

CDAC Minutes

Date: January 4, 2016

Member Attendees:

Ms. Mary Ann Callahan (Tentative Non-Voting 1<sup>st</sup> District)  
Mr. John Young (2<sup>nd</sup> District)  
Ms. Dorian Zahka (Acting 3<sup>rd</sup> District)  
Ms. Shari Weiss (Tentative Non-Voting 3<sup>rd</sup> District)  
Ms. Majeedah Razzaq (4<sup>th</sup> District)  
Mr. Marty Doorey, (Acting 7<sup>th</sup> District)  
Mr. Jerry Kunkle (Tentative Non-Voting 7<sup>th</sup> District)  
Ms. Sarina Barrera (Acting Council At-Large)  
Ms. Sharyon Gardiner (Mayoral App.)  
Ms. JoAnne Hanrahan (Mayoral App.)  
Ms. Debra Hogan (Acting Mayoral App.)

Staff Members Attending:

Mr. Stephen Carson, Grants Administrator

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Meeting Called to Order: 6:07 PM

1. Nomination and Election of Officers:

Committee decided to go ahead and elect officers despite all new appointments not being finalized.

- a. Chairperson: JoAnne Hanrahan 7 Yays, 1 Abstain
- b. Vice Chairperson: (tentative) Shari Weiss, 8 Yays
- c. Secretary:

Committee decided to split this position into two separate Co-Secretary positions to ensure full coverage:

Co Secretary: Sharyon Gardiner, 8 Yays

Co Secretary: (tentative) Mary Ann Callahan, 8 Yays

2. Discussion and approval of schedule for year

Meetings need to be held when security is available. Public hearings must be done at same time as council work sessions. Phases of the year: 1) Annual Action Plan, 2) Onsite Monitoring Visits, 3) Public Service Programs. Discussion occurred over increasing outreach to the community including using social media, tabling at Julyfest, and linking 501cs with local citizens to increase participation, not only in the planning phase, but also in the service phase. Hogan and Barrera talked about forming an unofficial committee to discuss outreach/neighborhood meetings in the community at various locations. General

discussion about meeting on the first and third Mondays of every month and then work out changes from there, specifically once Action Plan is passed (i.e. summer has no meetings).

The following dates have been scheduled for meetings. This is not the final schedule, but there is interest in freeing up the middle part of the year:

- 1/19/16: Municipal Presentations for four agencies (specifically Police and DPW)  
Committee requested that Planning, Parks, Police, Public Works, Code Enforcement, Econ Dev, Housing, and the Continuum of Care attend this meeting or the next. Agencies are requested to provide layouts of past and future activities in written form to be submitted the Friday before they make a presentation.
- 2/1/16: Municipal Presentations for four agencies
- 2/16/16: Municipal Presentations for any that missed previous meetings or if weather delayed
- 3/7/16: First Public Hearing for the FY42 Annual Action Plan
- 5/2/16: Second Public Hearing for the FY42 Annual Action Plan
- 5/16/16: Final Annual Action Plan Recommendation Vote
- 6/6/16: No meeting, Chair will make AAP Presentation to Council

Approval: 6 Yays, 2 Absent

Full schedule not finalized due to sudden absences of Barrera, Hogan. and Hanrahan reducing meeting to unofficial @ ~7:15.

-----Unofficial Meeting-----

### 3. Discussion and approval of stipend/attendance requirements

- Stipend is \$400 for year, pro-rated if member appointed only for portion of year
- Must attend 75% of meetings for which they are appointed for their stipend
- General feel of group was to not break stipend into smaller segments or allow for makeup meetings

Unofficial Meeting Adjourned: 7:23PM