



Binghamton-Johnson City
JOINT SEWAGE BOARD



Eugene Hulbert, Sr.
Luke Day
Edward Crumb

FINAL

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

**MINUTES OF REGULAR BOARD MEETING
OF THE BINGHAMTON - JOHNSON CITY
JOINT SEWAGE BOARD**

**Thursday, January 3, 2013
Construction Trailer**

Members Present: Eugene Hulbert, Sr., Chairman
George Kolba
Ronald Davis
Edward Crumb
Luke Day
Stephen Andrew (arrived @ 4:09 PM)

Also Present: Cathy Aingworth, Superintendent
Shane Guilford, Business Manager
Michele Cuevas, Confidential Secretary
Alfred Paniccia, Jr., Esq., Co-Counsel
John Perticone, Esq., Co-Counsel
Diane Marusich, JC Trustee
Jerry Motsavage, 1st District Binghamton Councilman
Gerald Kennicutt, Asst City of Binghamton Comptroller (out at 6:27 pm)
Bruce King, JC Trustee
Laura Lee Perkins, Transcriptionist

CALL TO ORDER:

Gene Hulbert called the meeting to order at 4:05 PM. Quorum (6) present. Sign-in sheet passed for signatures.

Shane Guilford made a recommendation to the Board to hire Paige Group in an amount not to exceed \$6,500 for 2 or 3 public meetings a year to discuss/review/explain Flow Management.

Catherine P. Aingworth, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-0110
Email: bjcwwtp@stny.rr.com

Edward Crumb made a motion for the Board to direct the Business Manager to negotiate on behalf of the Board with Paige Group for professional services in relation to facilitating and organizing a Steering Committee relating to the Flow Management Plan during the year an amount not-to-exceed \$6,500, to be paid from budget line J8130.4482 (Professional Services)

Ronald Davis seconded the motion

Edward Crumb made a motion to amend to allow the Superintendent to execute a contract negotiated by the Business Manager within the parameters of the motion and subject to the approval of the Flow Management Workgroup as to the scope of services of the contract.

Ronald Davis seconded the motion to amend

George Kolba, Jr. stated that he was concerned with the cost and felt that we can do these ourselves.

Motion to amend carried 5/1 (GK)

Motion carried as amended 5/1 (GK)

Shane Guilford presented the 7 engineering tasks as listed on Handout #1 (professional services)

Edward Crumb made a motion to authorize the Business Manager to develop two (2) RFQ/RFP – one for professional services – engineering for the scope listed on pages 1-3 and the second for an independent technical professional services for the scope on page 3 and that the selection criteria be under the standard form request for qualifications (Paragraph 6, Alternate2) with the weightings shown on page 4.

Ronald Davis seconded the motion

Motion carried 6/0

Shane Guilford reported that the Board received no bids for the SCADA project; he will be running the advertisement again.

Shane Guilford reported on a letter from Town of Kirkwood regarding credits and debits for the years 2008 through 2010

Shane Guilford reported he was tracking the budget lines for end-of-year overdraws. Edward Crumb raised a Point of Order to do the transfers now; Shane Guilford does not have figures ready, so he will have an updated proposal for budget transfers ready for the next meeting.

Treatment Plant finances is now being transferred onto the MUNIS system.

Catherine Aingworth reported that there is an underground utilities survey being done on the Plant campus by the engineers for the flood protection system project; she is requesting that the rest of the area be surveyed by this vendor while they are on site. Gene Hulbert indicated there is no record drawing for the site; we need to know where everything is; he wants a complete map.

Shane Guilford was directed to get proposals regarding a complete survey.

Shane Guilford reviewed the claims and indicated that Claim C-720, Couch White –submitted by Corporation Counsel, has insufficient backup documentation (missing pages).

Edward Crumb made a motion for the Board to approve the January 2013 Board List claims with the exception of Claim C-720 which is not, in the Financial Committee's opinion, properly documented, and direct the Fiscal Officer to pay the same in the amount of \$282,083.06 minus \$1,719.80.

Ronald Davis seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to approve the January 2013 Board List - Flood in the amount of \$23,779.98, and direct the Fiscal Officer to pay the same

Ronald Davis seconded the motion

Motion carried 6/0

Shane Guilford will request back up documentation for the Couch-White claim.

Fiscal Officer's Report was given by Gerald Kennicutt

Catherine Aingworth gave the Superintendent's Report. A copy is attached to these minutes.

Committee Reports given by Construction, Operations, Finance, Ad Hoc, and Personnel Committees.

Stephen Andrew made a motion to re-ratify his motion made on 12/18/12 regarding the Policies and Benefits for Salaried and Management Staff, effective January 1, 2013.

George Kolba seconded the motion

Motion carried 6/0

Ed Crumb made a motion to approve and send the working draft dated December 18, 2012 to the responses to the Press Reporter Robinson's Inquiry about steps being taken by JSTF officials to minimize future increases in the amount charged to municipal users.

George Kolba seconded

Gene Hulbert requested this motion be tabled

Ronald Davis made a motion to table the motion to the next scheduled Board meeting

Stephen Andrew seconded the motion

Motion carried 4/1/1 (nay – EC) (abs – GK)

**Superintendent's Report
January 4, 2013**

**Violations and Significant Issues
Compliance**

Date: December 2012	Influent	Effluent	Average % Removal	Effluent Limit
Average Flow	19.54mgd			
CBOD	Incomplete Data 133	Incomplete Data 105	21%	Monitor
Suspended Solids	116	45	61%	Monitor
Other: Settleable Solids Max	13.0	0.20	98%	Monitor
Total Nitrogen	Nov 27.6	Nov 23.2	16%	Monitor
Chlorine	NA	1.40Max.	NA	2.0Max.
Avg. Temperature	13.0	12.6		
Solids Removed	September	October	November	December
Digested	0	0	0	0
Lime Stabilized	547.24	589.71	609.44	586.59
Total	547.24	589.71	609.44	586.59

Operations

- The plant continues to operate in primary only mode. Nine primary tanks are on line. One tank was taken off line for repairs.
- All digesters remain off-line. We are processing all sludge through lime stabilization. Plant staff have a meeting with GHD scheduled to review operational and design questions Friday, January 4.
- Plant staff continue to work with Savin regarding the CEPT construction project, which is nearing completion.
- The sealing of digester 3 is completed. The contractor applied the remaining CIM coating last week. Inspection is complete and we will gradually be filling the tank with water until repairs to flood damaged equipment is made.
- The south bar screen for the plant has failed and is in need of major repairs. We are working with IDI to get price quotes and secure parts.

Plant Business

- The superintendent and staff continue to work with Simmons, NFA and FEMA to secure reimbursement for flood damages. A conference call was held this morning with FEMA (Peter Gressick) regarding discrepancies in flood insurance offsets.
- The superintendent and staff continue to meet with various entities regarding Contract 3 litigation.
- The superintendent and staff continue to work on the plans for new offices with board members.

Next scheduled meeting January 24, 2013 at 3 PM, Village of Johnson City Training Room

George Kolba made a motion to adjourn the meeting

Luke Day seconded the motion

Motion carried 6/0

Meeting adjourned at 6:51 PM

Respectfully submitted,

Laura Lee Perkins

Laura Lee Perkins

Transcriptionist

cc: Board Members
Mayor Ryan, City of Binghamton
Mayor Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Charles Pearsall, Acting Fiscal Officer
Catherine Aingworth, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Philip Krey, P.E., City of Binghamton, Engineer
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