

CDAC Minutes

Date: January 19, 2016

Member Attendees:

Ms. JoAnne Hanrahan (Mayoral App.), Chair
Ms. Mary Ann Callahan (1st District) , Co-Secretary
Mr. John Young (2nd District)
Mr. Sean Massey (Tentative Non-Voting 3rd District)
Ms. Majeedah Razzaq (4th District)
Mr. Jerry Kunkle (7th District)
Ms. Sharyon Gardiner (Mayoral App.), Co-Secretary
Ms. Debra Hogan (Mayoral App.)

Staff Members Attending:

Mr. Stephen Carson, Grants Administrator

Public Attendees:

Marty Doorey

Meeting Called to Order:

1. Agency Presentations: Code, Planning, Parks

a. Tom Costello (Code Enforcement)

- i. Tom addressed issues that the code department focuses on such as abiding by the New York State Code. He brought up how his department is there to protect the citizens of Binghamton in the case of catastrophic events, for instance housing fires. The Code Enforcement Department offers flood services as well as providing electrical services. Population density maps were showed and the vacant properties owned by the county were addressed.

b. Juliet Berling / Stephen Carson (Planning Department)

- i. Addressed the Shade Tree Commission, who identify invasive species that have harmful effects on the local trees as well as being responsible for planting new trees around the City of Binghamton. The Commission helps Binghamton hold its title in being a part of Tree City U.S.A. and is run by Binghamton University Professors Dr.

Andrus and Dr. Sheppard. The CDBG funding and payroll were discussed bringing up the asking of \$200,000 which could be short be \$30,000. Juliet Berling asked for funding for proposal preparation as well as a salary raise for one the PHCD employees. The education outreach program was discussed along with the paid internship proposal and current PHCD internship opportunities.

c. Bill Barber (Parks & Recreation)

- i. Discussed the WWII monument needs to be finished but the walkways in that park must be done first with leftover funds. They plan on upgrading the girls' softball field and the field in Valley Street Park. There are currently 36 parks with 197 employees throughout the year for the Parks Department. They plan on using the CDBG money to plant street trees and fix/upgrade ball park fencing. The Summer enrichment program for children was discussed which brought up the point that some children went to the program strictly to eat the food provided then leave and go home right after.

2. Certifying Minutes

- a. Stipend of \$400 per year was cleared up.
- b. Voting to certify minutes was determined unanimous

3. Vacant Officer Position Nominations and Vote

- a. Ms. Majeedah Razzaq nominated Mr. Sean Massey which Mr. Massey eventually rejected so that Ms. Sharyon Gardiner would resign as Co-Secretary to become the new Vice Chair. Voting for Ms. Gardiner was determined unanimous.

4. Voting requirement discussion

- a. 6 official appointees required to hold an official meeting.
- b. Suggestions to council or the mayor's office requires 7 approvals.

5. Schedule Additional Dates

- a. May 16, 2016- Final day for recommendations, vote occurs.

- b. Sept. 6, 2016 – Discussion of RFPs
 - c. Oct. 17, 2016- Vote on Public Services
 - i. Unanimous decision on the schedule.
6. Disclosure Statements
7. Final attendance & Adjournment
- a. Meeting adjourned at ~ 8:15 PM