

DATE: AUGUST 12, 2015

MEETING: BOARD OF CONTRACT & SUPPLY

PRESENT: MAYOR DAVID, MR. FRANK, MR. SHAGER, MR. HOLMES, MR. KELLOGG

ABSENT: NONE

The meeting of the Board of Contract and Supply was called to order at 11:02 a.m.

FIRST ORDER OF BUSINESS: APPROVAL OF MINUTES:

An approval of the minutes from the August 5, 2015 Board of Contract and Supply meeting were approved on a motion by Mr. Frank and seconded by Mr. Holmes and unanimously favored.

SECOND ORDER OF BUSINESS: BID AND RFP OPENINGS:

Bids were opened for St. Clair Avenue Reconstruction Project. Four bids were received and were forwarded to the Engineering Department on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

Bids were opened for the 2015 Baseball Field Fences Project. One bid was received and was forwarded to the Parks Department on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

RFP's were opened for the Our Space at Recreation Park Project. Three RFP's were received and were forwarded to the Parks Department on a motion by Mr. Kellogg and seconded by Mr. Shager and unanimously favored.

THIRD ORDER OF BUSINESS: PERMISSION TO ADVERTISE:

Permission to advertise for RFQ's for Design Services for Mechanical Engineer for HVAC System at First Ward Senior Center was approved on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored.

FOURTH ORDER OF BUSINESS: PURCHASE APPROVAL:

A purchase approval to buy (135) youth football helmets in the amount of \$10,248.65 with \$5,000.00 of this money being donated by a private source to BSN Sports the lowest of three written quotes was approved pending City Council approval of the donation of money on a motion by Mr. Frank and seconded by Mr. Shager and unanimously favored. Funds are available in A7140.54161.

A purchase approval in the amount of \$10,423.20 for Dog Park Equipment off NY State contract from Miracle Recreation was approved on a motion by Mr. Holmes and seconded by Mr. Shager and unanimously favored. Funds are available in CD8510.533517.CY35,36 & 37.

There being no further business for the Board, the meeting adjourned at 11:20 A.M. on a motion from Mr. Shager and seconded by Mr. Frank and unanimously favored.

Respectfully Submitted,

Michael J. Dervay
Secretary Board of Contract & Supply