



LEGISLATIVE BRANCH ▪ CITY OF BINGHAMTON

Chris Papastrat, City Council President

Leighton Rogers, City Clerk

CITY COUNCIL WORK SESSION AGENDA City Council Work Room, 38 Hawley St, Binghamton 6pm Monday, February 1, 2016

The Work Session begins at 6:00pm. Times for RL(s)/Topics are approximate only and items may be considered earlier or later.

Time	Committee	Chair	RL(s)/Topic	Pages	Presenter
6:00pm	Finance	Mihalko	RL16-051: 2016 Bond Ordinance for specific projects approved in 2016 Budget	1-2	Terry Kellogg, Ray Standish, Chuck Shager
6:15pm	-----	-----	Discussion: Held Over Legislation		Terry Kellogg
6:30pm	MPA	Matzo	RL16-054: Free Parking for Annual Bridge Run	9-10	Brendan O'Bryan, Leighton Rogers
6:45pm	Finance	Mihalko	RL16-055: Amend 2016 Budget to Fund Engineering Services for a Physical Distress Evaluation For Downtown	11-12	Chuck Shager
7:00pm	Employees	Matzo	RL16-052: Contract with Experience Works for Personnel Services at the First Ward Senior Center	3-5	Bill Barber
7:15pm	Finance	Mihalko	RL16-053: Grant for the Susquehanna River Stream Restoration and Water Quality Improvement Project	6-8	Gary Holmes
7:30pm	-----	-----	Discussion: HRC Finances		Jared Kraham



Legislative Branch

RL Number:
16-051
 Date Submitted:
1/27

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

Requests for Legislation (RLs) may be submitted to the City Clerk's Office for consideration at City Council Work Sessions. RLs generated from within City Hall departments must be submitted to the Mayor, Comptroller and Corporation Counsel for review before submission. RLs generated by citizens may be submitted directly to the City Clerk's Office.

Applicant Information

Request submitted by: Chuck Shager -Comptroller
Title/Department: Comptroller
Contact Information: 607-772-7011

RL Information

Proposed Title: 2016 Bond Ordinance

Suggested Content: Requesting approval for a Bond Ordinance for specific projects that were approved in the 2016 Budget. The one exception is adding additional money for the Clinton St. Bridge which has increased since that time. The Sludge extraction system is a change from the 2015 budget.

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY	
Mayor:	<u>[Signature]</u>
Comptroller:	<u>[Signature]</u>
Corporation Counsel:	<u>[Signature]</u>
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/> MPA <input type="checkbox"/> PW/Parks <input type="checkbox"/> Employees <input type="checkbox"/> Rules/Special Studies <input type="checkbox"/>

Project	Fund	Amount	Grants
2015 Budgeted Items not moved Forward			
Sludge Extraction System	Water	5,100,000	
Total		<u>5,100,000</u>	<u>0</u>

Projects of 2016

Parking Meter Kiosk	General	500,000	
25 CY Garbage Truck	General	180,000	
Dump and Pick Up Truck	General	155,000	
Street Reconstruction	General	1,000,000	
Mill and Pave	General	1,000,000	
Water Lines	Water	1,300,000	
Sewer Lines	Sewer	1,300,000	
Parking Ramps (State and Water)	Parking	500,000	
Flood Wall Conduit Repairs	General	50,000	
City Hall Improvements	General	750,000	
NY Rising -Front St (Storm Drainage)	General	1,000,000	1,000,000
Clinton Street Bridge	General	1,500,000	1,200,000
		<u>9,235,000</u>	<u>2,200,000</u>





Legislative Branch

RL Number: 16-052
Date Submitted: 1/27

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Bill Barber
Title/Department: Commissioner of Parks and Recreation
Contact Information: 772-7017

RL Information

Proposed Title: A RESOLUTION AUTHORIZING THE MAYOR TO CONTRACT WITH
EXPERIENCE WORKS FOR PERSONNEL SERVICES AT THE FIRST FIRST WARD
SENIOR CENTER
Suggested Content: TBD by Corp. Counsel
See attached.

Additional Information

- Does this RL concern grant funding? Yes No
- If 'Yes', is the required RL Grant Worksheet attached? Yes No
- Is additional information related to the RL attached? Yes No
- Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY

Mayor: [Signature]

Comptroller: [Signature]

Corporation Counsel: [Signature]

Finance Planning MPA PW/Parks Employees Rules/Special Studies

Name of Host Agency First Ward Senior Center		Host Agency Type <input type="checkbox"/> Federal <input type="checkbox"/> State <input type="checkbox"/> Local <input checked="" type="checkbox"/> 501(c)(3)	
Mailing Address	City	State	Zip
Physical Address 226 Clinton Street	City Binghamton	State NY	Zip 13905
Telephone (607) 729-6214	Fax (607) 797-2308	Email	FEIN

- A. PURPOSE:** Host Agency and Experience Works enter into this Agreement for the purpose of joint engagement in the Senior Community Service Employment Program (SCSEP), under which a participant receives training in a community service assignment while actively pursuing unsubsidized employment outside of SCSEP. Host Agency agrees to provide meaningful training and work experience to SCSEP participant(s) in exchange for federally subsidized hours of participant(s) assigned to Host Agency by Experience Works for community service. Host Agency further agrees to support SCSEP objectives and will consider hiring participant(s) in permanent employment position(s), if a vacancy arises. Host Agency acknowledges that Experience Works may reassign participant(s) at any time in accordance with SCSEP rules, regulations, and policies.
- B. HOST AGENCY RESPONSIBILITIES:** Host Agency specifically agrees to:
- 1. Training Assignment:** Provide training and direct supervision to participant(s) during community service assignments commensurate with his/her assessed abilities and skills. Assist Experience Works in developing training for participant(s). A description of assignment, duties, responsibilities, and training schedule, including hours per week, timeline and anticipated completion date shall be attached and incorporated herein. Coordinate any changes in training duties or responsibilities with Experience Works. All participants must be trained at the host agency's worksite; no participant may work from home. Training assignments must be approved and authorized by Experience Works before the participant(s) starts the assignment.
 - 2. Schedule and Authorized Hours:** Assure participant schedule(s) complies with number of hours authorized and specified in participant training assignment. The participant(s) is normally permitted to train 18 to 20 hours per week, unless more or less hours are authorized in advance by Experience Works. Host Agency shall not permit participant(s) to perform community service for any hours not in accordance with those expressly authorized by Experience Works or to volunteer hours. In the event that the Host Agency permits participant(s) to perform community service exceeding authorized hours, or to return to community service training assignment after being on Leave without Pay (LWOP) for more than thirty (30) days without prior authorization from Experience Works or past the participant's termination date, Host Agency shall compensate participant(s) for such time. Host Agency understands that to be eligible for SCSEP, participant(s) must be unemployed; therefore, Host Agency agrees and shall not place participant(s) on its payroll except upon permanent employment. To the extent permitted by applicable law, Host Agency agrees to release Experience Works from liability for all wages, conduct, occurrences, or injuries that occur either on Host Agency premises or in connection with the Host Agency but are outside of authorized participant schedule(s) or scope of training assignment.
 - 3. Training and Performance Evaluations:** Provide participant(s) with orientation, day-to-day direct supervision, instruction, and training at no cost to Experience Works (other than for subsidized hours performed by participant(s)). Follow policies, procedures, and practices established by Experience Works for the operation of SCSEP, including those in SCSEP Calendar Handbook, as well as any applicable SCSEP regulations. Meet with Experience Works representatives at least twice annually to discuss participant(s) performance and Host Agency responsibilities. Immediately report participant performance problems, failure to follow training schedule, leave without pay (LWOP) or unexcused absence, and any other similar matters. Immediately notify Experience Works of change of Host Agency participant supervisor.
 - 4. Time, Attendance and Supervision/In-kind Reporting:** The Host Agency supervisor is responsible for the accuracy of the final time sheet's reported hours and signatures and for faxing or mailing the time sheet timely to Experience Works. Participant(s) and Host Agency supervisor must initial corrections to time sheets and sign the time sheet(s) in ink. The Host Agency also agrees to be trained upon and adopt new procedures associated with the reporting of participant time and host agency in-kind hours. Report each pay cycle on participant time sheets a true and accurate statement of hours of participant supervision. Other costs contributed to SCSEP by Host Agency will be reported on a Non-Federal Contribution Form semi-annually. Host Agency understands that inaccurate time and attendance and supervision hours may be a violation of False Claims Act, 31 U.S.C. §3729.
 - 5. Communication:** To facilitate and optimize timely communication between and among Experience Works, a participant and Host Agency, the Host Agency agrees to maintain a high speed internet connection with functioning email or a fax machine in good working order to both receive and send participant time records from and to a designated fax number. "Good working order" means ensuring that the document output settings are correct so the fax is readable to Experience Works for timely processing of participant time records for payroll purposes. Host Agencies are however, required to have an email address so Experience Works can communicate updates electronically.
 - 6. Relationship between Host Agency and Participant:** Understand and accept that training with Host Agency is a short-term training opportunity for participant(s), not a job, and that participants are not employees of either Experience Works or Host Agency. Treat participants accordingly, and remind them of this relationship in the event that any confusion arises.
 - 7. Equipment and Supplies:** Furnish any tools, equipment, supplies, and safety training and equipment, and preparation and training required to perform participant's assignment with the Host Agency at no cost to Experience Works.
 - 8. Physical Exam/Health Screening / Supportive Services:** If possible and permitted by Host Agency policy, (1) refer participants to community agencies and partners for an annual health screening for participant(s), at reduced or no cost, if requested by participant(s), and (2) assist in providing supportive services (including, for example, uniforms, badges, job-related counseling, dependent care, etc.) to participant(s) as needed to carry out their community service training assignment.
 - 9. Safe Training Site / Accidents:** Provide participant(s) with a training site that is safe, healthful, free of drugs and alcohol, and follow all laws governing workplace safety. Immediately report all assignment-related accidents by contacting Experience Works within 24 hours, completing a supervisor's accident report, and providing all requested follow-up. Experience Works, Inc. covers all participants under Workers Compensation while they are performing training site hours at their designated host agency.

10. Experience Works Training / Participant Job Search Activities: Permit participant(s) to attend meetings and training required or provided by Experience Works. If permitted by Host Agency policy, assist with transportation or travel reimbursement for participant(s). Host Agency will be expected to attend Experience Works training sessions. Support participant(s) job search activities by permitting leave for interviews, providing referrals, references, and, if possible, job offers.

C. NONDISCRIMINATION: Host Agency shall comply with all Federal and state nondiscrimination laws and shall not subject participant(s) to discrimination based on age, race, color, religion, sex, national origin, disability, veteran status, political affiliation, or any other basis prohibited by law. Host Agency shall make any accommodations required by the Americans with Disabilities Act, 42 U.S.C. §12101, and adhere to confidentiality requirements of the Act. Host Agency shall immediately report all participant requests for disability accommodation, or any complaints of discrimination or harassment to Experience Works. This provision is not intended to create third party beneficiaries or confer contractual rights on any third party.

D. DRIVING AS PART OF THE ASSIGNMENT: No participant is authorized to drive as part of his or her assignment without the approval of Experience Works. If participant duties include driving a vehicle owned or operated by Host Agency, Host Agency shall maintain automobile liability insurance in the amount of at least \$100,000 per person, \$300,000 per accident for bodily injury, and \$25,000 per accident for property damage (or a combined single limit of at least \$300,000) covering participant(s) engaged in the performance of their training assignments using a vehicle owned or operated by Host Agency. Applicable statutes will govern the limits of liability for Federal, state, and local government Host Agencies.

If the participant drives his or her own vehicle as part of his or her assignment duties, the participant must maintain automobile liability insurance in the amount of at least \$100,000 per person, \$300,000 per accident for bodily injury, and \$25,000 per accident for property damage (or a combined single limit of at least \$300,000) covering participant(s) engaged in the performance of their training assignments using a vehicle owned or operated by the participant. The Host Agency shall also reimburse mileage if the participant drives his or her own vehicle in the performance of a training assignment.

E. PRIVACY ACT: All participant(s) records are subject to the Privacy Act, 5 U.S.C. § 552a, and neither party shall release records without written release signed by participant(s) or otherwise in accordance with law.

F. RECORDS RETENTION AND ACCESS: Host Agency shall maintain all records, including original or copies of participant(s) time sheets, relating to this Agreement for a period of four years. Host Agency shall retain original participant(s) time sheets if faxed to Experience Works for payment. Experience Works or the U.S. Dept. of Labor, through any authorized representative, shall have access to and the right to examine all records related to this Agreement.

G. MAINTENANCE OF EFFORT / NEPOTISM / POLITICAL PATRONAGE AND ACTIVITIES: Assignment of participant(s) shall not displace existing workers or decrease existing contracts for services, including partial displacement by reducing hours or employment benefits, laying off, or requiring participant(s) to perform work of persons on layoff, or result in substituting federal funds for other funds in connection with work that would otherwise be performed. Participant(s) shall not be assigned to a Host Agency where a member of participant's family is engaged in a decision-making capacity, whether paid or unpaid, at the Host Agency. Host Agency shall not favor or discriminate against a participant(s) based on political affiliation. Participant(s) shall not be permitted to engage in partisan or non-partisan political activities during training assignment hours. A notice explaining the allowable and unallowable political activities under the Hatch Act must be posted in every workplace where SCSEP activities are conducted.

H. LIABILITY OF RESPECTIVE PARTIES: Experience Works does not conduct criminal background checks on participants, nor does it agree to indemnify or accept any responsibility or liability therefore. Host Agency agrees that Experience Works' evaluations and assessments of participants are not designed to ascertain criminal background information. Host Agency is solely responsible for investigating participant background and payment of any associated cost. Participants further are not employees or agents of Experience Works or Host Agency, and neither Experience Works nor Host Agency is responsible for their conduct, acts or omissions. Each party shall be solely responsible for the acts or omissions of its employees and/or agents under this contract subject to the limitations set forth in applicable laws, but will not be responsible for the acts or omissions of the other parties' public officers, employees and/or agents. It is expressly understood and agreed that nothing herein shall be construed as creating an employment or agency relationship between the parties or between officers, agents, and/or employees of any party with any of the other parties.

I. TERMINATION: Either party may terminate this Agreement at any time for any reason upon notification to the other party. Host Agency may reject or request the removal of any participant at any time for any lawful reason upon written notification to Experience Works.

J. AMENDMENT: Any amendment, modification, or addendum to this Agreement, including changes or modifications to Training Assignment(s), must be made by mutual consent of the parties, in writing, signed and dated by both parties, prior to assignment of participant(s) to Host Agency or any changes being performed.

My signature acknowledges that I understand and agree to the terms of this Agreement and that I have received orientation.

	SUPERVISOR	
Host Agency Representatives Signature	TITLE	DATE
ELIZABETH SARKISIAN		
Host Agency Representative's Printed Name		
Experience Works Representative's Signature		DATE
JESSICA WYLDE	ETC	
Experience Works Representative's Printed Name	TITLE	



DRAFT

Legislative Branch

RL Number:
16-053
Date Submitted:
1/27

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Gary Holmes
Title/Department: Project Manager, BJCTSTP Project
Contact Information: _____

RL Information

Proposed Title: An ordinance authorizing the City to accept a grant for the Susquehanna River Stream Restoration and Water Quality Improvement Project in the amount of \$444,525.

(See attached)

Suggested Content: The grant is reimbursable at 75% up to an amount of \$444,525. The project cost is \$862,600 therefore the local share is approximately 50%. Funds from the local share are coming from budget line JH 8130. 554063

Additional Information

Does this RL concern grant funding? Yes No
If 'Yes', is the required RL Grant Worksheet attached? Yes No
Is additional information related to the RL attached? Yes No
Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY					
Mayor:	<u>[Signature]</u>				
Comptroller:	_____				
Corporation Counsel:	<u>[Signature]</u>				
Finance <input checked="" type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>

NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION

Division of Water, Bureau of Water Compliance
625 Broadway, Albany, New York 12233-3506
P: (518) 402-8177 | F: (518) 402-9029
www.dec.ny.gov

Ms. Catherine Young
Superintendent
Binghamton-Johnson City Joint Treatment Sewage Board
4480 Vestal Road
Vestal, NY 13850

Dear Ms. Young:

MAY 29 2015

Enclosed is one (1) copy of the proposed Contract No. C305257 for the Susquehanna River Stream Restoration and Water Quality Improvement project. This contract is for \$862,600.00 of eligible costs, reimbursable at 75% up to \$444,525.00. The contract term is from November 1, 2014 to November 30, 2017.

This contract requires the notarized signature of the authorized representative. Your original resolution designates Catherine Young, Superintendent, or such person's successor in office as the authorized representative (copy enclosed). If there has been any change, please forward a new municipal resolution with original signature and raised seal when you return the proposed contract. Please return the original signed and notarized contract plus the two original signature pages as soon as possible to my attention at: NYSDEC, Division of Water, 625 Broadway, 4th Floor, Albany, NY 12233-3506.

Please refer to Attachment A-1 Article XIV (Project Insurance Considerations) of the enclosed contract for the types and amounts of insurance required for this contract, as well as the necessary forms, endorsements and additional insured requirements. For this contract we require Worker's Compensation Insurance Certificate (which you have already provided) and the Certificate of NYS Disability Benefits Certificate (which we still need). Please send to my attention to the address in the header. Should you require any assistance with fulfilling these requirements, please contact Janice Hopkins in the Department's Bureau of Contract & Grant Development by phone at 518-402-9247 or by e-mail at janice.hopkins@dec.

This contract will be reviewed by representatives of the Commissioner of Environmental Conservation, the State Attorney General and the Office of the State Comptroller. An executed copy of this contract will be returned to you for your records.

This proposed contract allows for a 25 percent advance. Enclosed is a State Aid Voucher and a Self-Certification Form for you to fill out and return with your proposed contract. Also enclosed for your review are the documentation requirements to be used for all reimbursement requests. Any administrative questions should be referred to me at (518) 402-8224. Any technical questions should be referred to Scott Cook, Regional Project Manager at (315) 426-7502.



Department of
Environmental
Conservation

Thank you for your efforts in preventing and protecting New York State's waters from pollution.

Sincerely,



Karen Dauphinais
Environmental Program Specialist 1

Enclosures

c: w/letter only:

S. Cook, Regional Project Manager, NYSDEC, Region #7,
Syracuse
C. Leubner, NYSDEC, M/WBE Program Office, Albany

2000 0 3 XAM

Fa

Legal Counsel Approval 

RL14-173

Introductory No. R14-87

Permanent No. R14-86



THE COUNCIL OF THE CITY OF BINGHAMTON
STATE OF NEW YORK

Date: December 17, 2014

Sponsored by Council Members: Berg, Motsavage, Matzo, Webb, Rennia, Mihalko, Papastrat

Introduced by Committee: Finance

RESOLUTION

entitled
A RESOLUTION AUTHORIZING JSTP, TO
ACCEPT A NYS DEC WATER QUALITY
IMPROVEMENT AWARD IN THE AMOUNT
OF \$444,525.00

WHEREAS, the City of Binghamton (the "City") is a joint owner of the Binghamton-Johnson City Joint Sewage Treatment Facilities (the "JSTF") with the Village of Johnson City (the "Village"); and

WHEREAS, the City and the Village jointly approve the annual budget of the Binghamton Johnson City Joint Sewage Board (the "JSB"); and

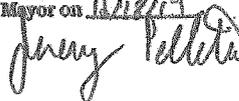
WHEREAS, the New York State Department of Environmental Conservation (the "NYS DEC") has awarded the JSB the amount of \$444,525 and approved matching funding of the project to remove the gravel bar in the Susquehanna River at the Fuller Hollow Creak outflow; and

WHEREAS, the JSB has capital funding in the amount of \$435,000 in the existing 2014 Budget to match the NYS DEC funding appropriated to Plant Outfall Dredging.

NOW, THEREFORE, the Council of the City of Binghamton duly, convened in regular session, does hereby:

RESOLVE that the JSB may accept on behalf of the City of Binghamton, as a co-owner of the JSTF, a NYS DEC Water Quality Improvement award in the amount of \$444,525 to remove the gravel bar in the Susquehanna River at the Fuller Hollow Creak outflow.

I hereby certify the above to be a true copy
of the legislation adopted by the Council
of the City of Binghamton at a meeting
held on 12/17/14. Approved by the
Mayor on 12/18/14





Legislative Branch

RL Number:
16-054
 Date Submitted:
1/28

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Brendan O'Bryan / Leighton Rogers
 Title/Department: Greater Binghamton Chamber of Commerce / City Clerk
 Contact Information: _____

RL Information

Proposed Title: Ordinance Authorizing Free Parking for the 2016 Greater Binghamton Bridge Run Half-Marathon and 5K
 Suggested Content: See Attachment

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY						
Mayor:	_____					
Comptroller:	_____					
Corporation Counsel:	_____					
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input checked="" type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	



**REQUEST FOR LEGISLATION
TO
THE CITY COUNCIL OF THE CITY OF BINGHAMTON**

Respectfully submitted by:
Brendan O'Bryan
Manager, Government Relations
The Greater Binghamton Chamber of Commerce, Inc.
PO Box 995
Binghamton, NY 13902-0995
(607) 772-8860

SUGGESTED TITLE:

Ordinance Authorizing Free Parking for the 2016 Greater Binghamton Bridge Run Half-Marathon & 5K.

PURPOSE OF LEGISLATION:

To provide an incentive and encourage people to attend and participate in The Greater Binghamton area's only Half-Marathon and a 5K race option. The 2016 Greater Binghamton Bridge Run Half-Marathon & 5K Race will be the 6th Annual race presented by the Greater Binghamton Chamber.

PURPOSE OF THE GREATER BINGHAMTON BRIDGE RUN HALF-MARATHON & 5K:

To encourage a healthy lifestyle for residents of the Greater Binghamton Area.

To encourage local residents to participate in the event.

To bring out of town competitors into the community and to foster a positive economic impact for local businesses.

DATE OF THE GREATER BINGHAMTON BRIDGE RUN HALF-MARATHON & 5K:

Saturday, April 30, 2016 (Expo & Registration) – 9:00 am – 5:00 pm

Sunday, May 1, 2016 - 7:30 am – 12:00 noon

SUGGESTED CONTENT:

That it hereby authorized that free parking shall be provided at all municipal parking ramps on the weekend of the 2016 Greater Binghamton Bridge Run Half-Marathon & 5K to be held on Saturday, April 30th – Sunday, May 1st, 2017.

This ordinance shall take effect immediately.



Legislative Branch

RL Number:
16-055
Date Submitted:
1/29

City Clerk, City Hall, Binghamton, NY 13901 607-772-7005

REQUEST FOR LEGISLATION

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Applicant Information

Request submitted by: Dr. Juliet Berling

Title/Department: Director, PHCD

Contact Information: _____

RL Information

Proposed Title: Amend 2016 Budget TO FUND ENGINEERING SERVICE FOR A PHYSICAL DISTRESS EVALUATION FOR DOWNTOWN AT A COST NOT TO EXCEED \$5,000

Suggested Content: Transfer of funds from see to attached. A1400.54490 (Genral Electric) to A26609.54410 (Robinsl Genra)

Additional Information

Does this RL concern grant funding? Yes No

If 'Yes', is the required RL Grant Worksheet attached? Yes No

Is additional information related to the RL attached? Yes No

Is RL related to previously adopted legislation? Yes No

If 'Yes', please provide Permanent Ordinance/Resolution/Local Law number(s): _____

OFFICE USE ONLY						
Mayor:	_____					
Comptroller:	_____					
Corporation Counsel:	_____					
Finance <input type="checkbox"/>	Planning <input type="checkbox"/>	MPA <input type="checkbox"/>	PW/Parks <input type="checkbox"/>	Employees <input type="checkbox"/>	Rules/Special Studies <input type="checkbox"/>	



CITY OF BINGHAMTON

City Hall, 38 Hawley Street, Binghamton, NY 13901 607-772-7005

REQUEST FOR TRANSFER OF FUNDS

Transfer requests of \$2500 or less must be approved by the Comptroller.
Transfer requests over \$2500 and not in excess of \$10,000 must be approved by Board of E&A and Chair of Finance Committee.
Transfer requests in excess of \$10,000 must be approved by City Council.

City Comptroller
c/o Board of Estimate and Apportionment
38 Hawley Street
Binghamton, NY 13901

Date: 01/27/2016

I respectfully request the below described transfer of funds due to the following reasons:

Engineering Services for physical distress evaluation for the downtown

~~Engineering Services for Physical Distress Evaluation for the Downtown Binghamton~~

From Budget Line (No. and Title)	To Budget Line (No. and Title)	Total Transfer Amount
A1450.54490 General Elections	A8668.54410 Professional Services	\$ 5,000.00

I do hereby certify that the funds will not be needed in the budget line from which I am requesting this transfer to be made.

Signature: _____

Date: _____

OFFICE USE ONLY

I hereby certify that the above funds are unencumbered and available for Transfer. Certified by the Comptroller.

Signature: _____

Date: _____

I hereby certify that the above described funds have been transferred, in accordance with the Code of the City of Binghamton Chapter 9, *Appropriations*. Certified by the Treasurer.

Signature: _____

Date: _____

Transfer of funds **APPROVED** / **DENIED** on _____. Certified by the Secretary of the Board of Estimate and Apportionment.

Signature: _____

Date: _____

Transfer of funds reviewed by the Binghamton City Council Finance Chair. Recommendations to be attached.

Signature: _____

Date: _____