



LEGISLATIVE BRANCH ■ CITY OF BINGHAMTON

Tom Scanlon, City Council President
Leighton Rogers, City Clerk

CITY COUNCIL WORK SESSION AGENDA City Hall 2nd Floor Atrium, 38 Hawley St, Binghamton 6pm Monday, June 15, 2020

The Work Session begins at 6pm. Times for RL(s)/Topics are approximate only and items may be considered earlier or later.

Time	Committee	Chair	RL/Topic	Pages	Presenter
6:00pm	Finance	Strawn	RL20-105: Amend the existing contract with VINES for FY 45 CDBG Funds	1-4	Stephen Carson
6:05pm	Planning	Strawn	*RL20-102: BLDC Commercial Facade Improvement Loan to the Garland, LLC. In an amount not to exceed \$58,875	5-10	Joel Boyd
6:15pm	Finance	Strawn	*RL20-104: Amend the 2020 Refuse Capital budgets to fund a Dispatcher position payout	11	John Paddock
6:20pm	Finance	Strawn	RL20-106: Amend the 2020 Water Fund budget to adjust Personal Services lines RL20-107: Amend the 2020 General Fund budget to adjust various Personal Services lines RL20-108: Amend the 2020 Refuse Fund budget to adjust Personal Services lines RL20-109: Amend the 2020 Refuse budget for various Personnel changes	12-19	Chuck Shager
6:25pm	Finance	Strawn	*RL20-110: Amend the CARES Act Community Development Block Grant COVID-19 relief funding budget to create various financial assistance programs *RL20-111: Agreement with Fairview Recovery Services for use of CARES ACT relief funds for upgrades to the Coordinated Entry and Homeless Management Info Systems *RL20-112: Agreement with Volunteers of America for use of CARES ACT funds for Shelter Sanitation *RL20-113: Agreement with YWCA of Binghamton and Broome for use of CARES ACT relief funds for Street Outreach *RL20-114: Agreement with Family Enrichment Network for use of CARES ACT relief funds for Homeless Prevention Services	20-24	Jared Kraham
6:30pm	Planning	Strawn	*RL20-115: Supplemental No.2 Agreement with Barton and Loguidice for USACOE/NYSDEC Pipe/Conduit Inspection and Maintenance/Rehab Work – Phase II *RL20-116: Supplemental No.1 for the NYSDOH Lead Service Line Replacement Project with GHD Consulting Services, Inc *RL20-117: Supplemental Agreement No.1 with Barton and Loguidice for final design, permitting, and bidding phase engineer services for the Moeller St. Stormwater Pump Station Project	25-48	Ray Standish
6:35pm	-----	-----	Pending Legislation: 1 item held over – RL20-96: Accept payment and for the Mayor to execute an agreement with NYS DOT for acquisition of additional property for the Vestal Ave By-Pass PIN 9048.26.221	-----	Grace Doherty

COMMITTEE REPORTS

**Please Expedite for Next Business Meeting*



Legislative Branch

RL Number: 20-105
Date Submitted: 6/9/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Stephen Carson
Title/Department: HUD Manager
Contact Information: 772-7028

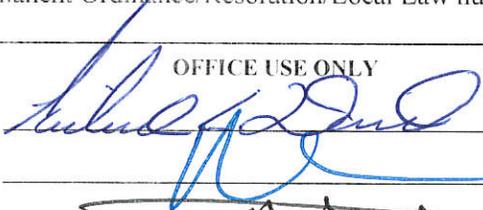
RL Information

Proposed Title: Amend existing contract with VINES
A Resolution Authorizing the mayor to enter into an Amended Contract with VINES for FY 45 CDBG Funds
Suggested Content: Authorize the Mayor to amend the contract with VINES to allow for a change in scope due to COVID-19. The contract amount remains the same.

Additional Information

Does this RL concern grant funding? Yes No
If 'Yes', is the required RL Grant Worksheet attached? Yes No
Is additional information related to the RL attached? Yes No
Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): R19-114

OFFICE USE ONLY						
Mayor:						
Comptroller:	_____					
Corporation Counsel:	_____					
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input checked="" type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	



**THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK**

Date: December 18, 2019

Sponsored by Council Members: Matzo, Papastrat, Cronicc, Scanlon, Taylor

Introduced by Committee: Finance

RESOLUTION

entitled

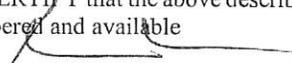
A RESOLUTION AUTHORIZING THE MAYOR
TO ENTER INTO AN AGREEMENT WITH
VOLUNTEERS IMPROVING NEIGHBORHOOD
ENVIRONMENTS (VINES) FOR THE USE OF FY
45 CDBG FUNDING IN AN AMOUNT NOT TO
EXCEED \$12,500 FOR THE GROW
BINGHAMTON PROGRAM

WHEREAS, the City of Binghamton wishes to enter into an agreement with VOLUNTEERS IMPROVING NEIGHBORHOOD ENVIRONMENTS (VINES) for the use of Fiscal Year 45 Community Development Block Grant funding in the total amount of \$12,500 for the Grow Binghamton Program.

NOW, THEREFORE, the Council of the City of Binghamton, duly convened in regular session, does hereby:

RESOLVE that the Mayor of the City of Binghamton, or his designee, is hereby authorized to enter into an agreement, approved as to form and content by the Office of Corporation Counsel, with VINES for the use of Fiscal Year 45 Community Development Block Grant funds in the total amount of \$12,500 and that funds shall be deducted from budget line CD8676.533515.CDY45 (Human Services) for this purpose.

I HEREBY CERTIFY that the above described funds
are unencumbered and available



Chuck Shager, Comptroller

Introductory No. R19-115

Permanent No. R19-114

Sponsored by City Council Members:
Matzo, Papastrat, Cronce, Scanlon, Taylor

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH VOLUNTEERS IMPROVING NEIGHBORHOOD ENVIRONMENTS (VINES) FOR THE USE OF FY 45 CDBG FUNDING IN AN AMOUNT NOT TO EXCEED \$12,500 FOR THE GROW BINGHAMTON PROGRAM

The within Resolution was adopted by the Council of the City of Binghamton.

Date 12/18/19

Alexandra L. Begum
City Clerk

Date Presented to Mayor 12/19/19

Date Approved 12/19/19

[Signature]
Mayor

	Ayes	Nays	Abstain	Absent
Councilman Scaringi				✓
Councilman Livingston	✓			
Councilwoman Cronce	✓			
Councilman Taylor	✓			
Councilman Papastrat	✓			
Councilman Matzo	✓			
Councilman Scanlon	✓			
Total	6	0	0	1

Code of the City of Binghamton

Adopted Defeated

6 Ayes 0 Nays 0 Abstain 1 Absent

I hereby certify the above to be a true copy of the legislation adopted by the Council of the City of Binghamton at a meeting held on 12/18/19. Approved by the Mayor on 12/19/19 [Signature]

Carson, Stephen

From: Amelia LoDolce <amelia@vinesgardens.org>
Sent: Wednesday, May 20, 2020 12:23 PM
To: Carson, Stephen
Subject: Re: Contract Update

We are still applying for funds for our Grow Binghamton youth program, which is what we received funding for last year. The difference is that we are reducing the number of youth we hire to 6 from 25, and those 6 youth will work at the urban farm and also will develop the garden bags and raised beds for home gardening. We're unable to hire our regular # of youth because of safety reasons & COVID-19- we could not safely distance ourselves with that many youth on site. We'll be splitting them up into groups working in different locations to improve safety. With less money spent on youth salaries, we will reallocate those funds to purchase supplies for the home gardens.

Amelia LoDolce
VINES Executive Director
amelia@vinesgardens.org
607-205-8060
pronouns: she/her/hers



On Wed, May 20, 2020 at 12:04 PM Carson, Stephen <stcarson@cityofbinghamton.com> wrote:

Sorry to keep coming back to this. Can you explain the difference between the program you applied for last year and this year's program. I may have to take it to City Council, but I have to discuss things first with Ken Frank in legal.

From: Carson, Stephen
Sent: Wednesday, May 20, 2020 9:12 AM
To: Amelia LoDolce <amelia@vinesgardens.org>
Subject: Re: Contract Update

Please update this with the changes for the program.



Legislative Branch

RL Number:
20-102
Date Submitted:
6/1/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Joel C. Boyd
Title/Department: Assistant Director, Binghamton Local Development Corporation
Contact Information: x7161

RL Information

Proposed Title: A RESOLUTION OF THE BINGHAMTON LOCAL DEVELOPMENT CORP.
APPROVING A COMMERCIAL FACADE IMPROVEMENT LOAN TO THE GARLAND, LLC. IN AN
AMOUNT NOT TO EXCEED \$58,875 FOR RENOVATIONS TO 116 WASHINGTON STREET

Suggested Content: To be developed by Corporation Counsel

Please see attached Resolution 20-11

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

RESOLUTION 20-11
May 28, 2020

A RESOLUTION OF THE BINGHAMTON LOCAL DEVELOPMENT CORPORATION (“BLDC”) APPROVING A COMMERCIAL FAÇADE IMPROVEMENT PROGRAM LOAN TO THE GARLAND, LLC, IN AN AMOUNT NOT TO EXCEED FIFTY EIGHT THOUSAND, EIGHT HUNDRED SEVENTY-FIVE DOLLARS (\$58,875.00) FOR RENOVATIONS TO THE PROPERTY AND BUILDING AT 116 WASHINGTON STREET

WHEREAS, Sherry Eaton of The Garland, LLC, has submitted a BLDC Commercial Façade Improvement Program Loan Application to assist with renovations of the commercial property and building at 116 Washington Street (the “Project”); and

WHEREAS, the loan application meets all eligibility requirements set forth by the BLDC Commercial Façade Improvement Loan Program; and

WHEREAS, the BLDC Finance Committee has reviewed and recommended said application; and

WHEREAS, the loan shall be funded from the Binghamton Urban Development Action Grants; and

WHEREAS, the Project is not likely to have a significant impact on the environment and will require further review from the Commission on Architecture and Urban Design (CAUD).

NOW, THEREFORE, the Board of Directors of the BLDC, duly convened at a regular meeting, hereby does:

RESOLVE, that the Commercial Façade loan to The Garland, LLC, is approved in an amount not to exceed Fifty Eight Thousand, Eight Hundred Seventy-Five Dollars (\$58,875.00); and be it further

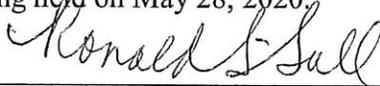
RESOLVED, that the note and terms of the loan, together with the loan collateral and contingencies, are listed in the narrative attached hereto and made a part hereof; and be it further

RESOLVED, that this loan is subject to approval by Binghamton City Council; and be it further

RESOLVED, that after approval from the Binghamton City Council the President of the

BLDC is hereby authorized and empowered to transmit a letter of commitment to the applicant and to complete the loan process.

I, Ron Sall, hereby certify the above resolution was approved by the Binghamton Local Development Corporation at regular meeting held on May 28, 2020.



Ron Sall, Secretary
Binghamton Local Development Corporation

BINGHAMTON LOCAL DEVELOPMENT CORPORATION
BOARD MEETING
THURSDAY, MAY 28, 2020

AGENDA ITEM #1: A request for a Commercial Façade Improvement Program Loan for \$58,875.00 from Sherry Eaton of The Garland, LLC for her commercial property and building located at 116 Washington Street, Binghamton, New York.

The total estimated cost of the façade work is \$78,500.00 with BLDC Commercial Façade Improvement Loan participation not to exceed \$58,875.00 or 75.0% of the total exterior project costs, whichever is less. The costs and proposed funding is as follows:

Project Costs

Façade restoration	\$78,500.00 (100%)
<hr/>	
Total Project Costs	\$78,500.00 (100.0%)

Sources of Funds

Owner's Equity	\$19,625.00 (25%)
BLDC	\$58,875.00 (75%)
<hr/>	
Total Project Funding	\$78,500.00 (100.0%)

The application for façade financing is in response to the deterioration of the existing brick exterior on the four-story building located in the heart of downtown Binghamton.

The applicant proposes the following:

- Re-pointing of entire brick exterior with historically appropriate mortar mix
- Replacement of missing brick and rebedding with period-correct brick salvaged from 19th century structures
- Reglaze double hung windows, prime and repaint using previously approved paint colors
- Repair of 4th floor eastern pergola, prime and repaint
- Repair of roof escape hatch, seal, prime and repaint
- Steam clean and seal exterior brick with clear silicone sealer for waterproofing

The Garland Gallery building in downtown Binghamton at 116 Washington Street is a four story brick building on the east side of Washington Street. The building is a part of a triple row of 4-story Italianate style structures, and contributes greatly to the 19th century character of

Washington Street. Built in 1868, 1872 City Maps shows the building as belonging to M. Stone; by 1885 #112, 114 and 116 were owned by C. M. Stone. Occupants of the building have included Donnelly's cabinet ware, furniture and liquor in 1872; cigar manufacturing with George Buchanan (1881); Kittle's Hotel (1890); probably as part of a temperance movement, the Union Rescue Mission located in the building by 1895. This was followed by dispenser of milder drink, Hoff and Wilkinson's ginger ale, mineral water and "sodas of all kinds".

Sherry Eaton and Patricia Johnson purchased the building in 1992 for \$125,000.00. Ms. Eaton obtained sole ownership of the building in 2000. The upper stories have been used throughout most of the building's history as apartments. Currently, there are six loft-style apartments, all with brick walls and gas stove fireplaces. The building is fully leased and owner-occupied. Sherry Eaton has been the sole proprietor of the Garland Gallery which is housed on the first floor since 2003. The Garland Gallery features fine custom framing, books, cards and gift.

Financial Review

A credit report has been received on Sherry Eaton and there is no indication of any current derogatory/delinquent credit.

On July 10, 1992, the BLDC closed a loan in the amount of \$65,000 with Sherry Eaton and Patricia A. Johnson to purchase 116 Washington Street. In 2002 the BLDC approved the removal of Patricia E. Johnson from the loan. Sherry Eaton had an excellent payment history and paid the loan in full in June, 2010.

Sherry Eaton was also a successful participant in the 2008 NY Main Street Program with a \$37,500 project that included \$17,500 in NYMS grant funds for structural repairs to the steel support header that runs adjacent to the interior brick common wall facing the south end of the building. In addition, the project included façade renovations to three window frames on the second floor front exterior above the south side entrance.

Terms and Conditions

As proposed, the BLDC loan of \$58,875.00 would be used to cover a portion of the costs associated with the brick repair and painting on the building at 116 Washington Street.

The term of the BLDC loan would be for ten years at a 3.75% interest rate (current WSJ Prime Rate at 3.25 plus .5%). The monthly payment for this loan is \$589.11. The BLDC loan would be secured with a 1st mortgage lien on the property and building on 116 Washington Street.

The project satisfies the criteria for the Commercial Façade Improvement Loan Program. The applicant understands that all school, real estate, water and sewer taxes on all properties owned in the City of Binghamton must be current. As with all façade loans, the BLDC will review and evaluate the progress on the project annually in accordance with the schedule provided. Design elements will be presented at the CAUD meeting in June and this loan is contingent on the approval of CAUD.

The applicant is aware that should the property at 116 Washington Street be vacated, sold, title transferred to another entity or if the principal tenant, the Garland Gallery, should move from the premise, the loan shall become due and payable.

The Loan Committee has recommended this façade loan to the Board of Directors on May 21, 2020.



Legislative Branch

RL Number:
20-104
Date Submitted:
6/9/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: John Paddock

Title/Department: Commissioner, Department of Public Works

Contact Information: 607-772-7021

RL Information

Proposed Title: Amend the 2020 Budget - Personnel Services Budget for (DPW Dispatcher)

An Ordinance to Amend the 2020 Refuse Disposal Budget to Fund the Dispatcher Position Payout

Suggested Content: Transfer \$20,483.14 from CL8160.51000 - Personnel Services

(Street Maintainer Position) to CL8160.51000 Personnel Services for (Dispatcher Position). ~~Wathy Cullen~~
current Dispatcher is retiring in July.

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	_____
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>



Legislative Branch

RL Number:
20-106
Date Submitted:
8/10/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Chuck Shager

Title/Department: Comptroller

Contact Information: 607-772-7011

RL Information

Proposed Title: An ordinance to amend the 2020 Water Fund budget to adjust

Personal Services lines.

Suggested Content: An ordinance to amend the 2020 Water Fund budget to adjust

various Personal Services lines as follows: (see attached)

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

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Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

Dept	Title	2020		date from	date to	# pay periods	Unused Funds	Funds transferred
		Annual Salary	Biweekly rate					
FX8330	Water Tr Plant Oper	47,831.00	1,839.65	5/27/2020	6/12/2020	1.2	2,207.58	2,200.00
FX8340	Laborer	28,589.00	1,099.58	1/1/2020	6/12/2020	12	13,194.96	13,194.04
FX8340	Laborer	28,589.00	1,099.58	1/1/2020	6/12/2020	12	13,194.96	13,194.96
FX9060	Health Ins							8,690.00
FX9030	FICA							2,187.00
FX9010	NYS Retirement							3,431.00
FX9040	Worker's Comp							429.00

CL9089 58009 - Increase

43,326.00

Decrease each account as noted in first 2 columns



Legislative Branch

RL Number:
20-107
Date Submitted:
6/10/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

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Applicant Information

Request submitted by: Chuck Shager
 Title/Department: Comptroller
 Contact Information: 607-772-7011

RL Information

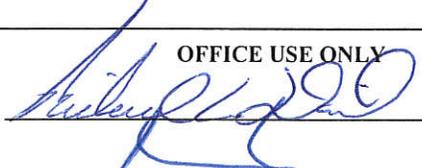
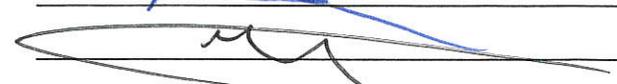
Proposed Title: An ordinance to amend the 2020 General Fund budget to adjust
various Personal Services lines.

Suggested Content: An ordinance to amend the 2020 General Fund budget to adjust
various Personal Services lines follows: see attached

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY					
Mayor:					
Comptroller:	_____				
Corporation Counsel:					
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

Dept	Title	2020 Annual		Biweekly rate	date from	date to	# pay periods	UNUSED	TRANSFER
		Salary						FUNDS	FUNDS
A1010	Council	councilmember	10,160.00	423.33	1/1/2020	1/15/2020	1	423.33	423.33
A1310	Finance	Finance Clerk	31,659.00	1,217.65	1/1/2020	1/20/2020	1.5	1,826.48	1,826.48
A1355	Assess	Real Prop Tax Aide	30,333.00	1,166.65	1/1/2020	2/21/2020	3.5	4,083.28	4,083.28
A1410	Clerk	Dep Clerk	45,329.00	1,743.42	1/1/2020	1/10/2020	0.5	871.71	871.71
A1410	City Clerk	Sr Acct Clerk	31,388.00	1,207.23	1/1/2020	2/21/2020	4	4,828.92	4,828.92
A1420	Corp Cnsl	Legal Typist	30,231.00	1,162.73	1/13/2020	2/21/2020	3	3,488.19	3,488.19
A1440	Eng	Engineering Tech	41,579.00	1,599.19	1/1/2020	2/7/2020	3	4,797.57	4,797.57
A1490	DPW	1st Deputy	60,224.00	2,316.31	1/11/2020	2/7/2020	2	4,632.62	4,632.62
A1650	Comb Shps	Laborer	40,013.00	1,538.96	1/1/2020	2/21/2020	4	6,155.84	6,155.84
A3120	Police	Asst Police Chief	104,133.00	4,005.12	1/1/2020	2/21/2020	4	16,020.48	16,020.48
A3120	Police	Police Officer	74,909.00	2,881.12	1/1/2020	3/13/2020	5.5	15,846.16	15,846.16
A3120	Police	Police Officer	74,909.00	2,881.12	1/25/2020	3/13/2020	3.5	10,083.92	10,083.92
A3120	Police	Sr Crime Analyst	58,000.00	2,416.67	1/28/2020	2/28/2020	2.4	5,800.01	5,800.01
A3120	Police	Sr Typist/Prog Asst	34,310.00	1,319.62	1/13/2020	2/21/2020	2	2,639.24	2,407.73
A6989	Ec Dev	Ec Dev Dir	69,005.00	2,654.04	1/1/2020	2/21/2020	4	10,616.16	10,616.16
A7020	Parks	Rec Supv S/C	36,000.00	1,384.62	1/1/2020	1/10/2020	1	1,384.62	1,384.62
A8664	Code	Code Insp	34,305.00	1,319.42	1/1/2020	2/7/2020	3	3,958.26	3,958.26
A7110	PARKS	Laborer		1,067.20	1/17/2020	2/21/2020	2.6	2,774.72	2,774.72

TO OFFSET A9089.58009

100,231.51

100,000.00

↑
Increase
A9089.58009
SALARY
ADJUSTMENTS

↓
DECREASE
.51000

5



Legislative Branch

RL Number:
20-108
Date Submitted:
6/10/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Chuck Shager
Title/Department: Comptroller
Contact Information: 607-772-7011

RL Information

Proposed Title: An ordinance to amend the 2020 Refuse Fund budget to adjust
Personal Services lines.

Suggested Content: An ordinance to amend the 2020 Refuse Fund budget to adjust
various Personal Services lines as follows: (see attached)

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY						
Mayor:						
Comptroller:						
Corporation Counsel:						
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	

Decrease:

Dept	Title	2020 Annual Salary	Biweekly rate	date from	date to	# pay periods	
CL8160	MEO	44,969.00	1,729.58	5/16/2020	6/12/2020	2	950.00
CL8160	Street Maintainer	40,725.00	1,566.35	4/4/2020	6/12/2020	5	7,800.00
CL8160	Street Maintainer	29,092.00	1,118.92	1/1/2020	6/12/2020	12	13,400.00
CL8160	Street Maintainer	29,092.00	1,118.92	6/13/2020	12/31/2020	14	15,650.00
CL8160	Street Maintainer	29,092.00	1,118.92	1/1/2020	6/12/2020	12	12,200.00
							50,000.00

Increase:

Dept		Funds transferred
CL9089	.58009 Salary Adjustments	50,000.00

11



Legislative Branch

RL Number: 20-109
Date Submitted: 6/11/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Chuck Shager

Title/Department: Comptroller / Finance

Contact Information: 607-772-7011

RL Information

Proposed Title: An ordinance to amend the 2020 Refuse Fund budget For various Personnel Change

Suggested Content: an ordinance to amend the 2020 Refuse Fund budget to add 2 Transfer

Station Operator positions, eliminate 1 MEO position, and eliminate 1 Street Maintainer Position,

see attached

*needs civil service approval

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY						
Mayor:						
Comptroller:						
Corporation Counsel:						
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	

Decrease:

Dept	Title	2020 Annual Salary	Biweekly rate	date from	date to	# pay periods	Funds transferred
CL8160	MEO	44,969.00	1,729.58	6/13/2020	12/31/2020	14	24,000.00
CL8160	Street Maintainer	40,725.00	1,566.35	6/13/2020	12/31/202	14	20,780.00
							44,780.00

5

Increase:

Dept CL8160 .51000 Transfer Station Operator - qty 2 (funded 7/11 - 12/31/2020) Funds transferred 44,780.00



Legislative Branch

RL Number:
20-110
Date Submitted:
6/11/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Jared M. Kraham

Title/Department: Office of the Mayor

Contact Information: (607) 772-7001

RL Information

Proposed Title: An Ordinance amend the CARES ACT Community Development Block Grant (CDBG) Covid-19 relief funding budget to create various financial assistance programs.

Suggested Content: \$250,000 Rental Assistance CD8760.535002.CVY45 (EDW-PROGRAM)

\$250,000 Mortgage Assistance CD8760.535002.CVY45 (EDW-PROGRAM)

\$211,500 Business Assistance CD8760.535002.CVY45 (EDW-PROGRAM)

\$211,500 Nonprofit Assistance CD8760.535002.CVY45 (EDW-PROGRAM)

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



Legislative Branch

RL Number:
20-111
Date Submitted:
6/11/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Jared M. Kraham
Title/Department: Office of the Mayor
Contact Information: (607) 772-7001

RL Information

Proposed Title: A Resolution authorizing the Mayor to enter into an agreement with Fairview Recovery Services for use of CARES ACT Covid-19 relief funds in an amount not to exceed \$86,147.00 for upgrades to the Coordinated Entry and Homeless Management Information Systems.
Suggested Content: Budget line: CD8760.535002.CVY45 (EDW-PROGRAM)

Additional Information

Does this RL concern grant funding? Yes No
If 'Yes', is the required RL Grant Worksheet attached? Yes No
Is additional information related to the RL attached? Yes No
Is RL related to previously adopted legislation? Yes No
If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



Legislative Branch

RL Number: 20-112
Date Submitted: 6/11/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Jared M. Kraham
Title/Department: Office of the Mayor
Contact Information: (607) 772-7001

RL Information

Proposed Title: A Resolution authorizing the Mayor to enter into an agreement with
Volunteers of America for use of CARES ACT Covid-19 relief funds in an amount not to exceed
\$16,000.00 for Shelter Sanitation.
Suggested Content: Budget line: CD8760.535002.CVY45 (EDW-PROGRAM)

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY

Mayor: _____
Comptroller: _____
Corporation Counsel: _____

Finance Planning MPA PW/Parks Employees Rules/Special Studies

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Legislative Branch

RL Number: 20-113
Date Submitted: 6/11/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Jared M. Kraham

Title/Department: Office of the Mayor

Contact Information: (607) 772-7001

RL Information

Proposed Title: A Resolution authorizing the Mayor to enter into an agreement with YWCA of Binghamton & Broome for use of CARES ACT Covid-19 relief funds in an amount not to exceed \$41,763.80 for Street Outreach.

Suggested Content: Budget line: CD8760.535002.CVY45 (EDW-PROGRAM)

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	_____
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>



Legislative Branch

RL Number:
20-114
Date Submitted:
6/11/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Jared M. Kraham
Title/Department: Office of the Mayor
Contact Information: (607) 772-7001

RL Information

Proposed Title: A Resolution authorizing the Mayor to enter into an agreement with
Family Enrichment Network for use of CARES ACT Covid-19 relief funds in an amount not to exceed
\$490,993.00 for Homeless Prevention Services.
Suggested Content: Budget line: CD8760.535002.CVY45 (EDW-PROGRAM)

Additional Information

Does this RL concern grant funding? Yes No
If 'Yes', is the required RL Grant Worksheet attached? Yes No
Is additional information related to the RL attached? Yes No
Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

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Legislative Branch

RL Number:
20-115
Date Submitted:
6/12/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Ray Standish, P.E.

Title/Department: City Engineer - Engineering Dept

Contact Information: 607-772-7007

RL Information

Proposed Title: Resolution Authorizing the Mayor to Enter Into a Supplemental No. 2 Agreement with Barton & Loguidice for USACOE/NYSDEC Pipe/Conduit Inspection and Maintenance/ Rehabilitation Work - Phase II

Suggested Content: Resolution authorizing the Mayor to enter into a Supplemental No. 2 Agreement with Barton & Loguidice for to sub-contract with Miles Leak Detection for completion of the HP Investigation. Barton & Loguidice will also coordinate all correspondence to the NYSDEC/USACE. This cost for this is \$5,300.00 and is available in budget line H1440.525324 - Flood Wall Inspection.

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): R19-49 & R19-65

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

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May 19, 2020

Mr. Ray L. Standish, P.E., City Engineer
City of Binghamton
38 Hawley Street
Binghamton, New York 13901

Re: USACOE/NYSDEC High Pressure Pipe (HPP) Inspection – Phase II Supplement
Subj: Proposal for Professional Engineering Services
File: 1928.010.002

Dear Mr. Standish:

Barton & Loguidice, D.P.C. (B&L) is pleased to offer this proposal for professional engineering services related to the USACOE/NYSDEC Inspection of High Pressure Pipes (HPPs) in the City of Binghamton, New York.

This letter proposal is for supplemental services associated with “Phase II” of the Binghamton Flood Control Project and will address a requirement of the USACE/NYSDEC monitoring/investigation program for the City’s levee and flood wall system.

Project Understanding

B&L understands that the City requires professional services for mandatory USACE inspections of HPPs that are owned by the City and penetrate a levee or floodwall, as stated in the attached letter from the NYSDEC dated April 10, 2020. Based on input from the City’s Water Department, B&L understands that the City’s inventory of HPPs includes the following water mains:

- Three (3) 24-inch water lines, South Binghamton water plant intake, near the end of Broome St.
- 30-inch water line, South Binghamton near the end of Otseningo St.
- 20-inch water line, South Binghamton near the end of Pennsylvania Ave.
- 10-inch water line, Northeast & South Binghamton near Washington St Bridge.
- 20-inch water line, Northeast Binghamton near the end of Susquehanna St.
- 12-inch water line, Northeast Binghamton at Court St Bridge and Chenango River.
- 20-inch water line, Northeast Binghamton south of Clinton St.
- 12-inch water line, Northeast Binghamton at Court St and Chamberlain Creek.
- 8-inch water line, Northeast Binghamton at Court St and Chamberlain Creek.



Mr. Ray L. Standish, P.E., City Engineer
 City of Binghamton
 May 19, 2020
 Page 2

Scope of Services

Per the City’s direction, B&L will sub-contract with Miles Leak Detection (LD) for completion of the HPP Investigation. Miles Leak Detection will utilize acoustic sounding amplification to test the live water mains and report positive indications and location/quantity, where feasible, per the attached proposal. In addition, B&L will provide the following services:

1. Coordination of field investigations and meetings with Miles Leak Detection, as needed;
2. Correspondence with NYSDEC for the submission of the HPP inventory and proposed scope of HPP investigation;
3. Review of HPP Investigation Report, summarize findings and recommendations for further investigation, as needed, within two-page summary letter report.
4. Submission of HPP Investigation Reports and Summary to NYSDEC/USACE

Schedule

The following schedule is anticipated for completing the services:

- | | |
|---|--------------|
| • Project Authorization | May 22, 2020 |
| • Field Investigation (by Miles LD) | May 25, 2020 |
| • Testing Results to B&L/Summary Report | June 1, 2020 |
| • Submission to NYSDEC/ USACE | June 2, 2020 |

Technical Assumptions and City Responsibilities

Please refer to the Miles Leak Detection proposal and Scope of Service tasks for support services that will be required from the City. Of critical importance will be providing Miles LD with:

- Accurate mapping and locations of all watermain crossing valves and on each side of the levee and/or river (Task 1. B. and C.); and,
- An experienced staff member(s) familiar with the watermain crossings and valve operation (Task 1. D.).

Fee Summary

We propose to provide the HPP Investigation services based on the following fee estimate for subcontracted and in-house services:

- | | | |
|-----------------------|------------------------|-----------|
| • Field Investigation | \$3,300 ⁽¹⁾ | T&E + 10% |
| • B&L Labor | \$2,000 | Lump Sum |

⁽¹⁾ Miles assumes 1 to 2-days for completing field work at \$1,000 per day. We have included an “allowance” up to \$3,300 (includes 10% mark-up) if an additional field day is needed. If not needed, it will not be invoiced.



Mr. Ray L. Standish, P.E., City Engineer
City of Binghamton
May 19, 2020
Page 3

The USACE has indicated they will enforce the requirement for HPP Investigation on their scheduled annual inspection on June 2, 2020. We will commence services on this project immediately upon authorization with the full intent of completing these services in advance of June 2. The field work to be complete by Miles Leak Detection is anticipated to begin on May 25, 2020, or some time that week.

If you have any questions on our proposal, please do not hesitate to contact us. We appreciate the opportunity to be of continued service to the City on this matter.

Sincerely,

BARTON & LOGUIDICE, D.P.C.

A handwritten signature in black ink, appearing to read 'Kenneth M. Knutsen', is written over the typed name.

Kenneth M. Knutsen, P.E.
Senior Vice President

RAM/jjb

Attachments

MILES

LEAK DETECTION

321 Glendale Ave. Findlay, OH 45840

RIVER CROSSING
LEAK DETECTION PROPOSAL

FOR

CITY OF BINGHAMTON
WATER DEPARTMENT
25 BROOME ST.
BINGHAMTON, NY 13903

MAY 14, 2020

LEAK DETECTION SURVEY

INTRODUCTION

Miles Leak Detection will conduct water leak detection testing on the City of Binghamton's eight (8) river crossing water mains. Miles Leak Detection will provide fully trained leak detection technicians and the necessary equipment. A report will be prepared for summary results.

SCOPE OF SERVICES

1. Project Start-Up & Logistics
 - A. Meet with City personnel to discuss the project approach and review the water mains to be tested to get familiarized with the type of pipe, the age of the pipe, and areas where water main leaks have historically been a problem.
 - B. Miles Leak Detection will need mapping which shows the location of valves and hydrants in the area of the water mains to be checked.
 - C. Although Miles Leak Detection has pipe tracing and valve locating equipment, the responsibility for accurate locations ultimately lies with the City.
 - D. Miles Leak Detection requests that the City furnish an experienced, knowledgeable person who is familiar with the areas to be tested with access to a City vehicle with curb keys and valve box keys/openers and other commonly used tools for this person to use. This person's responsibilities will include assistance in locating and opening valve covers as well as other tasks involved in the pinpointing of leaks.
 - E. The names, contact information and assigned duties of Key Personnel for this project will be identified during this meeting.
2. Phase I – Field Investigations
 - A. Conduct a leak detection survey using the Fluid Conservation Systems S-30 survey unit, which consists of an acoustic sounding amplifier using a piezoelectric accelerometer sensor with a sensitivity rating of 12VG (volts per G) minimum for leak sound magnification.
 - B. Listening points will be the nearest main valve at each end of the river crossing.

- C. A test correlation will be performed at each crossing using the 64 Seconds – Waterpoint LNC leak noise correlator. The correlation will be run by setting sensors on the nearest valve at both ends of the crossing. After the correlation is complete, the data from the sensors will be downloaded and analyzed for indications of a leak.
- D. The results will be documented and reported as either negative ‘no leak indications found’ or positive ‘leak’.
- E. Positive indications will be investigated further to attempt to identify the leak’s exact location if possible, but with most of the pipe being submerged underwater Miles Leak Detection’s secondary pinpointing tool, the ground microphone, may be rendered unusable.
- F. All results will be marked in the field and a leak report will be turned in which provides a sketch of the leak location with a classification of potential leak size to aid in scheduling of repairs. Locations and ties from permanent structures will be included, as well as the nearest address and the nearest cross street. Miles Leak Detection’s leak reports can be modified to include any additional information the City may require.

3. Final Report

Results of the testing will be documented and defined in a final report presented to the City. The final report will include an assessment of all tests and leak reports. The final report will also include a break-down of the estimated leakage in gallons per day for any leaks identified. Finally, the report will include a project summary including the day(s) worked, the name and location of mains tested, total number of suspected leaks and total estimated water loss as detected by the testing..

SAFETY

- A. All Miles Leak Detection technicians are issued ANSI Class I shirts, ANSI Class II safety vests and ANSI Class III coats and are instructed to wear the appropriate visibility level for the traffic conditions they are working in.
- B. All Miles Leak Detection vehicles have the company name on the doors and are equipped with flashing amber strobe and/or L.E.D. warning beacons. Each vehicle carries a minimum of 4 traffic cones with reflective bands which are used in situations where the vehicle cannot be parked fully out of the lanes of traffic.

TRAFFIC CONTROL

The City will be responsible for traffic control including any required permits. Traffic control assistance (additional signage, cones, manpower, etc.) may be needed during this project.

SCHEDULE

Upon notice to proceed, Miles Leak Detection will coordinate with the City to schedule an agreed upon start date. Phase I of this project is estimated will take 1-2 days to cover the eight (8) river crossings depending on conditions in the field. A final report will be delivered to the City within 2 weeks of the completion of the field work.

INSURANCE

Miles Leak Detection will meet and/or exceed the insurance requirements for the City. An insurance certificate with the required wording will be provided to the City prior to the project start-up.

QUALIFICATIONS OF TECHNICIANS

M. STEVEN MILES – President, Leak Detection Technician

<u>Years of Experience</u>	<u>Company Name</u>	<u>Located</u>
3.0	Aqua Line	Findlay, OH
3.5	O'Brien & Gere	Syracuse, NY
2.5	S.W.W.S. Inc.	Clifton Park, NY
5.5	D.S.M. Solutions, Inc.	Marcellus, NY
9.5	Miles Leak Detection	Findlay, OH

Education

Ohio University

Specialized Training

Steve also served as a Field Trainer for Fluid Conservation Systems. F.C.S. is the premier manufacturer of computer correlators, and other sonic leak detection equipment. Steve trained F.C.S. customers in the use of F.C.S. and Palmer brands of computer correlators, leak noise loggers, and survey tools.

ROBIN A. BOWMAN – Leak Detection Technician

<u>Years of Experience</u>	<u>Company Name</u>	<u>Located</u>
----------------------------	---------------------	----------------

EQUIPMENT

Each Miles Leak Detection vehicle is clearly marked with the company name and is equipped with adequate warning lights. Each vehicle carries most tools and equipment used in locating, opening, and operating valves, hydrants, manholes, and customer services as well as other related equipment. Each vehicle carries the following specialized equipment:

- 64 Seconds – Waterpoint LNC leak noise correlator.
- F.C.S. - S 30 Survey Tool and Ground Microphone
- Metrotech - 810 Pipe and Cable Locator
- Schonstedt - Ferromagnetic Locator

FEES

Miles Leak Detection proposes to perform leak detection testing for the City of Binghamton's eight (8) river crossings, in accordance with the specifications, for the price of:

Per Day	Leak Detection Testing Including Pinpointing	\$1,000.00
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Miles Leak Detection expects to cover the City of Binghamton's estimated 8 river crossings in approximately 1-2 days (depending on conditions in the field and the number of leaks found).

The budget cost for this proposal is \$2,000.00

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Bureau of Flood Protection and Dam Safety, Region 7
1679 NYS Route 11, Kirkwood, NY 13795
P: (607) 775-2545 | F: (607) 775-2019
www.dec.ny.gov

April 10, 2020

Mayor Richard David
City of Binghamton
38 Hawley Street
Binghamton, NY 13901
mayordavid@cityofbinghamton.com

Re: Binghamton Flood Control Project 2019 Report & 2020 Inspection

Dear Mayor David:

The United States Army Corps of Engineers (USACE) recently informed the New York State Department of Environmental Conservation (NYSDEC) that they will be performing the annual inspection of the Binghamton Flood Control Project during June 2-3rd, 2020. We plan to meet on Tuesday, June 2nd at 7:30am at Deforest St off Chenango St. We encourage the City of Binghamton (City) to send a representative and to have staff available to open and operate city infrastructure (manholes, sluice gates, etc.) if needed.

Also please provide records of any maintenance performed by the City since the last inspection on August 2019, such as dates the work was done, photos, or video. This will help the Corps with their evaluation of the project. If a representative will be joining us during the inspections, the documentation can be presented at that time. If there are any changes in the inspection schedule, NYSDEC will make sure to update the City.

Enclosed for your information is a full copy of the August 2019 USACE routine inspection reports (finalized on December 2019) for the reference project. The South, Northeast, and Northwest systems continue to meet USACE eligibility criteria for rehabilitation assistance. The Northeast system rating of Unacceptable is due to unacceptable rated item of floodwall concrete surfaces along Court St east of Tompkins St (PDF pg. 23 / page 2 of floodwalls).

The NYSDEC has awarded a contract to conduct repairs to the south system floodwalls in 2020 and has initiated final design for rehabilitation of the northeast floodwall unacceptable rated item with anticipated 2021 construction, pending funding availability. As stated in the USACE's rating guidelines for concrete surfaces, floodwalls with an unacceptable rating "may result in an unreliable structure." NYSDEC recommends that the City and Broome County consider this issue in their emergency planning procedures. If you wish to discuss this issue further with USACE staff, NYSDEC would be glad to arrange a conference call regarding further clarification on the report



recommendations and concerns such as what these deficiencies mean during a storm event with increased hydraulic loading.

Thank you to Mr. Ryan Kosar of the City Engineering Department for joining us during the inspection. In accordance with Engineering Circular (EC) 1165-2-220, USACE advises that inspection reports are considered to be sensitive in nature and the distribution of such to the public should be done with discretion.

Thank you for the ongoing efforts of the City to help keep this project properly maintained. Please ensure continued performance of the operation and maintenance activities that the City is responsible for. These include, but may not be limited to:

- operation and maintenance of City-constructed portions of the project, including portions of the Park Creek channel and portions of the "First Ward" levee and floodwall system;
- operation and maintenance of City-owned pump stations;
- operation, maintenance and inspection of City pipes, conduits, and drainage structures;
- highwater patrols and operation; and
- assistance with installation of protective barricades when requested.

The NYSDEC will also continue our ongoing ordinary maintenance and emergency operations activities. Please keep us informed of any issues or concerns which may arise.

Thank you for submitting the City's pipe video inspection reports on December 2019. Review is pending. Please also submit inspections for any high pressure pipes (HPP) that are owned by the City and penetrate a levee or floodwall, referring to NYSDEC's April 10, 2019 letter. NYSDEC does not currently have a comprehensive inventory of HPP that are owned by the City. A draft list of possible HPP locations may include:

Three 24 inch water lines, South Binghamton water plant intake, near the end of Broome St.

30 inch water line, South Binghamton near the end of Otseningo St.

20 inch water line, South Binghamton near the end of Pennsylvania Ave.

10 inch water line, Northeast & South Binghamton near Washington St Bridge.

20 inch water line, Northeast Binghamton near the end of Susquehanna St.

12 inch water line, Northeast Binghamton at Court St Bridge and Chenango River.

20 inch water line, Northeast Binghamton south of Clinton St.

12 inch water line, Northeast Binghamton at Court St and Chamberlain Creek.

8 inch water line, Northeast Binghamton at Court St and Chamberlain Creek.

Please provide an inventory of all HPPs (active or abandoned) penetrating floodwalls and levees that the City is aware of. USACE is expected to enforce the pipe inspection deadline when the corresponding inspection report is issued for their 2020 inspection.

In addition to the pipe and conduit inspection needs, please especially note the following items under the City's responsibility that USACE has recommended for specific maintenance/ rehabilitation action.

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Northeast System

- Point #325: At the MLK memorial garden, please remove all unwanted vegetation growth and establish grassed sod cover or pavement within 15 ft of the floodwall, see floodwall: unwanted vegetation, pages 1 & 11.
- Point #320: minor degradation of the concrete floodwall, specifically the area just east of and adjoining the City swing gate concrete, see floodwall: closure structure pages 1 & 8. The City should submit an approvable plan for NYSDEC and USACE review and approval for concrete repair.
- Point #323: "floodwall panel is heavily degraded from salt and snow pushed against it." At the west end of Susquehanna Street, please alter snow removal practices to avoid piles against the floodwall, see floodwall: concrete surfaces: pages 2 & 10.
- Point #313: Tilting retaining wall adjacent to Exchange St, please monitor for any future degradation, see interior drainage system: tilting, sliding or settlement of concrete structures, pages 2 & 8.

Northwest System

- Point #102: Please repair the concrete spall at landside of McDonald Ave, see Floodwalls: Concrete surfaces, pages 2 & 5.

South System

- Point #205: Drainage Structure-7A or 7B outlet is 50% full of sediment. Please remove the sediment. See Interior Drainage System: Vegetation and Obstructions, pages 1 & 7.
- Point #211: Drainage Structure-10 joint separation in final pipe section. Although under DEC maintenance at floodwall gate, this is a pre-existing City pipe as shown on section 1, sheets 10 & 25 of the 1948 USACE as-built plans. Please repair or replace the pipe. See Interior Drainage System: Culverts/ discharge pipes, pages 3 & 8.
- Point #216: Repairs to Park Creek channel concrete, seek engineering guidance and USACE approval as required for repairs. see Flood damage reduction channels: Concrete surfaces, pages 1 & 5.
- Point #220: Heavy erosion along left bank of Park Creek above Hotchkiss Street. Please provide an update on any City plans regarding this issue. The latest correspondence in NYSDEC's files was dated June 11, 2019. See Levee embankments, pages 2 & 8.

Unless otherwise noted, all of these items have been rated at least "Minimally Acceptable" by USACE and will not currently affect the eligibility of the systems for Public Law 84-99 rehabilitation assistance. USACE did not set a specific deadline for the above items, but we recommend they be prioritized and addressed as time and resources permit.

Please note that any work beyond ordinary maintenance may require a permit as per New York State Environmental Conservation Law Article 16, section 0107.13, as explained in the attached pamphlet. The City may contact me to discuss any proposed work and to obtain the permit application form. Please do not hesitate to contact me at 607-775-2545x106 or Benjamin.girtainplowe@dec.ny.gov for clarification on any of the above items. NYSDEC would be glad to meet with City staff to review the flood control project needs at any time.

Sincerely,



Benjamin D. Girtain-Plowe, PE
Professional Engineer 1 (Environmental)

Enclosures (digital only):

USACE 2019 inspection and letter December 2019
Pamphlet Guide for Use of Flood Control Project Lands

Ec: Ray Standish, City Engineer
John Paddock, City Commissioner of Public Works Department
Tom Vigneault, NYSDEC Region 7 Water Engineer
Keith Travis, NYSDEC Region 7 Operations Supervisor
Steve Len, NYSDEC Albany Flood Control
Michael Ponticiello, Broome County Emergency Management Director
Jeff Meadows, USACE Operations
Alex Baldowski, USACE Baltimore Levee Safety



Legislative Branch

RL Number:
20-116
Date Submitted:
6/12/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Ray Standish, P.E.
Title/Department: City Engineer - Engineering Dept
Contact Information: 607-772-7007

RL Information

Proposed Title: Resolution Authorizing Mayor to Enter into Supplemental Agreement No. 1 with Barton & Loguidice for Final Design, Permitting, & Bidding Phase Engineering Services for the Moeller St. Stormwater Pump Station Project.

Suggested Content: Supplemental No. 1 with Barton & Loguidice for additional engineering services on the Moeller St. Stormwater Pump Station Project. These services will include Final Design, Permitting and the Bidding Phase. Funding is available in Budget Line: ~~H1440.525324 - Flood Wall Inspections.~~

A B120 . 525214 . 20817 MOELLER ST Pump ST. Study

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): R79-126

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

**SCOPE OF SERVICES
FOR MOELLER STREET STORMWATER PUMP STATION PROJECT**

FINAL DESIGN, PERMITTING, & BIDDING PHASE ENGINEERING SERVICES

PROJECT UNDERSTANDING

The project seeks to prepare the final design of the Pump Station at Moeller Street as recommended in the Basis of Design Report previously completed. The pump station, when constructed, will pump excess stormwater runoff that collects from the Moeller Street drainage area to the Susquehanna River, thereby reducing flooding in the Moeller Street neighborhood.

The Moeller Street neighborhood is located north of the Susquehanna River and south of Robinson Street between Broad Avenue and Gaylord Street. The neighborhood has been subject to flooding in the past, as recently as the summer of 2018. While the railroad embankment along Court Street acts as a levee and protects the Moeller Street neighborhood during times when the River is in flood stage, it also impedes discharge of local storm runoff from the neighborhood watershed to the river. This has resulted in flooding in the lower reaches of this neighborhood, which remain flooded until the water elevation of the river recedes to lower levels.

The Moeller Street watershed stormwater sewer system consists of a network of closed drainage systems within the neighborhood. The stormwater drainage systems of each roadway outlet into the closed stormwater trunk line along Court Street and collects at the intersection of Moeller Street and Court Street. From here, the stormwater sewer travels under the railroad and outlets into the Susquehanna River through a 48-inch pipe. At the end of this pipe is a flap gate that prevents the Susquehanna River from back feeding into the closed drainage system. However, when the Susquehanna River rises during a rain event and reaches the crown of the 48" pipe, the hydraulic head of the Susquehanna River restrains the flap gate from opening, and the stormwater sewer system cannot flow freely into the river. Instead, the stormwater sewer system backs up and floods the pipes, structures, and surface roadways of the Moeller Street neighborhood.

This project proposes to implement a pump station to proactively carry stormwater from the Moeller Street neighborhood to the Susquehanna River. During extreme flood events, when the flap gate is restrained, the pump station would engage and discharge stormwater to the Susquehanna River, whereby reducing the reoccurrence of flooding in the lower reaches of the Moeller Street neighborhood.

SCOPE OF SERVICES

Barton & Loguidice, D.P.C. (B&L) proposes the following Scope of Services to assist the City of Binghamton with Final Design, Permitting, & Bidding Phase services for the proposed Moeller Street Stormwater Pump Station project through the completion of the following tasks:

Task 1– Detailed Design, Construction Documents, & Technical Specifications

B&L will progress detailed design of the Moeller Street Pump Station. Design Elements include:

- Replace deficient/undersized elements in closed drainage system
- New intake piping from existing system, with manual trash rack(s).
- New dry pit submersible pumps including hoist for removal, and controls
- New float-switch controlled submersible sump pumps
- Pump station discharge force main/outfall piping through railroad embankment and discharge to River, including outfall protection.

NEW BUILDING ELEMENTS

Electrical systems:

- Electrical service and main switchgear
- Distribution panel
- Lighting throughout
- Manual transfer switch with exterior mounted generator receptacle

Structural/Architectural:

- Construction of new building to current code
- Windows and doors
- Finishes (paint) on all walls, floor and ceiling first floor
- Waterproof coating system on walls and floor below first floor

HVAC:

- Electric unit heater and thermostat first floor
- Intake louver and exhaust fan first floor with fresh air circulation to dry well below
- Dehumidifier for dry well space.

B&L will prepare Contract Documents and Specifications for the project as defined above, with revisions/additions as required by the City. Contract Documents and Specifications will include Contract Drawings, Technical Specifications, and contractual/administrative requirement for the project's construction. B&L's standard bidding documents, construction contract, general conditions, and general requirements will be utilized.

It is assumed that Contract Documents will be prepared for the following Contracts:

Contract No. 1A – General Construction
Contract No. 1B – Electrical Construction
Contract No. 1C – Heating and Ventilation Construction

B&L will develop final design drawings on 22" x 34" drawing sheets in CAD format. Drawings will include the following:

- Title Sheet
- Legend and General Notes

Contract No. 1A – General Construction

- Existing Pipe Replacement and Details (2 sheets)
- Work Zone Traffic Control (4 sheets)
- Pump Station Site, Grading and Yard Piping Plan
- Pump Station Building Mechanical Plans, Sections and Details (3 sheets)
- Pump Station Building Architectural Plans, Sections and Details (4 sheets)
- Miscellaneous Details (2 sheets)
- Erosion and Sediment Control Details

Contract No. 1B – Heating and Ventilation Construction

- Pump Station Building Heating and Ventilation Floor Plan
- Pump Station Building Heating and Ventilation Equipment Schedules, Sections and Details

Contract No. 1C –Electrical Construction

- Electrical Site Plan and General Notes
- One-Line Diagram and Support System Diagrams
- Electrical Power and Lighting Floor Plans
- Miscellaneous Electrical Details
- Electrical Equipment Schedules

B&L will submit 30% complete Design Drawings to the City for review, and will attend a meeting to discuss the design and any City comments. B&L will then proceed with preparation of 90% design documents

B&L will submit 90% complete Design Drawings to the City for review, and will attend a meeting to discuss the design and any City comments. B&L will then proceed with preparation of final (100%) design documents.

B&L will identify the building codes and accessibility standards used in the design, and certify that the final plans and specifications comply with those standards.

Technical Specifications will be prepared using B&L's modified CSI (Construction Specifications Institute) standard format. Technical Specifications will identify the quality standard for materials to be incorporated into the work, and will outline critical material handling and installation requirements for the project.

Task 2 – Updated Hydraulic Modeling and Mapping

Final Design will include required calculations and updated hydraulic modeling to size the equipment necessary for the new pump station. B&L will utilize Shumaker Engineering and Land Surveying (SCU) to perform the hydraulic modeling of the final configuration and demonstrate the benefits of the system during a 10-year, 50-year, and 100-year coincident events.

Task 3 – Coordination with Utility Providers

B&L will assist the City with coordination with local utility providers. B&L will provide a suggested transmittal letter for City letter head and a plan of the proposed improvements for transmittal to the local utility providers. B&L will attend one (1) meeting with the City and each utility provider to review the scope of this project and determine how protection of utilities will be handled during construction. It is assumed that these meetings will be held at the project site. The affected utility providers are:

NYSEG – Gas & Electric
Verizon - Communications

Task 4 – Coordination with Railroad

B&L will coordinate with the Railroad to determine the design constraints and requirements for the new discharge. B&L will attend two (2) meetings with the City and the railroad to review the scope of this project and determine the requirements during design and construction. It is assumed that these meetings will be held at the project site.

It is assumed that:

- B&L will attend two (2) on site meetings
- B&L will provide 30% and 90% plans for review and comment by the railroad
- Fees Associated with Railroad coordination are not included

Task 5 – Right-of-Way

B&L will utilize Shumaker Engineering and Land Surveying (SCU) to update their survey to determine existing right-of-way limits and property lines.

B&L will engage a qualified title company to complete title searches (abstracts of title) for the proposed property to be acquired.

SCU will prepare a proposed ROW Map for the acquisition of the property for the Pump Station.

Task 6 – Environmental Permitting and Approvals

B&L will coordinate with the Natural Heritage Program regarding the potential for state-listed threatened and endangered species. B&L will also submit a project query through the United States Fish and Wildlife Service's (USFWS) Information Planning and Consultation (IPaC) system to obtain records of federally-listed threatened and endangered species documented near the project location. Information obtained will be used to identify any species and/or habitat concerns and will be included in the permit application package. B&L will review preliminary plans and coordinate with both the United States Army Corps of Engineers (USACE) and the New York State Department of Environmental Conservation (NYSDEC) to identify required permits.

It is assumed that the following permits will be required:

- USACE Section 10 - Nationwide Permit (NWP)
- NYSDEC Article 15 - Protection of Waters Permits
- NYSDEC Section 401 – Water Quality Certification (blanket coverage)

- a. B&L will perform one (1) site visit to document existing conditions, take photographs, and flag the Ordinary High Water Elevation (OHWE) of the Susquehanna River at the proposed discharge point.
- b. B&L will prepare Part 1 of a State Environmental Quality Review Act (SEQRA) Short Environmental Assessment Form (SEAF), as part of the permit application process. It is assumed that the City will follow the SEQRA regulations included in 6 NYCRR Part 617, and that the remaining SEQR steps and form completion tasks will be handled by the City.
- c. B&L will prepare and submit a Joint Application for Permit package to the USACE and NYSDEC to request the above referenced permits. B&L will coordinate with the permitting agencies and provide additional information in support of the permit application, if requested by the agencies. One round of additional information support in the form of a formal response back to the permitting agencies is included.

The following Technical Assumptions have been made for Environmental Permitting and Approvals:

- Detailed investigations (Phase II, presence/absence surveys) for endangered and threatened species will not be required.
- It is assumed that there are no wetlands within the project area.
- It is assumed that a USACE NWP will be sufficient and an Individual Permit will not be required. It is further assumed that a Local Floodplain Development Permit will not be required from the City. An Article 16 Permit is also not anticipated to be required from the NYSDEC.
- It is assumed that a NYSDEC Individual Water Quality Certification will not be required.
- It is assumed that consultation with the State Historic Preservation Office (SHPO) will result in a No Effect determination and that no additional surveys or studies will be required.
- It is assumed a State Pollutant Discharge Elimination System permit will not be required since disturbance thresholds will not be exceeded.
- The JAP will be submitted electronically to the USCAE and the NYSDEC. One round of additional information requests from the agencies will be addressed. No agency site visit is assumed. No wetland or water mitigation requests are anticipated.
- A submission will be made to the Susquehanna River Basin Commission to let them know about the project, but the need for a formal permit is not anticipated.
- A Phase 1 Environmental Site Assessment will be completed within NYSDOT public right-of-way and for the property to be acquired. No Phase II or additional investigative efforts are anticipated to be needed upon Phase 1 survey completion.

Task 7 – Opinion of Probable Costs

B&L will prepare an Opinion of Probable Construction Cost for each construction contract. The Opinion of Probable Construction Cost will be prepared and submitted as part of the 90% Design Drawing package. B&L will submit and update the Opinion of Probable Construction Cost as part of the 100% Design Drawing package.

Task 8 – Bidding Phase

Upon approval of the final Contract Documents, B&L will assist the City in securing competitive bids for the project. Specifically, B&L will perform the following tasks:

- Distribute bid documents electronically to prospective bidders, suppliers, and advertising organizations. Two (2) sets of printed bid documents will be provided for City use.
- Prepare advertisements of bid for publication by the City in the official newspaper, Dodge Report, and Builder's Exchange.
- Advise the City and plan holders on matters relating to design as questions arise during the bidding process.
- Prepare revisions and issue addenda to bid documents, if necessary. A maximum of two (2) addenda are anticipated/estimated.
- Evaluate bids and bidders' qualifications, and recommend the award or rejection of bids.
- Assist the City with assembling, awarding, and executing Contract Documents. Prepare five (5) conformed copies of the contract for each prime contract.



Legislative Branch

RL Number:
20-117
Date Submitted:
6/12/2020

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Ray Standish, P.E.
Title/Department: City Engineer - Engineering Dept
Contact Information: 607-772-7007

RL Information

Proposed Title: Resolution Authorizing the Mayor to Enter Into Supplemental No.1 on the
NYSDOH Lead Service Line Replacement Project with GHD Consulting Services, Inc.

Suggested Content: Supplemental with GHD for additional services that will include communication
and coordinate with the NYSDOH on City's behalf regarding the LSLRP and other Construction Inspect.
responsibilities. The cost of this agreement is \$14,200 and is available in budget line:
H834.555555.FX001.

Additional Information

Does this RL concern grant funding? Yes No
If 'Yes', is the required RL Grant Worksheet attached? Yes No
Is additional information related to the RL attached? Yes No
Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): R19-22

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input type="checkbox"/>	Planning <input checked="" type="checkbox"/>
MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>
Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

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SUPPLEMENTAL AGREEMENT NO. 1

TO AGREEMENT BETWEEN
CITY OF BINGHAMTON, NEW YORK
AND
GHD CONSULTING SERVICES INC.

WHEREAS, GHD Consulting Services Inc. (ENGINEER) and City of Binghamton, NY (CITY) entered into an Agreement dated April 1, 2019 for engineering services and coordination assistance with the NYSDOH lead service line replacement program (LSLRP) authorized under Permanent Resolution No. R19-22; and

WHEREAS, the CITY has requested that GHD provide additional services; and

NOW, THEREFORE, ENGINEER and CITY agree to amend the Agreement as follows:

SCOPE OF SERVICES

1. Services to be Performed.

- a. Communicate and coordinate with the New York State Department of Health (NYSDOH) on the City's behalf regarding the LSLRP. Provide assistance to the City with the implementation of the LSLRP. This could include such services as:
 - 1) Obtain Contractor invoices and assist the City with quarterly voucher preparation for submittal to the NYSDOH. Compile photos and summary list of lead service replacements provided by the City for submission to NYSDOH.
 - 2) Provide minority and women work force audit information to the City for their use in administering audits and submitting to NYSDOH using the Grants Gateway/NYS Contract System.
 - 3) Coordinating responses to Contractor inquiries as they pertain to the LSLRP.

GHD has budgeted up to 80 hours for this task. It is anticipated that the LSLRP construction activities will be completed during 2020 construction season, and that quarterly vouchers will be due in September and December of 2020.

2. **Fees.** Engineer shall be paid on an hourly basis at standard billing rates plus reimbursable expenses for a fee not to exceed \$14,200.

PROJECT COSTS

The total value of Supplemental Agreement No. 1 is \$14,200.

AUTHORIZATION

The return of one signed copy of this Supplemental Agreement No. 1, together with a copy of a formal resolution of approval, constitutes acceptance of this Supplemental Agreement and shall be written authorization for ENGINEER to proceed with the Scope of Service outlined above.

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IN WITNESS WHEREOF, the parties hereto have made and executed this Supplemental Agreement No. 1 as of the last date entered below.

ENGINEER:

GHD CONSULTING SERVICES INC.

By: Kevin Castro
Kevin Castro, PE

Title: Vice President

Date: June 9, 2020

OWNER:

CITY OF BINGHAMTON, NEW YORK

By: Richard C. David

Title: Mayor – City of Binghamton

Date: _____

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