



# LEGISLATIVE BRANCH ▪ CITY OF BINGHAMTON

Teri Renna, City Council President  
Angela Holmes, City Clerk

## MINUTES

### Binghamton City Council & Village of Johnson City Board of Trustees Joint Work Session Village of Johnson City Hall, 243 Main Street, Johnson City, NY Monday April 22, 2013

**Call to Order.** A Joint Work Session composed of the Village of Johnson City Board of Trustees, the Village of Johnson City Mayor and the Council of the City of Binghamton was called to order at 5:07pm. Meeting hosted by the Village of Johnson City.

**Present:** Richard Balles, Trustee; Bill Berg, Councilman; Greg Deemie, Village of Johnson City Mayor; Bruce King, Trustee; Joseph Mihalko, Councilman (arrived at 5:21pm); Jerry Motsavage, Councilman; Chris Papastrat, Councilman; Teri Renna, Council President; Luke Slota, Trustee; Lea Webb, Councilwoman (arrived at 5:09pm)

**Absent:** Diane Marusich, Trustee; John Matzo, Councilman

**Also Present:** Catherine P. Aingworth, Binghamton-Johnson City Joint Sewage Treatment Plant (BJCJSTP) Superintendent; Steven Andrew, Binghamton-Johnson City Joint Sewage Board (BJCJSB); Edward Crumb, BJCJSB; Ron C. Davis, BJCJSB; Luke Day, City of Binghamton Commissioner of Public Works/ BJCJSB; Shane Guilford, BJCJSTP Business Manager; Angela Holmes, City of Binghamton Clerk; Eugene Hulbert, Sr., BJCJSB; George Kolba, BJCJSB; Philip T. Krey, City of Binghamton Engineer

## ITEMS CONSIDERED

**RFQ for Construction Management/Administration of Digester Complex Rehabilitation Project.** The Council of the City of Binghamton and the Village of Johnson City Board of Trustees reviewed a draft Request for Qualification Statement for the Construction Management/Administration of the Digester Complex Rehabilitation Project, submitted by Luke Day.

**Position Title and Job Description.** Review of the Project Representative position title and job description. Alternative position titles, such as "Clerk of the Works" and "Deputy Commissioner of Public Works" were reviewed, along with the job descriptions associated with each title.

**Office Space.** Review of potential office space for the BJCJSTP, located at 4500 Vestal Parkway East. Presented by Shane Guilford.

**Future Actions.** The BJCJSB will amend the Digester Complex Rehabilitation Project schedule, and clarify the supervision of the Construction Management/Administration position, and will submit such amendments to the Village Board of Trustees and City Council by Friday April 26, 2013. The BJCJSB will submit Requests for Legislation to the Village Board of Trustees and City Council for temporary lease of the office space located at 4500 Vestal Parkway East. Officials from the Village of Johnson City and the City of Binghamton will hold another Joint Work Session on Monday May 13, 2013 at 5:00pm at the Village of Johnson City Hall, 243 Main Street, Johnson City in order to review the Requests for Qualification Statements for the Project Representative and the Construction Management/Administration of the Digester Complex Rehabilitation Project.

**Adjournment.** Officials from both municipalities collectively agreed to adjourn at 6:45pm. No objections received.