

**Summary of the Minutes**  
**February 4, 2013 Regular Meeting**  
**City of Binghamton Planning Commission**  
**City Council Chambers, City Hall**

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**CALL TO ORDER**

Chairman Stella called the meeting to order at 5:18 pm.

**ROLL CALL**

Present: O'Loughlin, Bowers, Stella, Staff, Corcoran, Pompei  
Absent: Ayres, Emilio, Berling  
Vacant: None  
Staff Present: P. Day, H.P. L'Orange, T. Costello, B. Seachrist

**APPROVAL OF SUMMARY OF THE MINUTES**

*Motion to approve the Summary of the Minutes from the regularly scheduled November 5, 2012 Planning Commission meeting.*

Moved by Pompei, seconded by O'Loughlin

**Motion carried (5-0-1)**

Ayes: Stella, O'Loughlin, Staff, Pompei, Corcoran

Nays: None

Absent: Ayres, Emilio, Berling

Recused: Bowers

**PUBLIC HEARINGS**

**404 Court Street (2012-52)**

Case Tabled at applicant's request.

**SEQR DETERMINATIONS**

**221 Washington Street (2012-54)**

Sarah Campbell appeared to provide information on an application for Series A Site Plan / SUP Review for proposed conversion of the 2<sup>nd</sup>-4<sup>th</sup> stories of an existing structure to use as a Multi-Unit Dwelling in the C-2 District.

*Motion to declare the proposed action an Unlisted Action for State Environmental Quality*

*Review Act.*

Moved by Pompei, seconded by O'Loughlin

**Motion carried (6-0-0)**

Ayes: Stella, Bowers, O'Loughlin, Staff, Corcoran and Pompei

Nays: None

Absent: Ayres, Emilio, Berling

Recused: None

*Motion to declare the Planning Commission be Lead Agency under the State Environmental Quality Review Act.*

Moved by Pompei, seconded by O'Loughlin

**Motion carried (6-0-0)**

Ayes: Stella, Bowers, O'Loughlin, Staff, Corcoran and Pompei

Nays: None

Absent: Ayres, Emilio, Berling

Recused: None

*Motion to set a public hearing for March 4, 2013 at 5:21pm.*

Moved by Pompei, seconded by O'Loughlin

**Motion carried (6-0-0)**

Ayes: Stella, Bowers, O'Loughlin, Staff, Corcoran and Pompei

Nays: None

Absent: Ayres, Emilio, Berling

Recused: None

### **257-263 Washington Avenue (2012-54)**

Kevin Findley and Steve McElwain appeared to provide information on an application for Series A Site Plan / SUP Review for proposed renovation of 2 existing structures (257 & 263 Washington St) for use as Multi-Unit Dwelling, and new construction of an associated off-street parking area (following demolition of existing structure at 259 & 261 Washington St) in the C-1 District.

*Motion to declare the proposed action an Unlisted Action for State Environmental Quality Review Act.*

Moved by Pompei, seconded by O'Loughlin

**Motion carried (6-0-0)**

Ayes: Stella, Bowers, O'Loughlin, Staff, Corcoran and Pompei

Nays: None

Absent: Ayres, Emilio, Berling

Recused: None

*Motion to declare the Planning Commission be Lead Agency under the State Environmental Quality Review Act.*

Moved by Pompei, seconded by O'Loughlin

**Motion carried (6-0-0)**

Ayes: Stella, Bowers, O'Loughlin, Staff, Corcoran and Pompei

Nays: None

Absent: Ayres, Emilio, Berling

Recused: None

*Motion to set a public hearing for March 4, 2013 at 5:23pm.*

Moved by Pompei, seconded by O'Loughlin

**Motion carried (6-0-0)**

Ayes: Stella, Bowers, O'Loughlin, Staff, Corcoran and Pompei

Nays: None

Absent: Ayres, Emilio, Berling

Recused: None

## **REQUESTS FOR LANDMARK PROPERTY DESIGNATION**

### **263 Washington Street**

Kevin Findley and Steve McElwain appeared to provide information regarding a request that the property known as 263 Washington Street be designated a Local Historic Landmark Property by City Council.

*Motion to recommend that City Council approve the request for designation.*

Moved by Pompei, seconded by O'Loughlin

**Motion carried (6-0-0)**

Ayes: Stella, Bowers, O'Loughlin, Staff, Corcoran and Pompei

Nays: None

Absent: Ayres, Emilio, Berling

Recused: None

## **OTHER BUSINESS**

*Chairman Stella led a brief discussion of Public Hearing Procedure Guidelines.*

## **ADJOURNMENT**

*Motion to adjourn the meeting.*

Moved by O'Loughlin, seconded by Staff

Voice vote; none opposed.

Adjourned at 6:12 p.m.