



## EXAMINING BOARD OF PLUMBERS

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Matthew T. Ryan, Mayor

Revised August 8, 2012

### REQUIREMENTS OF ALL APPLICANTS FOR THE MASTER PLUMBER'S EXAMINATION FOR THE CITY OF BINGHAMTON

1. You must have a total of five (5) years experience as an apprentice plumber and have one (1) year experience as a Journeyman plumber working in the plumbing trade in the installation, repair, and the maintenance of plumbing systems in the United States, its territories or possessions. Experience must be under the supervision of a Master Employing Plumber. Or the applicant have degree in mechanical or sanitary engineering from a college or university accredited by the New York Department of Education and has at least three (3) years experience in the plumbing trade in the installation, repair, and the maintenance of plumbing systems, or who holds a Professional Engineer License in New York State and has at least three (3) years experience in the plumbing trade in the installation, repair, and the maintenance of plumbing systems
2. Accompanying your **completed** application form, you must provide written documentation from your employer and/or previous employers showing the required years worked and the duties performed as well as W-2 forms from the Employing Master Plumber. Accepted as proof other than the requested employer's letter, W-2 Wage Statements are accepted. **Any documentation provided by any employer must be on company letterhead signed by an officer of the company and notarized.**
3. The City of Binghamton through the Binghamton, Johnson City and Endicott Plumbing Licensing Agreement the City of Binghamton only offers the examination **in May, June, July and August**. To take the examination in the City of Binghamton your application must be submitted to the Plumbing Board April 1st for review. The Plumbing Board meets on the first Monday of each month. Johnson City offers their examination in January, February, March and April; Endicott offers theirs in September, October, November and December. To take either these examination dates you must submit your application to either the Johnson City or Endicott municipality.
4. You must submit your notarized application, employment letters with a check or money order in the amount of \$50.00 payable to the City of Binghamton. **Applications will not be accepted without payment, NO CASH WILL BE ACCEPTED.** If your application is denied for any reason your payment will be refunded to you with a letter stating the reason for denial.
5. The required application, payment and all supporting documentation must be delivered to the Office of Buildings and Construction, City Hall, 38 Hawley Street, Binghamton, New York 13901 by the April 1<sup>st</sup>. Applications submitted after this date will be held over until the next available meeting or forwarded to the Municipality offering the next Master Plumbers Examination.
6. The Master Plumber's Examination is offered three times a year by each member of the Tri-Cities Plumbing Agreement. Passing grade is 65% per test unit or a two unit average of 75% minimum (parts I and II combined)
7. Should you have any questions on this matter please contact the Office of Buildings and Construction at 772-7004.



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## MASTER PLUMBER EXAM APPLICATION

\_\_\_\_\_, residing at \_\_\_\_\_ in City and State the  
of \_\_\_\_\_ hereby make application for Examination  
for a License as a Master Plumber, in accordance with the provisions of the Ordinances of the City of Binghamton. I  
further submit the answers to the following questions as part of this application.

- Phone number \_\_\_\_\_ 2. Are you an U. S. Citizen? YES NO
3. Current Principal Occupation: \_\_\_\_\_
4. List last 6 years, include years worked, job duties, Employing Licensed Master Plumber:
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
5. List apprenticeship under Employing Licensed Master Plumber: \_\_\_\_\_
- \_\_\_\_\_
6. Have you ever taken a Master's Plumbers test before? YES NO  
If yes, date, location and result \_\_\_\_\_
- \_\_\_\_\_
7. Do you hold a valid license from any municipality? YES NO  
If yes, From where: \_\_\_\_\_  
Date issued \_\_\_\_\_ Type of license \_\_\_\_\_

\_\_\_\_\_, being duly sworn, state that the above information is true and that I. have worked  
at least five (5) years as an apprentice plumber and one (1) year as a Journeyman Plumber under the supervision of an  
Employing Licensed Master Plumber.

\_\_\_\_\_  
Signature of applicant \_\_\_\_\_ Sworn to before me this  
Day of \_\_\_\_\_, 20

\_\_\_\_\_  
(Notary Public)