

CITY OF BINGHAMTON CIVIL SERVICE COMMISSION

**MINUTES OF MEETING HELD WEDNESDAY, FEBRUARY 27, 2013**

The meeting was called to order at 3:05 P.M. at the office of Binghamton Municipal Civil Service Commission at City Hall.

**Present:** Commissioners Patrick O'Day and Eileen Fox

**Absent:** None

**Also present:** Charles Pearsall, City Comptroller  
Luke Day, Commissioner of Public Works  
Robert Firmstone, Teamsters Local Union Representative  
Kenneth Frank, Corporation Counsel

The minutes of the previous meeting, held on January 30, 2013 were read and approved.

Eileen Fox approved, Patrick O'Day approved.

**Approval of New Position Duties Statement.**

Motion to approve new position duties statement for Staff Account.

**Presented by:** Charles Pearsall.

Charles explained the need for a staff accountant due to the high volume of work in the finance department.

Moved by Eileen Fox, seconded by Pat O'Day

**Motion carried.**

Ayes: Fox, O'Day

**Approval of establishment eligible lists.**

Motion to approve established eligible lists for: Police Officer, Business Manager, Administrative Assistant, OC and PROM

**Presented by:** Judith Robb, Program Assistant

Moved by Eileen Fox, seconded by Pat O'Day

**Motion carried.**

Ayes: Fox, O'Day

**The Commission went into executive session at 3:15 pm.**

**The Commission came out of executive session at 3:30 pm.**

**Revisit revision of Job Description for Electrician.**

**Discussion:** Bob Firmstone spoke stating the Teamsters are concerned about changes not being discussed with them. Kenneth Frank explained that the role of the Commission is to revise or amend job descriptions when requested by department heads to suit the criteria needed to do the job. Ken stated that the Commission is not an appeal board for employee, employer conflict. Bob Firmstone stated that the Union has issues with the revisions of the job description. Bob agreed that an electrician should be able to perform the revised duties, however, Bob stated the employee is not comfortable with the duties he now needs to perform. Luke Day explained the reasons for the revisions and, again, discussion was had why the revisions were made. The question was asked; "if the employee is not comfortable with the duties he has to perform, why he won't accept training?" The Commission suggested Teamsters need to go through the grievance process if the employee will not perform his duties. Bob Firmstone left the meeting.

**Adjournment:**

Motion to adjourn at 3:50 pm.

Moved by Eileen Fox, seconded by Pat O'Day

**Motion carried.**

Ayes: Fox, O'Day

Attest: Program Assistant (Judith Robb)