



Binghamton-Johnson City
JOINT SEWAGE BOARD



Eugene Hulbert, Sr.
Luke Day
Edward Crumb

FINAL

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

**MINUTES OF A REGULAR BOARD MEETING
OF THE BINGHAMTON - JOHNSON CITY
JOINT SEWAGE BOARD**

Tuesday, March 12, 2013
Village of Johnson City Training Room

Members Present: Eugene Hulbert, Sr., Chairman
Ronald Davis
Edward Crumb
Luke Day

Also Present: Cathy Aingworth, Superintendent
Shane Guilford, Business Manager
Michele Cuevas, Confidential Secretary
Alfred Paniccia, Jr., Esq., Co-Counsel (out at 5:47 PM)
Gerald Kennicutt, Asst City of Binghamton Comptroller (out at 5:10 PM)
John Perticone, Esq., Co-Counsel
Bruce King, JC Trustee
Jerry Motsavage, First District Council Member, City of Binghamton
Laura Lee Perkins, Transcriptionist (out at 5:47 PM)

Absent: Stephen Andrew
George Kolba
Charles Pearsall, Acting Fiscal Officer/Acting City of Binghamton

Comptroller

CALL TO ORDER:

Gene Hulbert called the meeting to order at 3:13PM. Quorum (4) present. Sign-in sheet passed for signatures.

Catherine P. Aingworth, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-0110
Email: bjcwwtp@stny.rr.com

Edward Crumb made a motion for the Board to approve the 2/12/13 Minutes as presented in the work folder
Luke Day seconded the motion
Motion carried 4/0/2 (GK & SA absent)

Edward Crumb made a motion for the Board to approve the 2/26/13 Minutes as presented in the work folder
Ronald Davis seconded the motion
Motion carried 4/0/2 (GK & SA absent)

Shane Guilford presented options for rental space; recommending Miller building if the approach is to include spatial needs identified by the Lead Agency; Luke Day wants more discussions and look at modular building. Councilman Motsavage was granted privilege of the floor and stated that the Binghamton City Council would like to see bid results before deciding on an approach to financial transfers. Edward Crumb will have updated Project Manual to Alfred Paniccia, Jr., Esq. by Thursday AM. Construction Committee meeting scheduled for 3/21 at 11 AM for review of Project Manual with Superintendent Aingworth, Business Manager Guilford, and Co-Counsel Paniccia

Shane Guilford presented the following business/financial matters:

- lease scaffolding for bar screen – Co-Counsel Paniccia stated that this was a “public work” because of the services involved in delivering, erecting and inspecting the scaffold. As such, no action by the Board is needed because the amount is within the Superintendent’s authority for procurement of public works.
- bar screen repair budget line – Mr. Guilford asked the Board to reconsider its prior approval of funding for bar screen repairs from the operations and maintenance budget. He asked the Board to consider use of capital funding, instead. Based on discussion, in which it was pointed-out that the work is “like kind” repair/replacement of existing machinery/apparatus, the Board took no action to change the prior authorization given.
- OSHA – 10 hour course quote – Mr. Guilford presented an abstract of the three price quotes he obtained for the professional service of providing this training. All three are on the NYS Department of Labor list of outreach trainers for OSHA courses.

Edward Crumb made a motion for the Board to approve Claim C-75 in the amount of \$1,800.00 to OSEA and direct the Fiscal Officer to pay the same
Gene Hulbert seconded the motion
Motion carried 4/0/2 (GK & SA absent)

Mr. Guilford continued his presentation:

- Centrifuge #2 scroll repair – the repairs needed exceed the “ordinary wear and tear” covered by the Board’s maintenance agreement. Superintendent Aingworth noted that the escape of BAF filter media into the Plant’s solids stream is a significant contributing factor. The findings and costs should be provided to Couch White. Repair/replacement costs cannot be provided by the vendor until the scroll unit is “bench tested” and examined for manufacturer-required tolerances at vendor’s facility – this work cannot be performed onsite. It was also noted that documentation to substantiate sole source procurement of parts should be submitted to the Board for consideration and action as appropriate.
- Spensieri claim for payment RE: Digester #3 Leak Repair and Coating. The Facility Engineer reports that the contractor’s certified payroll submissions for the period November 14-29, 2012, December 4-6 and 13, 2012, and January 7-11, 2013 do not correspond to Plant sign- in sheets or the Facility Engineer’s logs. Mr. Crumb suggested checking with the City of Binghamton Fire Department for their records as to confined space standby notifications on the applicable dates.
- Paige Group suggestion for survey regarding future Flow Management Steering Committee topics – based on discussion, Mr. Guilford will notify Paige Group that the Board does not want this service. Participants will be reminded that they can submit topic requests via e-mail when the meeting summary is sent-out.
- Outside Lab services: Upstate Labs has been decertified; Superintendent Aingworth stated that she is having CES do lab work on an interim basis. CES was the Plant’s outside lab prior to the 2011 RFQ/RFP that resulted in contracting with Upstate. There are not many labs with available capacity at present to handle the Plant’s workload. An RFQ/RFP is needed for a successor outside lab. The prior documents will be updated for use

Edward Crumb made a motion for the Board to authorize the Superintendent to procure outside lab services through CES Laboratories for the required daily, monthly and other analysis

Luke Day seconded the motion

Motion carried 4/0/2 (GK & SA absent)

Edward Crumb made a motion for the Board to authorize the advertisement of an RFQ/RFP for outside laboratory services
Luke Day seconded the motion
Motion carried 4/0/2 (GK & SA absent)

The City of Binghamton is requesting that the Minutes of the Board meetings be received by them within two (2) weeks of the meeting date. The City intends to post on its website. Consensus of Board Members is that only approved minutes should be so-furnished.

Cash Flow report covered by Gerald Kennicutt. Mr. Pearsall is not available, and an expenditure report status could not be produced prior to the meeting. It will be e-mailed and Mr. Guilford will distribute to Board Members. Mr. Kennicutt stated that the City is “real close” but “not quite there” in the conversion to MUNIS. Work continues on tweaking encumbrances.

Shane Guilford indicated to the Board that the Claims have been reviewed and requests approval from the Board for payment

Edward Crumb made a motion for the Board to approve the March 2013 Board List as presented in the work folder in the amount of \$273,745.65 and direct the Fiscal Officer to pay the same
Ronald Davis seconded the motion
Motion carried 4/0/2 (GK & SA absent)

Edward Crumb made a motion for the Board to approve the March 2013 Board List – Flood as presented in the work folder in the amount of \$44,077.67 and direct the Fiscal Officer to pay the same
Ronald Davis seconded the motion
Motion carried 4/0/2 (GK & SA absent)

Catherine Aingworth presented the Superintendent’s Report a copy of which appears below:

**Superintendent's Report
March 12, 2013**

Violations and Significant Issues

There was a power failure of approximately one hour in duration on February 28, 2013. Plant Superintendent, Head Electrician and Board Chairman conferred with NYSEG to determine solutions to prevent this from occurring again.

Compliance

Date: February 2013	Influent	Effluent	Average % Removal	Effluent Limit
Average Flow	16.69mgd			
CBOD	172	118	31%	Monitor
Suspended Solids	132	49	63%	Monitor
Other: Settleable Solids Max	11.6	0.17	98.5%	Monitor
Total Nitrogen	Jan 20.8	Jan 20.2	2.9%	Monitor
Chlorine	NA	1.09 Max.	NA	2.0 Max.
Avg. Temperature	10.7	10.2		
Solids Removed	November	December	January	February
Digested	0	0	0	0
Lime Stabilized	609.44	586.59	516.44	505.06
Total	609.44	586.59	516.44	505.06

Operations

- The plant continues to operate in primary only mode, with the addition of Chemically Enhanced Primary Treatment (CEPT). There is nominal improvement in solids and BOD reduction at this time.
- The CEPT project is near completion and we are currently feeding both ferric chloride and polymer chemicals to the influent. We are continuing to work with Savin to fine tune the system and optimize the chemical feed settings. There have also been various issues related to VFD's and programming problems that are still in the process of being resolved.
- The DEC toured the plant for an annual inspection on February 26. A copy of their findings is in your folder. Of significance is the DEC's objection to housing staff off site. As Superintendent, I concur with their determination.
- All digesters remain off-line. We are processing all sludge through lime stabilization.
- The #2 centrifuge failed and the scroll needs repair. Total cost cannot be determined until it is evaluated at the factory.
- Plant staff met with Lead Agency, Savin and IDI on February 21 to review operational strategy for the BAF facility. The Lead Agency has determined that IDI is the sole source for BAF equipment.
- Savin inspected the crack in the BAF stacked channel and has concluded that it does not pose a safety hazard at this time. The memo is in your folder.
- The Lead Agency, Savin and plant staff met on March 7 to present the strategy for redesign to the DEC. The goal is to have 30% design completed by the end of this month.

Superintendent's Report-cont.

- The sealing of Digester 3 is completed. There is one small weep point that has been identified, and Hunt is aware of this. Our facility engineer is monitoring the situation. We performed 48 hour level check to assess for any underground leaks. The level remained intact, and we are awaiting an official report from Hunt Engineers to close this issue.
- The south bar screen for the plant has failed and is offline. We are waiting for parts to arrive that have been ordered from IDI. Upon further evaluation, the engineer has determined we also need to lease scaffolding to remove old parts and assemble the new bar screen.
- Our contract lab lost their certification on February 27, 2013. In order to continue to meet plant testing requirements, we submitted our daily samples to CES labs. The business manager is working with staff to develop final specs for contract lab services.

Regarding the power outage, Chairman Hulbert noted that he is researching the “dual feed” design and sees conflicting reports as between what NYSEG said early last decade during design and what it is saying now. Mr. Day suggested discussing with Griffiths/Savin regarding whether a temporary solution might be possible in terms of advance purchase of generators related to the flood protection system.

Mr. Day alerted Board Members that, as to the 30% design due by March 31st, the goal would be to have Board and Plant employee comments back to the Lead Agency within two weeks, then schedule a meeting at which Savin can overview the design and provide a preliminary response to comments,

Chairman Hulbert noted that, as was done last year, elections of new officers would be postponed until George Kolba and Stephen Andrew return

Correspondence reviewed

- the DEC's March 11, 2013 correspondence reporting on its February 26, 2013 inspection was presented. The overall result was a “SATISFACTORY” summary rating.
- a “positive loss experience” refund of \$435.90 for 2009-2011 was received from Zurich American Insurance Company. This is about one-quarter of the current annual premium.
- NFA's reply letter will be provided to Simmons Recovery

(Mr. Kennicutt exited the meeting)

Board Committee reports were given

GHD IWWPP Consulting Contract – GHD has indicated its willingness to extend the 2012-13 agreement for another year with no change in any terms and/or conditions. The Superintendent and Business Manager recommend renewal with no changes

Luke Day made a motion for the Board to renew the GHD IWWPP Consulting contract at a not-to-exceed amount of \$76,000 to be paid from Budget Line J8130.54801

Edward Crumb seconded the motion

Motion carried 4/0/2 (GK & SA absent)

Luke Day made a motion for the Board to go into Executive Session to discuss pending litigation

Ronald Davis seconded the motion

Motion carried 4/0/2 (GK & SA absent)

Board went into Executive Session at 5:46 PM

(Co-Counsel Paniccia and Ms. Perkins exited the meeting)

Pending litigation was discussed.

Luke Day made a motion to exit Executive Session

Ronald Davis seconded the motion

Motion carried 4/0/2 (GK & SA absent)

The Board exited Executive Session at 6:15pm

Next meeting scheduled for Tuesday, March 26, 2012 at 3 PM at the Johnson City Training Room.

Edward Crumb made a motion to adjourn the meeting

Luke Day seconded the motion

Motion carried 4/0/2 (SA & GK absent)

Meeting adjourned at 6:17 PM

Respectfully submitted,

Laura Lee Perkins

Laura Lee Perkins

Transcriptionist

cc: Board Members
Mayor Ryan, City of Binghamton
Mayor Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Charles Pearsall, Acting Fiscal Officer /Acting Comptroller
Catherine Aingworth, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City Engineer
Philip Krey, P.E., City of Binghamton Engineer
File