



Eugene Hulbert, Sr.  
Luke Day  
Edward Crumb

Binghamton-Johnson City  
**JOINT SEWAGE BOARD**



Stephen Andrew  
George Kolba, Jr.  
Ron C. Davis

**REPORT OF BOARD MEETING  
OF THE BINGHAMTON - JOHNSON CITY  
JOINT SEWAGE BOARD**

**May 14, 2013**

Village of Johnson City Training Room

Members Present: George Kolba, Chairman (arrived at 3:20)  
Eugene Hulbert, Sr.  
Ronald Davis  
Edward Crumb  
Luke Day  
Stephen Andrew

Also Present: Cathy Aingworth, Superintendent  
Shane Guilford, Business Manager  
Charles Pearsall, Fiscal Officer (out at 4:29)  
Gerald Kennicutt, Deputy City Comptroller (out at 4:29)  
Michele Cuevas, Confidential Secretary (arrived at 3:17)  
Alfred Paniccia, Jr., Esq., Co-Counsel  
John Perticone, Esq., Co-Counsel  
Bruce King, JC Trustee  
Laura Lee Perkins, Transcriptionist

**CALL TO ORDER:**

Eugene Hulbert, Sr. called the meeting to order at 3:14 PM. Quorum (4) present. Sign-in sheet passed for signatures. Emergency exits indicated

Due to a failure to publish required notices of this meeting, this meeting was held as a work/discussion session only.

A Special Meeting will be held on Thursday, May 16, 2013 at 4 PM at the Johnson City Training Room. Alfred Paniccia, Esq. prepared a Waiver of Notice that was signed by all Board Members consenting to the special meeting on less notice than is required under the Board's By-Laws.

Catherine P. Aingworth, Superintendent  
Binghamton-Johnson City Joint Sewage Treatment Facilities  
4480 Vestal Road, Vestal, New York 13850  
Phone: 607-729-2975 Fax: 607-729-0110  
Email: [bjcwtp@stny.rr.com](mailto:bjcwtp@stny.rr.com)

Discussions included:

Shane Guilford, Business Manager

- Office space rental – he is requesting terms from the landlord for an option to exercise 3 one-year extensions
- Workers' Compensation proposals – only one received (Haylor, Freyer & Coon, Inc.)
- NYS-ERS Audit Services proposals – only one received (Grossman St. Amour)
- Modular building extension of Bid Due Date – addendum with Alfred Paniccia, Esq. for review
- 2012 Flows reviewed with last Municipal User (Town of Union)
- Qualifications for Engineering Services for Flow Management Plan Services are being advertised
- IMA IX has been received from Owners
- Bylaws amendment needed to authorize change to Procurement Policy in order to implement IMA IX

Health Insurance Payroll Deductions – meeting to be set-up with Charles Pearsall regarding cash flows and accounting

Edward Crumb reported on:

- Finance Committee review of claims: No issues, except  
4 claims (C-175 through C-178) not included – need driver time records from Broome Bituminous to review against charges invoiced  
J-219 (Hydra-Numatic Sales) – sole source documentation is required as to the part (Sonic Start Kit)  
J-231 (Hydra-Numatic Sales) – sole source documentation is required as to the part (Vacuum Pump)

Minutes of 4/09/13 and 4/29/13 were reviewed

Charles Pearsall gave the Financial Report:

1/1/2013	Checking acct	\$ 532,174.98
	Savings acct	<u>546,937.74</u>
		\$1,079,112.72
4/30/2012	Revenue	7,265,515.07
	Disbursements	<u>5,490,093.13</u>
	Balance	\$2,854,534.66

Mr. Pearsall reported that budget line J8130.54152 has been established to use for making lease payments.

Mr. Pearsall also reported that the City of Binghamton has the Business Manager's computer wired so that he can remotely view the information on the MUNIS terminal set-up for the Board within City Hall.

Catherine Aingworth presented the Superintendent's Report:

**Superintendent's Report  
May 14, 2013**

**Violations and Significant Issues**

**Compliance**

<b>Date: April 2013</b>	<b>Influent</b>	<b>Effluent</b>	<b>Average % Removal</b>	<b>Effluent Limit</b>
<b>Average Flow</b>	<b>21.44mgd</b>			
<b>CBOD</b>	144	92	36%	Monitor
<b>Suspended Solids</b>	191	41	79%	Monitor
Other: Settleable Solids Max	18.3	0.25	98.6%	Monitor
Total Nitrogen	Mar 25.1	Mar 21.7	13.5%	Monitor
Chlorine	NA	1.18Max.	NA	2.0Max.
Avg. Temperature	11.7	11.4		
<b>Solids Removed</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>
<b>Digested</b>	0	0	0	0
<b>Lime Stabilized</b>	516.44	505.06	577.01	956.41
<b>Total</b>	516.44	505.06	577.01	956.41

**Operations**

- The plant continues to operate in primary only mode, with the addition of Chemically Enhanced Primary Treatment (CEPT). The polymer and ferric dosages are being adjusted incrementally in order to optimize treatment. There was an increase in effluent iron concentrations and a letter was sent to the DEC requesting a modification to our permit in order to continue to evaluate treatment. Correspondence is in your packets.
- The water department performed their spring cleaning of potable water settling basins and discharging the buildup of sediment to the plant over the past month. Savin is reviewing the impact on the CEPT performance.
- The CEPT construction project is complete. We are awaiting final copies of as built and manuals. The performance of the process still needs modification.
- All digesters remain off-line. We are processing all sludge through lime stabilization.
- Digester #3 has had a failure of the support straps of the cover. JDV has been contacted to evaluate what repairs need to be made. The cover will need to be removed. Until the cover is removed, leak repairs by Spenseri have been halted.
- Soil Boring for the Floodwall project is completed. We received a note of thanks from the senior project manager regarding how helpful the employees of the plant were, resulting in a successful and timely completion of the project.
- A 30% design review meeting was held with Savin and plant staff.
- The south bar screen repair project is anticipated to be completed within the next two to three weeks.
- The plant received funding approval from The State Hazard Abatement Board for \$17,863.00 for our proposed health and safety training for 2013-2014.

Correspondence was reviewed.

DEC response letter regarding dredging was reviewed – Board consensus was that the letter be forwarded to Leon Skinner of the U.S. Army Corps of Engineers, inquiring whether his office has the funding and wherewithal to handle. If not, ask the City of Binghamton as Lead Agency to add the tasks required by the DEC into Griffiths' contract for the comprehensive flood protection system.

Digester #3 Contract with Falter remains open with the Village of Johnson City.

Committee Reports:

Construction: Luke Day – CM/CA RFQ being advertised; Lead Agency CEPT – closing-out some change orders; Lead Agency demolition contract is not yet in place; discussion re Clerk of the Works job description

Operations: Gene Hulbert – Simmons is working on compiling needed documentation for progress payments

Finance: Edward Crumb – discussed budget transfers; amending By-Laws and Procurement Policy to implement streamlined claims approval process; preliminary discussion re 2014 budget preparation process

Personnel: Stephen Andrew – discussed Lab Director/Safety Manager position status and strategies

Ad Hoc: Ronald Davis – inquired of Co-Counsel Perticone as to status of contract with Broome County

Flow Management: Edward Crumb – noted preparation of proposed declaratory rulings regarding items discussed at prior Steering Committee meeting and preparations for upcoming meeting May 29th

Structure and Flood: Gene Hulbert – (covered in connection with Operations, above)

Old Business: (to the extent not already covered, will be addressed at the next meeting)

Meeting adjourned at 6 PM

Respectfully submitted,

*Laura Lee Perkins*

Laura Lee Perkins

Transcriptionist

cc: Board Members  
Mayor Ryan, City of Binghamton  
Mayor Deemie, Village of Johnson City  
City Clerk, City of Binghamton  
Village Clerk/Treasurer, Village of Johnson City  
John Perticone, Esq.  
Alfred Paniccia, Esq.  
Charles Pearsall, Fiscal Officer  
Catherine Aingworth, Superintendent  
Brown & Brown Empire State  
Haylor Freyer & Coon  
Robert Bennett, P.E., Village of Johnson City, Engineer  
Philip Krey, P.E., City of Binghamton, Engineer  
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