

City of Binghamton

Mayor Richard C. David

Annual Action Plan

September 2015 to August 2016 (Fiscal Year 41)

Prepared by:

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Adopted July 8, 2015

This plan is a part of the 2015-2020 Consolidated Plan.

For the full Consolidate Plan, please visit:

<http://www.binghamton-ny.gov/hud-consolidated-plan>

Chapter Six:

Fiscal Year 41

Annual Action Plan



Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Entitlement funding from HUD has decreased steadily over the past few years with the exception of recent ESG increases. Currently, the city receives approximately \$2.25 million in overall entitlement amongst the three programs : CDBG, HOME, and ESG. With decreasing funds comes decreasing capability of delivering improvements and programs to the city. In addition, regulatory oversight limits the usage of these funds as many resources must be spent to meet HUD and other federal requirements, New York State, and even Broome County and other local requirements.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,743,852	0	0	1,743,852	7,511,148	
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	352,053	0	0	352,053	1,147,947	

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	158,352	0	0	158,352	521,648	

Table 1 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

For the 25% match from HOME funds, the City of Binghamton utilizes general funds to match the amount. The City works with the Homeless Coalition to discuss its member's capacity to meet the matching 50% for ESG funds.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The only City owned property that would be influenced by the needs within this plan would be park improvements and the potential demolition of properties acquired by the City for removal of blight.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Increase Owner Occupied Housing	2015	2019	Affordable Housing	City of Binghamton	Homeownership	CDBG: \$242,338 HOME: \$264,040	Public service activities for Low/Moderate Income Housing Benefit: 80 Households Assisted Homeowner Housing Rehabilitated: 95 Household Housing Unit Direct Financial Assistance to Homebuyers: 5 Households Assisted
2	Blight Reduction	2015	2019	Affordable Housing Non-Housing Community Development	City of Binghamton	Blight Reduction	CDBG: \$475,065 HOME: \$52,808	Public service activities other than Low/Moderate Income Housing Benefit: 9200 Persons Assisted Rental units rehabilitated: 5 Household Housing Unit Buildings Demolished: 10 Buildings Housing Code Enforcement/Foreclosed Property Care: 2000 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Reduce/Prevent Homelessness	2015	2019	Homeless	City of Binghamton	Eliminate Homelessness	ESG: \$147,265	Tenant-based rental assistance / Rapid Rehousing: 65 Households Assisted Homeless Person Overnight Shelter: 920 Persons Assisted Overnight/Emergency Shelter/Transitional Housing Beds added: 0 Beds Homelessness Prevention: 45 Persons Assisted
4	Improve Infrastructure	2015	2019	Non-Housing Community Development	City of Binghamton	Fix Public Utilities and Facilities	CDBG: \$186,667	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 6600 Persons Assisted Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 50 Households Assisted
5	Improve Transportation & Accessibility	2015	2019	Non-Housing Community Development	City of Binghamton	Improve Transportation	CDBG: \$91,667	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 100 Households Assisted
6	Provide Service Activities	2015	2019	Non-Homeless Special Needs	City of Binghamton	Services for the Underserved	CDBG: \$130,000	Public service activities other than Low/Moderate Income Housing Benefit: 1015 Persons Assisted
7	Economic Development	2015	2019	Non-Housing Community Development	City of Binghamton	Economic Revitalization	CDBG: \$153,000	Jobs created/retained: 15 Jobs Businesses assisted: 2 Businesses Assisted

Table 2 – Goals Summary

Goal Descriptions

1	Goal Name	Increase Owner Occupied Housing
	Goal Description	This goal will be accomplished by funding the Binghamton Homeownership Academy through Metro Interfaith. In addition, another agency, First Ward Action Council will be awarded funding to provide City seniors with minor to moderate repairs on their homes. The First Time Homebuyer program will provide funds to assist income eligible households with new homes in the city and the related rehabilitation program along with the lead paint program will help repair and rehabilitate owner occupied housing units.
2	Goal Name	Blight Reduction
	Goal Description	This goal will be accomplished by providing funding to the Code Enforcement Department to inspect and enforce building codes in lower income and blighted areas. Money will also be allocated through the HOME CHDO set aside for rental rehabilitation. Demolition activities, including engineering expenses, will decrease the number of vacant and dangerous building in the City. Finally, money will go into crime prevention to provide additional security in low income areas and parks.
3	Goal Name	Reduce/Prevent Homelessness
	Goal Description	ESG funds will go towards assisting the running and potential expansion of homeless shelters in the area. Funds will also be used to provide homeless prevention services for those on the verge of homelessness and for providing funds to enable the homeless to transition from shelter to their own housing. Finally, a portion of funds will be used to provide HMIS services for the City.
4	Goal Name	Improve Infrastructure
	Goal Description	This goal will be accomplished by proving funding to the Department of Public Works and the Parks Department for the replacement or modernization of public utilities and facilities. A portion will also be provided to the Engineering Department to oversee these activities.
5	Goal Name	Improve Transportation & Accessibility
	Goal Description	This goal will be accomplished by providing funds to fully reconstruct streets where needed, or to provide for milling and paving of eligible areas. It will also cover the costs to provide engineering services for these activities.

6	Goal Name	Provide Service Activities
	Goal Description	This goal will be accomplished by providing funds for various non-profits to provide services that affect special needs populations, including, but not limited to, lower income youth, seniors, and the disabled.
7	Goal Name	Economic Development
	Goal Description	This goal will be accomplished by proving funding to the Binghamton Local Development corporation to provide low interest loans to small business with the requirement that they create jobs for low income people. The BLDC will also provide marketing and technical assistance for businesses within the community.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City will release RFPs in the fall for both the public services goals and the homeless goals for the upcoming city fiscal year (January 1st to December 31st). This will allow agencies in the community to submit their plans on utilizing entitlement money. For ESG funds, the Homeless Coalition is utilized as a source for creation of the homeless specific RFP. Although many of the agencies who submit ESG activities are on the Homeless Coalition, the overall group's input is utilized to ensure that there are no conflicts of interest. All submitted activities are evaluated by the Community Development Advisory Council, along with public feedback, and then recommendations are submitted to the Mayor's Office and the City Council prior to final approval.

Certain activities, due to the nature of the activities, are done through either formal bid, such as multi-year lead testing contracts, or due to unique capabilities and/or past working relationships such as with Metro Interfaith and First Ward Action Council.

[TENTATIVE] Non RFP activities will be finalized once Council Approves FY41 AAP Budget in July.

Projects

#	Project Name
1	FY41 CDBG Administration
2	FY41 CDBG/Planning and Design
3	FY41 CDBG Economic Development
4	FY41 CDBG/Housing
5	FY41 CDBG/Code Enforcement
6	FY41 CDBG/Public Infrastructure
7	FY41 CDBG/Demolition
8	FY41 CDBG/Human Services
9	FY41 CDBG/Youth Programming
10	FY41 CDBG/Section 108 Loan Payments
11	FY41 ESG City of Binghamton
12	FY41 HOME/Administration
13	FY41 HOME/Rehabilitation
14	FY41 HOME/CHDO Set Aside

Table 3 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Activities are not sorted by priority. Allocation numbers are kept to maintain consistency with the numbering system used in previous year for improved tracking. Priorities for each project are determined by the Needs Assessment in the Consolidated Plan.

AP-38 Project Summary
Project Summary Information

1	Project Name	FY41 CDBG Administration
	Target Area	City of Binghamton
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$146,080
	Description	Salaries and contractual services for administering the CDBG program.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Binghamton City Hall 38 Hawley Street, 4th Floor Binghamton, NY 13901
	Planned Activities	Salary and benefit for Grants Administrator, including overtime, stipend for CDAC members, reimbursement for related contractual, legal, and financial activities.
2	Project Name	FY41 CDBG/Planning and Design
	Target Area	City of Binghamton
	Goals Supported	
	Needs Addressed	
	Funding	CDBG: \$129,283
	Description	Salaries and contractual services for general planning activities, including mapping services.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Binghamton City Hall 38 Hawley Street, 4th Floor Binghamton, NY 13901
	Planned Activities	
3	Project Name	FY41 CDBG Economic Development
	Target Area	City of Binghamton
	Goals Supported	Economic Development

	Needs Addressed	Economic Revitalization
	Funding	CDBG: \$153,000
	Description	Salaries for Binghamton Local Development Corporation to administer CDBG revolving business loans and council local businesses.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Binghamton City Hall 38 Hawley Street, 4th Floor Binghamton, NY 13901
	Planned Activities	
4	Project Name	FY41 CDBG/Housing
	Target Area	City of Binghamton
	Goals Supported	Increase Owner Occupied Housing
	Needs Addressed	Homeownership
	Funding	CDBG: \$242,338
	Description	CDBG program housing projects and delivery including program delivery, senior housing repairs, lead risk assessments for property rehabilitation, funding for homeownership training, closing costs assistance, and other contractual services required for rehab and/or home purchases.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Activity is expected to help over 150 households, most of which are elderly households and/or below 80% AMI.
	Location Description	City wide activity
	Planned Activities	
5	Project Name	FY41 CDBG/Code Enforcement
	Target Area	City of Binghamton
	Goals Supported	Blight Reduction
	Needs Addressed	Blight Reduction
	Funding	CDBG: \$193,750
	Description	Code enforcement activities, the majority of which occur in low-mod areas and neighborhoods.

	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Predominantly renters will benefit, but homeowner safety will be affected as well.
	Location Description	City wide, but specifically in LMI areas.
	Planned Activities	
6	Project Name	FY41 CDBG/Public Infrastructure
	Target Area	City of Binghamton
	Goals Supported	Improve Infrastructure Improve Transportation & Accessibility
	Needs Addressed	Fix Public Utilities and Facilities Improve Transportation
	Funding	CDBG: \$314,753
	Description	Includes replacement of roads and utilities, milling and paving, and park capital improvements. Also includes delivery and additional costs associated with each activity as well as delivery costs for demolition activities.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Activities will occur in areas that are primarily residential and have a service area at least 51% or more of LMI households.
	Location Description	City wide, but predominantly in LMI areas.
	Planned Activities	
7	Project Name	FY41 CDBG/Demolition
	Target Area	City of Binghamton
	Goals Supported	Blight Reduction
	Needs Addressed	Blight Reduction
	Funding	CDBG: \$220,979
	Description	Demolition, site clearance, and all related costs of buildings deemed to be unsafe.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City wide

	Planned Activities	
8	Project Name	FY41 CDBG/Human Services
	Target Area	City of Binghamton
	Goals Supported	Blight Reduction Provide Service Activities
	Needs Addressed	Blight Reduction Services for the Underserved
	Funding	CDBG: \$153,669
	Description	Includes extra services targeted towards specific groups as well as crime prevention activities such as overtime for extra LMI neighborhood patrols or additional park rangers in city parks.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Human service activities will be determined by RFP process later in the year. All activities funded must meet CDBG eligibility requirements and target groups mentioned in the Consolidated Plan.
	Planned Activities	
9	Project Name	FY41 CDBG/Youth Programming
	Target Area	City of Binghamton
	Goals Supported	Provide Service Activities
	Needs Addressed	Services for the Underserved
	Funding	CDBG: \$10,000
	Description	Services targeting City youth, either in LMI areas or from LMI eligible households
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	Non-Profit locations throughout the City.
	Planned Activities	
10	Project Name	FY41 CDBG/Section 108 Loan Payments
	Target Area	City of Binghamton
	Goals Supported	

	Needs Addressed	
	Funding	CDBG: \$180,000
	Description	Repayment to HUD for the Section 108 Loan
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	City Hall
	Planned Activities	
11	Project Name	FY41 ESG City of Binghamton
	Target Area	City of Binghamton
	Goals Supported	Reduce/Prevent Homelessness
	Needs Addressed	Eliminate Homelessness
	Funding	ESG: \$158,352
	Description	ESG delivery and program expenses.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	These activities will help benefit those who are homeless now or at risk of homelessness in the near future.
	Location Description	City wide
	Planned Activities	RFPs for specific ESG eligible projects will go out later in the year.
12	Project Name	FY41 HOME/Administration
	Target Area	City of Binghamton
	Goals Supported	Increase Owner Occupied Housing
	Needs Addressed	Homeownership
	Funding	HOME: \$35,205
	Description	HOME project delivery and contractual costs
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	Binghamton City Hall 38 Hawley Street, 4th Floor Binghamton, NY 13901
	Planned Activities	
13	Project Name	FY41 HOME/Rehabilitation
	Target Area	City of Binghamton
	Goals Supported	Increase Owner Occupied Housing
	Needs Addressed	Homeownership
	Funding	HOME: \$264,040
	Description	
	Target Date	
	Estimate the number and type of families that will benefit from the proposed activities	All households receiving assistance must be at or below 80% AMI.
	Location Description	City wide
	Planned Activities	
14	Project Name	FY41 HOME/CHDO Set Aside
	Target Area	City of Binghamton
	Goals Supported	Blight Reduction
	Needs Addressed	Blight Reduction
	Funding	HOME: \$52,808
	Description	CHDOs receiving funding must be certified and meet all HOME requirements for proposed projects.
	Target Date	8/31/2016
	Estimate the number and type of families that will benefit from the proposed activities	Approximately five low-moderate income households will be affected.
	Location Description	Unknown. Certified CHDO must be engaged to carry out activity.
	Planned Activities	Rental rehabilitation for low income households according to HOME requirements.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City wishes to maintain a comprehensive, city-wide plan instead of targeting specific locations. All activities must meet LMI eligibility requirements where required by HUD.

Geographic Distribution

Target Area	Percentage of Funds
City of Binghamton	100

Table 4 - Geographic Distribution

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City does not run a public housing or Section 8 program. Those are done through the Binghamton Housing Authority, an independent agency. The City also does not use HOME funds for Tenant Based Rental Assistance (TBRA). However, the ESG program does provide services to prevent those in danger of homelessness to remain in their units via rental assistance and also provides funds for those who are homeless to lease in a new rental unit. All numbers, therefore, are based on ESG homeless assistance estimated numbers.

One Year Goals for the Number of Households to be Supported	
Homeless	65
Non-Homeless	50
Special-Needs	0
Total	115

Table 5 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	45
The Production of New Units	0
Rehab of Existing Units	5
Acquisition of Existing Units	65
Total	115

Table 6 - One Year Goals for Affordable Housing by Support Type

Discussion

AP-60 Public Housing – 91.220(h)

Introduction

The overall goal of the PHA is to provide as much high-quality necessary public housing in excellent condition as it can.

Actions planned during the next year to address the needs to public housing

The PHA plans on increasing the quality of its units, reduce vacancies, expand its voucher landlord base, find additional funding, and to improve the safety of its residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The PHA plans to promote employment amongst its residents when possible. It also plans on seeking services that will allow the elderly or disabled more independence.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The PHA is not designated as "troubled".

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City will release an RFP in the Fall seeking applications from homeless service providers. These funds will be split along Emergency Shelter/Street Outreach and Rapid Re-housing/Homeless Prevention services in order to meet HUD requirements. The local Continuum of Care will be notified when the RFPs are released.

Addressing the emergency shelter and transitional housing needs of homeless persons

The City will release an RFP in the Fall seeking applications from homeless service providers. These funds will be split along Emergency Shelter/Street Outreach and Rapid Re-housing/Homeless Prevention services in order to meet HUD requirements. The local Continuum of Care will be notified when the RFPs are released.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City will release an RFP in the Fall seeking applications from homeless service providers. These funds will be split along Emergency Shelter/Street Outreach and Rapid Re-housing/Homeless Prevention services in order to meet HUD requirements. The local Continuum of Care will be notified when the RFPs are released.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The City will release an RFP in the Fall seeking applications from homeless service providers. These funds will be split along Emergency Shelter/Street Outreach and Rapid Re-housing/Homeless Prevention services in order to meet HUD requirements. The local Continuum of Care will be notified when the RFPs are released.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Most public policies that have an effect on the affordability of housing have little to do with City policies. CDBG, HOME, and ESG funds are used and do directly affect peoples affordability of housing by providing assistance for housing rehabilitation or though providing assistance to those at risk of homelessness by providing temporary rental assistance. Beyond essentially providing funds that residents would not be able to afford on their own that may affect affordability, much of the rest is in the hands of state and federal limitations and regulations that add extra overhead costs to private and public projects.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

Tax policies that make it difficult to afford homes are somewhat reduced by using HUD and other grant funds to offset the required taxes to run the city where possible, but, for example, school taxes are outside the purvey of the City as a municipality, and little can be done for those other than to funnel funds into youth programs that may offset school taxes.

The City will run a lead risk assessment program for rehab projects and that can help alleviate lead paint issues homeowners may have when it comes to repairing their homes.

AP-85 Other Actions – 91.220(k)

Introduction:

Actions planned to address obstacles to meeting underserved needs

The City will provide funds to "human service" programs run through local non-profits. The City will encourage many non-profits to apply for funding and will judge applicants based on the impact to the underserved.

Actions planned to foster and maintain affordable housing

The City will continue to fund the first time homebuyer program and owner occupied rehabilitation programs, and the HOME required CHDO set aside will address rental unit rehabilitation. The City will also continue to fund programs through area non-profits to provide the homeownership academy and senior housing rehabilitation programs. All of these will help to maintain and improve affordable housing in the area.

Actions planned to reduce lead-based paint hazards

The City will continue to run its lead paint assessment program in tangent with its housing rehabilitation program.

Actions planned to reduce the number of poverty-level families

The City will continue to fund economic development activities to decrease the unemployment rate.

Actions planned to develop institutional structure

City representatives will monitor all agencies receiving CDBG, ESG, and HOME funding during the year to ensure that all activities meet HUD requirements on reporting and financial responsibility.

Actions planned to enhance coordination between public and private housing and social service agencies

The City is currently working on a Language Assistance Plan (LAP) that will bring together non-profit service agencies and municipal agencies to develop a communication access plan for all City-run and City funded programs. Understanding that there is a close connection between fair housing issues and communication issues, the City is encouraging agencies that can bridge the gap between cultural and economic groups and provide outreach and education programs that are identified through the LAP and Fair Housing Study as needed to submit applications for CDBG funding. Programs such as fair housing education courses for tenant and landlords, English classes, and translation and communication services, may all be potentially viable under the human service program funding as identified in the plan.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	72.58%

HOME Investment Partnership Program (HOME)

Reference 24 CFR 91.220(I)(2)

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The City matches HOME funds with the City's general fund.

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

HOME funds will not be used for home purchase activities, only for rehab.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

**Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)**

1. Include written standards for providing ESG assistance (may include as attachment)
2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The local Continuum of Care, the Homeless Coalition of the Southern Tier, encourages members to utilize HMIS to ensure proper database management and homeless tracking.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

RFPs will be released in the Fall. Eligible homeless agencies will be required to submit applications indicating the need for funding and their ability to meet the matching requirement. Awards will be based on many factors, but agencies will be required to indicate what type(s) of ESG funding they are applying for (emergency shelter, street outreach, rapid re-housing, and homeless prevention).

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The City pays a license for and utilizes the HMIS system run by Fairview Recovery Services, the lead agency for ShelterNet. In addition, city representatives will attend monthly meetings with the CoC.

5. Describe performance standards for evaluating ESG.

Appendix - Alternate/Local Data Sources

1	<p>Data Source Name</p> <p>Binghamton Neighborhood Project Citywide Survey</p>
	<p>List the name of the organization or individual who originated the data set.</p> <p>The Binghamton Neighborhood Project, under the tutelage of Binghamton University administered the survey.</p>
	<p>Provide a brief summary of the data set.</p> <p>The responses varied by neighborhood, but in general, people's homes and local amenities such as parks were praised, but economic conditions (other than affordability) and blight of the city were top concerns with most people.</p>
	<p>What was the purpose for developing this data set?</p> <p>To better understand how neighborhoods work and come up with ways to improve the city</p>
	<p>Provide the year (and optionally month, or month and day) for when the data was collected.</p> <p>2013</p>
	<p>Briefly describe the methodology for the data collection.</p> <p>The survey was available both online and was taken door-to-door.</p>
	<p>Describe the total population from which the sample was taken.</p> <p>The total population of the city is approximately 47,000.</p>
	<p>Describe the demographics of the respondents or characteristics of the unit of measure, and the number of respondents or units surveyed.</p> <p>454 residents responded to the survey representing nrearily 1% of the total city population across the city. People aged 26 to 39 made up a third of respondents with those aged 40-59 the next highest at 27%. The lowest responding age group were those aged 80+ who only made up 2% of the responses.</p>