

**DATE: NOVEMBER 12, 2014**

**MEETING: BOARD OF CONTRACT & SUPPLY**

**PRESENT: MAYOR DAVID, MRS. SOSA, MR. SHAGER, MR. HOLMES**

**ABSENT: MR. FRANK**

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The meeting of the Board of Contract and Supply was called to order at 11:01 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the November 5, 2014 Board of Contract and Supply meeting were approved on a motion by Mr. Holmes and seconded by Mr. Shager and unanimously favored.

SECOND ORDER OF BUSINESS: RFQ OPENING:

RFQ's were opened for 2014 CDBG CDY40 Available Funding. Sixteen RFQ's were received and were forwarded to the Planning Department on a motion by Mr. Shager and seconded by Mr. Holmes and unanimously favored.

THIRD ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise the Release Notice of the Draft Program for Year 2013 was approved on a motion by Mr. Holmes and seconded by Mr. Shager and unanimously favored.

FOURTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval in the amount of \$9,961.50 for new doors for the First Ward Senior Center with Henley Supply Line the lowest of two written quotes was approved on a motion by Mr. Holmes and seconded by Mr. Shager and unanimously favored. Funding is available in A7620.54610.

FIFTH ORDER OF BUSINESS: PROFESSIONAL SERVICE AGREEMENT:

A PROFESSIONAL SERVICE AGREEMENT IN THE AMOUNT OF \$194.50 WITH Landscape Architects to do a drawing for a press release was approved on a motion by Mr. Shager and seconded by Mr. Holmes and unanimously favored. Funding is available in h7110.590007.

SIXTH ORDER OF BUSINESS: EMERGENCY DECLARATION AND PURCHASE APPROVAL:

An emergency declaration for repairs to the City Hall chiller and air handler was tabled for Corporation Council to look into this declaration on a motion by Mr. Holmes and seconded by Mrs. Sosa and unanimously favored.

There being no further business for the Board, the meeting adjourned at 11:15 A.M. on a motion from Mr. Shager and seconded by Mr. Holmes and unanimously favored.

Respectfully Submitted,

Michael J. Dervay  
Secretary Board of Contract & Supply