOURTH ORDER OF BUSINESS: AWARD RECOMMENDATION:

An Award recommendation for the Appraisal Services RFP was made to the only responding proposal Briggs Appraisal Service and was approved on a motion by Mr. Shager and seconded by Mr. Kellogg and unanimously favored. Funds are available in A1355.54426.

FIFTH ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for Bids for the sale of 142 Water Street was approved on a motion by Mr. Frank and seconded by Mr. Kellogg and unanimously favored.

Permission to advertise for RFP's for Professional Engineering Services was tabled on a motion by Mayor David and seconded by Mr. Kellogg and unanimously favored

SIXTH ORDER OF BUSINESS: DISCUSSION ITEM:

With Veterans Day holiday falling on Wednesday November 11, 2015 a motion by board Secretary Mr. Dervay was made to move the meeting to Thursday November 12, 2015 at the same time. This was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:22 A.M. on a motion from Mr. Shager and seconded by Mr. Frank and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply