



Office of the Treasurer

Water/Sewer Tenant Request Form

Date: _____

I, _____, owner of the property listed below
(Please print name legibly)

(Print full address legibly)

I request the Water/Sewer bill to be placed into the name of my tenant listed below, mailed to the property address.

Account Number: _____

Tenant Name: _____

Starting Date: _____

I understand that if my tenant does not pay the bill I, as property owner, am responsible for the bill. Please confirm your mailing address below and indicate if you prefer to receive mailed copy of your bill or an E-Bill.

I would like to receive a mailed bill I would like to receive an E-Bill

Owner Mailing Address: _____

Owner Phone Number: _____

Owner Email Address: _____

(Sec 25-113) The property owner shall be responsible for the payment of all bill render for water services. Failure to receive a bill shall not be considered an act or waiver of payment.

Property Owners Signature

This completed form can be returned as a PDF to wsbilling@cityofbinghamton.com or mailed to:

Office of the Treasurer
38 Hawley Street
Binghamton NY 13901