Binghamton-Johnson City
JOINT SEWAGE BOARD

Eugene Hulbert, Sr.
Luke Day
Edward Crumb

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

FINAL

MINUTES OF REGULAR BOARD MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

Tuesday, February 12, 2013
Construction Trailer

Members Present: Eugene Hulbert, Sr., Chairman
George Kolba (out at 6:56 pm)
Ronald Davis
Edward Crumb
Luke Day

Also Present: Cathy Aingworth, Superintendent
Shane Guilford, Business Manager
Michele Cuevas, Confidential Secretary
Alfred Paniccia, Jr., Esq., Co-Counsel (arrived at 3:07 pm)
Charles Pearsall, Fiscal Officer/City of Binghamton Comptroller (out at 4:37 pm)
Gerald Kennicutt, Deputy City Comptroller (out at 4:37 pm)
Bruce King, JC Trustee (out at 5:32 pm)
Joseph Mihalko, Second District Council Member, City of Binghamton
Laura Lee Perkins, Transcriptionist

Absent: Stephen Andrew
John Perticone, Esq.

CALL TO ORDER:

Gene Hulbert called the meeting to order at 3:02PM. Quorum (5) present. Sign-in sheet passed for signatures.

Catherine P. Aingworth, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-0110
Email: bjcwwtp@stny.rr.com

Edward Crumb made a motion to approve the 1/3/13 Minutes in the form contained in the Board folder
Luke Day seconded the motion
Motion carried 5/0/1 (SA)

Ronald Davis made a motion to approve the 1/24/13 Minutes in the form contained in the Board folder
George Kolba seconded the motion
Motion carried 5/0/1 (SA)

Shane Guilford presented the Paige Group update – Flow Management Steering Committee meeting scheduled for February 28 at 5:30 PM @ BU, Room C, Facilities Bldg.

Catherine Aingworth discussed meeting with GHD; regarding rehab of Digesters 1 and 2; will be going out for bids to remove sludge and debris; bid spec. to be presented to Board at a later date
Shane Guilford reported advertising for bids for sodium thiosulfate, ferric chloride and polymer

Shane Guilford informed the Board that they were overdrawn on some budget lines; requesting transfers:

Mechanical	$9,064.49
Vehicle	$1,527.05
Professional Services	$17,662.45

Requesting $10,000.00 from Contingency (8130.5) to Equipment/Pump Repairs-Mechanical (4447)
Requesting $1,750.00 from Contingency (8130.5) to Equipment Repairs-Vehicle (4447B)

Discussions held regarding Professional Services; Edward Crumb discussed Savin bills (encumbrances)

George Kolba made a motion for the Board to notify the owners of proposed budget transfers as proposed by Shane Guilford
Edward Crumb seconded the motion
Motion carried 5/0/1 (SA)

Shane Guilford directed to give owners 10-days' notice

Edward Crumb made a motion that the Board directs the Fiscal Officer to make the budget transfers in accordance with the notice given to the Owners on 1/28/13:

$2,500.00 from Contingency (J8130.5) to Vehicle Repair (J8130.4447B)
$750.00 from Contingency (J8130.5) to Payroll Services (J8130.4478A)
$250.00 from Contingency (J8130.5) to Board Members (J8130.4481)
$750.00 from Contingency (J8130.5) to Laboratory Services (J8130.4508)

Such motion not increasing the total 2012 budget
It was noted that the Johnson City Village Board approved these transfers on 2/5/13
Ronald Davis seconded the motion
Motion carried 5/0/1 (SA)

Shane Guilford stated he is working on the scope of work for Flow Management Engineering and Technical services

Shane Guilford updated the Board regarding rental space; lengthy discussion held

Shane Guilford presented insurance quotes for flood insurance for the CEPT system

Luke Day made a motion for the Board to approve the procurement of flood insurance coverage for the CEPT system in the maximum available amount of $500,000 for the building, with a $2,000 deductible, and authorizes an additional claim be added to the Board list to be paid from budget line J8130.54300
Ronald Davis seconded the motion
Motion carried 5/0/1 (SA)

Superintendent Aingworth presented the Superintendent's Report, a copy of which is attached to these minutes

Charles Pearsall gave the Fiscal Officer's Report

Shane Guilford presented the Claims; they have been reviewed by the Finance Committee; it was mentioned by George Kolba and Edward Crumb that they would like to see the claims before the Board meeting, not at the meeting

Edward Crumb made a motion for the Board to approve the February 2013 Board List in the amount of $268,156.23 with the caveat that the Board meets with the Fiscal Officer to resolve the coding of claims C782 through C788 and C793 through C798 to make sure they are applied to the proper budget lines and direct the Fiscal Officer to pay the same
Ronald Davis seconded the motion
Motion carried 5/0/1 (SA)

Superintendent's Report
February 12, 2013

Violations and Significant Issues
Compliance

Date: January 2013 Average Flow	Influent 18.88mgd	Effluent	Average % Removal	Effluent Limit
CBOD	133	121	9%	Monitor
Suspended Solids	96	44	54%	Monitor
Other: Settleable Solids Max	13.5	0.17	98.7%	Monitor
Total Nitrogen	Dec 21.7	Dec 19.0	16%	Monitor
Chlorine	NA	1.14Max.	NA	2.0Max.
Avg. Temperature	11.2	10.8		

Solids Removed	**October**	**November**	**December**	**January**
Digested	0	0	0	0
Lime Stabilized	589.71	609.44	586.59	516.44
Total	589.71	609.44	586.59	516.44

Operations

- The plant continues to operate in primary only mode.
- The CEPT project is near completion and we are currently feeding both ferric chloride and polymer chemicals to the influent. We are working with Savin to fine tune the system and optimize the chemical feed settings.
- All digesters remain off-line. We are processing all sludge through lime stabilization. Plant staff met several times with GHD to review operational and design questions. GHD has amended their second addendum to reflect these meetings and request $30,100 for additional services.
- Plant staff met with Savin on January 30 to review SCADA strategy for the BAF facility.
- There appears to be additional separation along the stacked channels in the BAF. Photos have been forwarded to Savin and the city engineer for review. Some demo investigative work is being performed in various areas, and that area has also been targeted.
- The city submitted the "C Process Evaluation Report" by Savin Engineers to the DEC on January 11. I have included the Executive Summary for your information. Approval by the DEC was received January 17, 2013. A copy of the letter is in your folder.
- The application for the dredging permit has been completed and once signed will be forwarded to the DEC and Army Corps.
- The sealing of digester 3 is completed. We have gradually filled the tank with water and it is currently approximately one half filled. There is one small weep point that has been identified, and Hunt is aware of this. Our facility engineer is monitoring the situation.

- The south bar screen for the plant has failed and is offline. We are waiting for parts to arrive that have been ordered from IDI. Upon further evaluation, the engineer has determined we also need to replace additional rails and are getting price quotes and securing parts.

Plant Business

- The superintendent and business manager continue to work on plans for new offices with board members.

Edward Crumb made a motion for the Board to approve the February 2013 Board List-Flood in the amount of $31,292.16 as presented and direct the Fiscal Officer to pay the same
Ronald Davis seconded the motion
Edward Crumb noted that, with respect to Simmons C781, there was an error in the bill; Simmons has agree to giving the Board $155.00 credit on their next bill
Motion carried 5/0/1 (SA)

Luke Day made a motion for the Board to approve that the Chairman sign the Arbitrage Certificate as contained in the Board folder
George Kolba seconded the motion
Motion carried 5/0/1 (SA)

Correspondence was reviewed and discussed

Committee Reports were given

Luke Day made a motion for the Board to request from the Owners a change in the verbiage of Section 15 in the IMA regarding approval of claims process (to the Board or its designee) as contained in the Board folder and endorse the proposed amendment to the Board's Procurement Policy to streamline the approval of claims
George Kolba seconded the motion
Motion carried 5/0/1 (SA)

Ronald Davis made a motion for the Board to approve and ratify 2013 IWWPP Surcharge Unit Rate Chart as presented in the Board Folder
Edward Crumb seconded the motion
Gene Hulbert requested a HOLD OVER pending answer from Attorney Perticone
George Kolba seconded the HOLD OVER request
Motion held over

GHD presentation by Jason Green and John LaGorga regarding the IWWPP Program and Digester rehabilitation

George Kolba made a motion to accept the 2/1/13 Addendum to the GHD contract to be paid for from Budget line J8130.54410 (Prof. Services)
Gene Hulbert seconded the motion
Motion carried 4/1 (RD)/1 (SA)

(George Kolba exited the meeting; a quorum of 4 remains present)

Edward Crumb presented Flexible Spending Account plan document

Edward Crumb made a motion for the Board to approve and ratify the Flexible Spending retroactive to January 1, 2012 in the form as prepared by RMSCO and ratify and approve the corresponding Summary Plan and Description
Luke Day seconded the motion
Motion carried 4/0/2 (SA & GK)

Shane Guilford presented the modular building update

Edward Crumb made a motion that the Board to approve adding an additional item to the Board List with a check to be issued in the amount of $630.00 for flood insurance premium for the Temporary Chemical Storage Bldg. payable to Selective Insurance Company and charged against budget line J8130.54300 - insurance
Ronald Davis seconded the motion
Motion carried 4/0/2 (SA & GK)

Next meeting scheduled for 2/26/13 @ 3 PM

Luke Day made a motion to adjourn the meeting
Ronald Davis seconded the motion
Motion carried 4/0/2 (SA & GK)

Meeting adjourned at 7:07 PM

Respectfully submitted,

Laura Lee Perkins

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Ryan, City of Binghamton
Mayor Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Charles Pearsall, Acting Fiscal Officer
Catherine Aingworth, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Village Engineer
Philip Krey, P.E., City of Binghamton, City Engineer
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