Year

Parcel ID

OFFICE OF THE COMPTROLLER

CITY OF BINGHAMTON, NEW YORK

BING-

Identification Number

OCCUPANCY TAX REGISTRATION FORM

Occupancy Tax Form must be filed quarterly even when no tax is due and submitted to the City of Binghamton Comptroller's office.
Pursuant to Chapter 105 of the City of Binghamton code, Local Law 24-5.

Business Name/Individual _____ **Parcel Owner Name** _____

NYS Sales Tax ID/Social Security Number _____

Mailing Address _____

Phone Number _____ **Email Address** _____

Type of Ownership: ☐ Individual ☐ Partnership ☐ Corporation ☐ Other

Other Owner(s), Corporate Officers, Partners and/or Members include Name, Address, Telephone # and Title

1.) _____

2.) _____

3.) _____

SAMPLE QUARTERLY RETURN PERIODS 5% PENALTY WILL BE INCURRED IF PAID AFTER THE 20TH.

☐ 1st Quarter	January 1 – March 31	Due on or Before April 20
☐ 2nd Quarter	April 1 – June 30	Due on or Before July 20
☐ 3rd Quarter	July 1 – September 30	Due on or Before October 20
☐ 4th Quarter	October 1 – December 31	Due on or Before January 20

PLEASE NOTE: This return must be filed by the report due date regardless of whether there is any tax due to City of Binghamton

☐ FINAL RETURN – Explain reason. If sold, please enter date sold and new owner's name and address

Do you use a rental agency/third party marketer (i.e., Airbnb, HomeAway)? ☐ **Yes** ☐ **No**

If Yes, list name and address and include listing number

_____

Once complete a Certificate of Authority will be issued by the City Comptroller.

Under the penalties of perjury, I hereby certify that the statements made herein have been examined by me, and are, to the best of my knowledge and belief, true, correct, and complete.

_____ _____ _____

Signature Title Date

Return this form to the City of Binghamton Comptroller. Mail form to 38 Hawley Street, Binghamton, NY 13901 or email finance@cityofbinghamton.gov. For more information, contact the Comptroller's office for questions as 607-722-7011.

Rev. 1/2024